
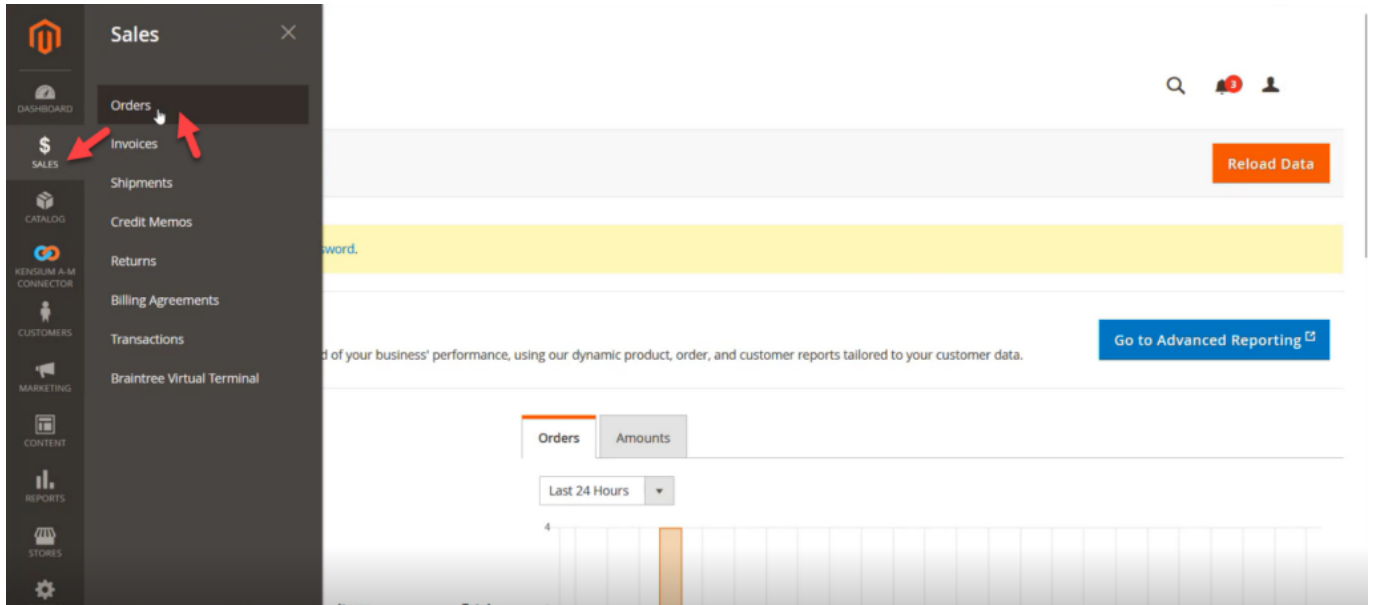


Orders in Magento and Sync with Acumatica

 In this section, you will be able to see how to place the order in Magento and sync the same order with Acumatica. To place an Order, go to Magento click on Sales and select Orders.



Accessing Orders in Magento

You can place the order in two ways. You can place the order directly from the admin by using the admin credentials or you can place the order from the front end.

Step 1. After logging into Magento you can add the product by following the steps below.

Create New Order for Alta Ace in Default Store View Cancel Submit Order

Order Currency:

US Dollar

Customer's Activities

Shopping Cart (0)

No Items

Wish List (0)

All Wish Lists

No Items

Last Ordered Items (1)

Item

Items Ordered

Product	Price	Qty	Subtotal	Discount	Row Subtotal	Action
WATER2809_	\$20.00	1	\$20.00	\$0.00	\$20.00	Please select
SKU: WATER2809	<input type="checkbox"/> Custom Price*			<input checked="" type="checkbox"/> Apply		

Gift Options

Total 1 product(s)	Subtotal:	\$20.00	\$0.00	\$20.00
--------------------	-----------	---------	--------	---------

* - Enter custom price excluding tax

Apply Coupon Code → Gift Cards → Update Items and Quantities

Account Information

Group * Email *

General

Acumatica customer id

Add Products By SKU

Add Products

Add the product

Step 2. You can add a product after clicking on the **[Add Products]**. Fill up the relevant information on the screen.

Create New Order for Alta Ace in Default Store View Cancel Submit Order

Validate address

☐ Save in address book

Validate address

Payment & Shipping Information

Payment Method

☐ Stored Cards
☐ BRAINTREE
☐ Bank Account (eCheck)
☐ Credit Card (Authorize.Net CIM)
☒ Check / Money order
☐ Stored Accounts (PayPal)

Shipping Method *

Flat Rate

Fixed - \$5.00

[Click to change shipping method](#)

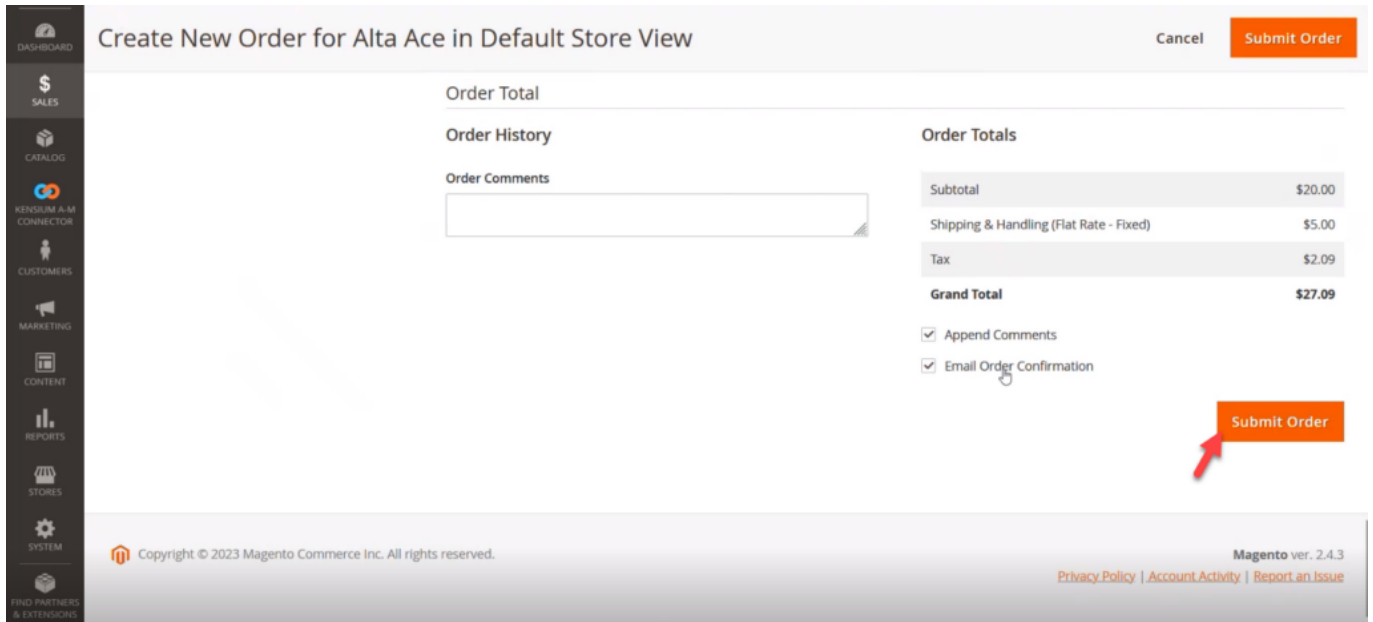
Gift Options

Leave a box blank if you don't want to add gift wrapping for whole order.

Gift Wrapping Design

Select the Payment Method

Step 3. Once all the information is filled you must click on [Submit Order].



Create New Order for Alta Ace in Default Store View

Cancel Submit Order

Order Total

Order History

Order Comments

Order Totals

Subtotal	\$20.00
Shipping & Handling (Flat Rate - Fixed)	\$5.00
Tax	\$2.09
Grand Total	\$27.09

☒ Append Comments

☒ Email Order Confirmation

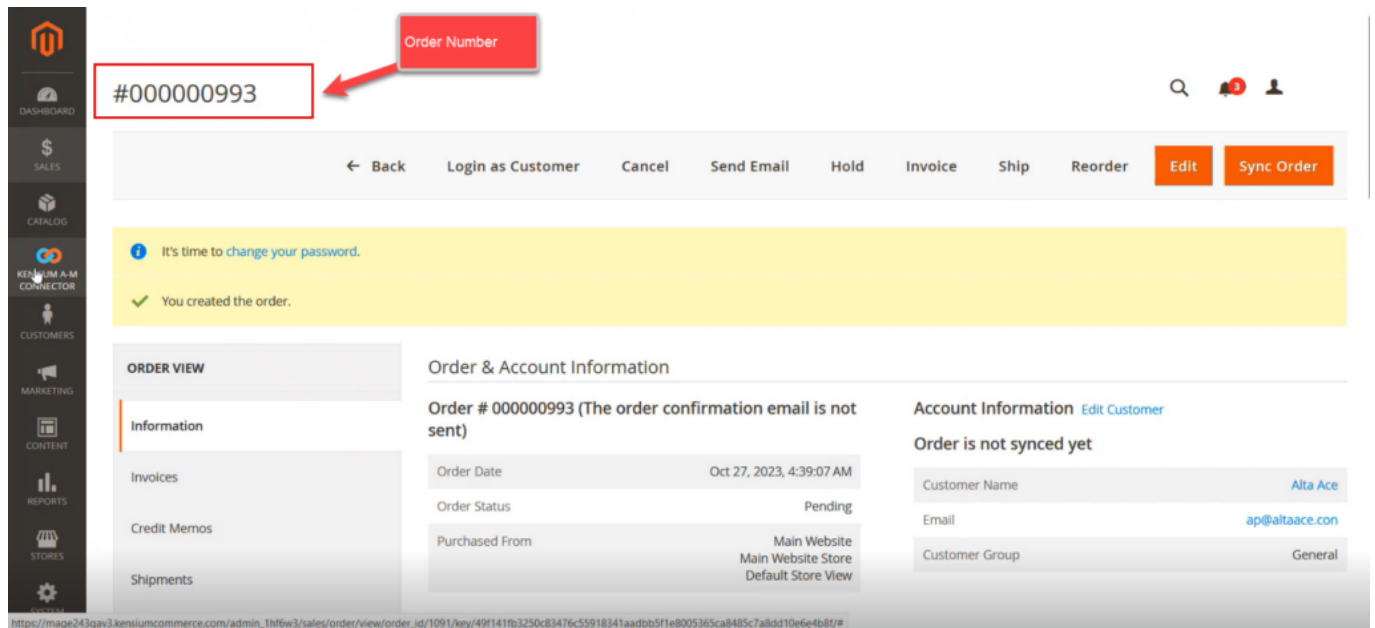
Submit Order

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Magento ver. 2.4.3

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Submitting the Order in Magento



Order Number

#000000993

← Back Login as Customer Cancel Send Email Hold Invoice Ship Reorder Edit Sync Order

It's time to change your password.

You created the order.

ORDER VIEW

Information

Invoices

Credit Memos

Shipments

Order & Account Information

Order # 000000993 (The order confirmation email is not sent)

Order Date Oct 27, 2023, 4:39:07 AM

Order Status Pending

Purchased From Main Website Main Website Store Default Store View

Account Information [Edit Customer](#)

Order is not synced yet

Customer Name Alta Ace

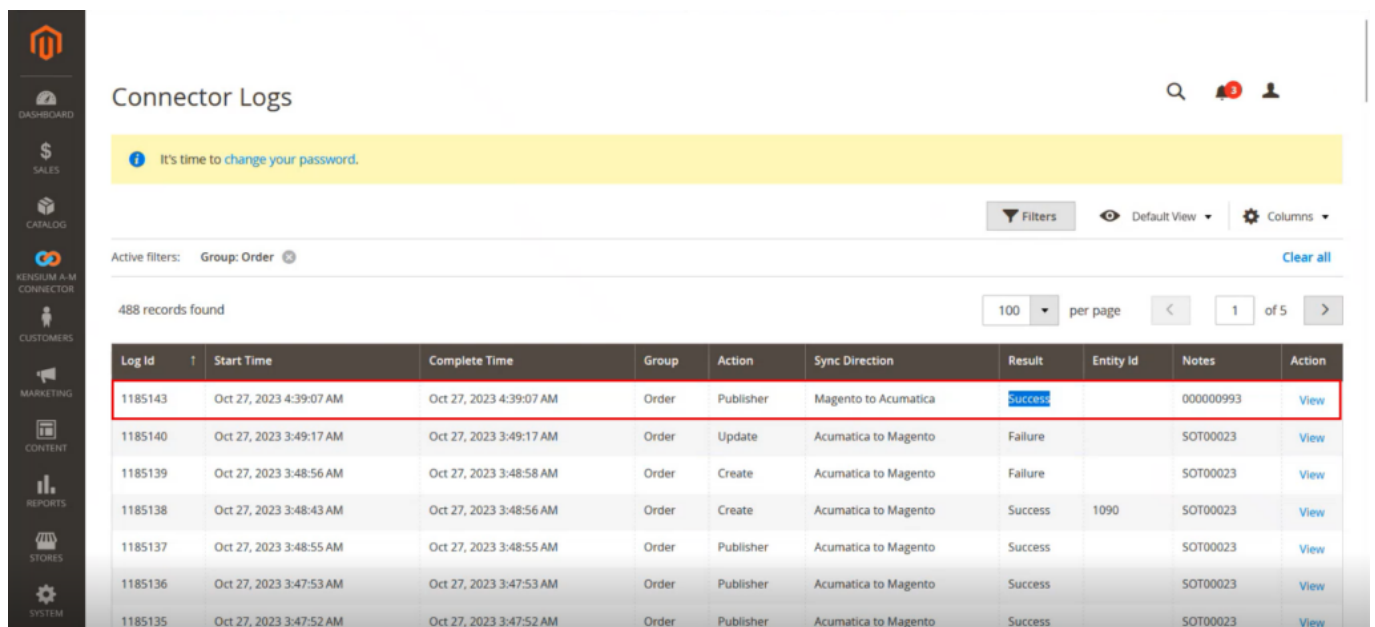
Email ap@altaace.com

Customer Group General

https://image243qav3.kensiumcommerce.com/admin_1Hfw3/sales/order/view/order_id/1091/key/49f141fb3250c83476c55918341aadb5f1e8005365ca8485c7a8dd10e6e4b8/#

View your Order Number

Step 4. Go to the Magento Connector Log from Connector Log Sync. You can view the Order in the Published Status on the Connector Log.



Connector Logs

It's time to change your password.

Filters Default View Columns

Active filters: Group: Order [Clear all](#)

488 records found 100 per page 1 of 5

Log Id	Start Time	Complete Time	Group	Action	Sync Direction	Result	Entity Id	Notes	Action
1185143	Oct 27, 2023 4:39:07 AM	Oct 27, 2023 4:39:07 AM	Order	Publisher	Magento to Acumatica	Success		000000993	View
1185140	Oct 27, 2023 3:49:17 AM	Oct 27, 2023 3:49:17 AM	Order	Update	Acumatica to Magento	Failure		SOT00023	View
1185139	Oct 27, 2023 3:48:56 AM	Oct 27, 2023 3:48:58 AM	Order	Create	Acumatica to Magento	Failure		SOT00023	View
1185138	Oct 27, 2023 3:48:43 AM	Oct 27, 2023 3:48:56 AM	Order	Create	Acumatica to Magento	Success	1090	SOT00023	View
1185137	Oct 27, 2023 3:48:55 AM	Oct 27, 2023 3:48:55 AM	Order	Publisher	Acumatica to Magento	Success		SOT00023	View
1185136	Oct 27, 2023 3:47:53 AM	Oct 27, 2023 3:47:53 AM	Order	Publisher	Acumatica to Magento	Success		SOT00023	View
1185135	Oct 27, 2023 3:47:52 AM	Oct 27, 2023 3:47:52 AM	Order	Publisher	Acumatica to Magento	Success		SOT00023	View



#000000993

← Back Login as Customer Cancel Send Email Hold Invoice Ship Reorder Edit Sync Order

It's time to change your password.

You created the order.

ORDER VIEW

Information

Invoices

Credit Memos

Shipments

Comments History

Order & Account Information

Order # 000000993 (The order confirmation email is not sent)

Order Date Oct 27, 2023, 4:39:07 AM

Order Status Pending

Purchased From Main Website
Main Website Store
Default Store View

Account Information [Edit Customer](#)

Order is not synced yet

Customer Name Alta Ace

Email ap@altaace.con

Customer Group General

Click on Sync Order

Go to Archive Create New Order

It's time to change your password.

000000993

Active filters: Keyword: 000000993

1 records found (1 selected)

100 per page 1 of 1

Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Payment Method	Action	Allocated sources	Acumatica Order Number	Order Lookup Details
Website	Oct 27, 2023 4:39:07 AM	Alta Ace12	Alta Ace	\$27.09	\$27.09	Pending	Check / Money order	View		NONE	N/A

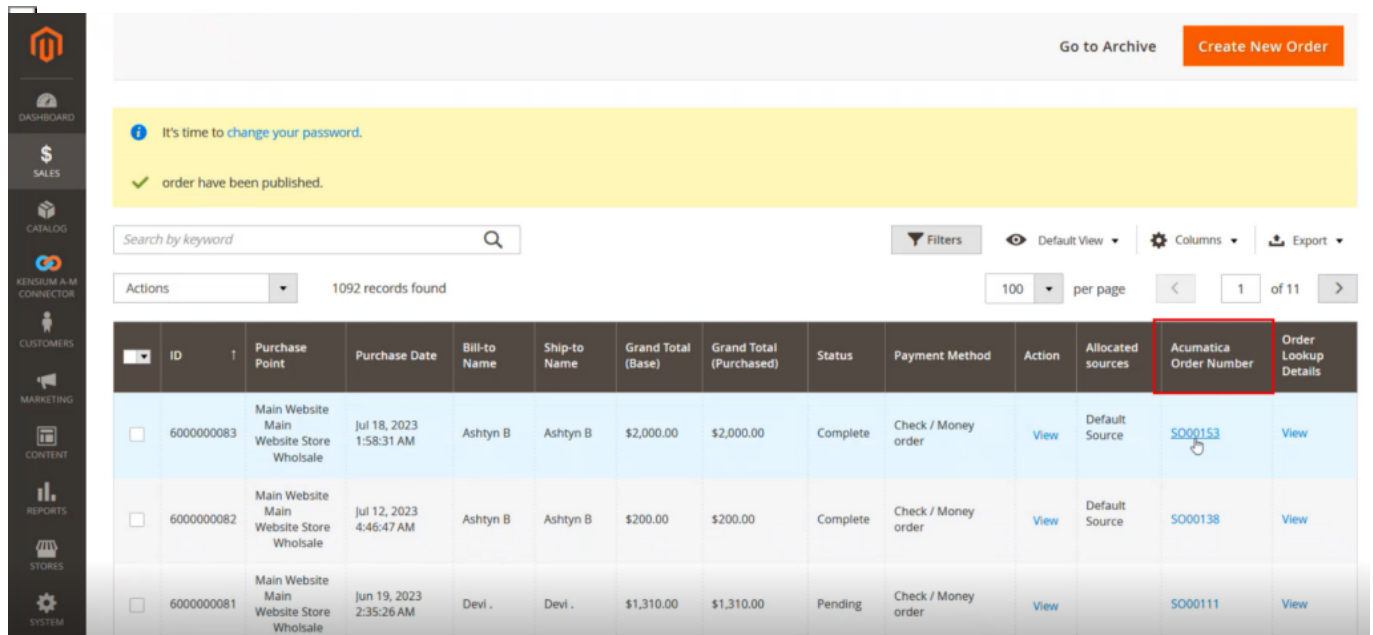
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Sync Order from the Order Screen

Step 6: After the successful synchronization of the Order, you will be redirected to the following screen where you will be able to view an Acumatica Order Number as shown below.



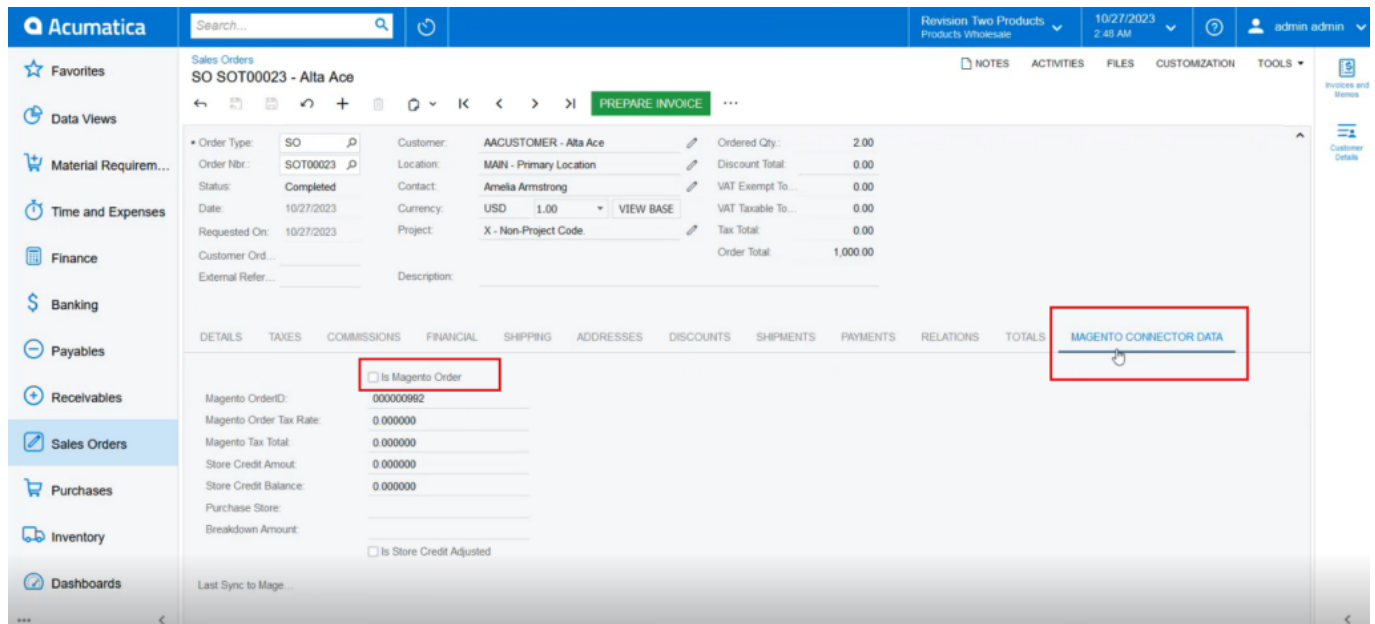
The screenshot shows the Kensium Adobe Connector dashboard. At the top, there are buttons for 'Go to Archive' and 'Create New Order'. Below this, a yellow banner contains a message: 'It's time to change your password.' and a green checkmark indicating 'order have been published.'.

The main section displays a table of 1092 records found. The table has the following columns: ID, Purchase Point, Purchase Date, Bill-to Name, Ship-to Name, Grand Total (Base), Grand Total (Purchased), Status, Payment Method, Action, Allocated sources, **Acumatica Order Number** (highlighted with a red box), and Order Lookup Details. The first three rows of data are visible:

ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Base)	Grand Total (Purchased)	Status	Payment Method	Action	Allocated sources	Acumatica Order Number	Order Lookup Details
6000000083	Main Website Main Website Store Wholesale	Jul 18, 2023 1:58:31 AM	Ashtyn B	Ashtyn B	\$2,000.00	\$2,000.00	Complete	Check / Money order	View	Default Source	SO00153	View
6000000082	Main Website Main Website Store Wholesale	Jul 12, 2023 4:46:47 AM	Ashtyn B	Ashtyn B	\$200.00	\$200.00	Complete	Check / Money order	View	Default Source	SO00138	View
6000000081	Main Website Main Website Store Wholesale	Jun 19, 2023 2:35:26 AM	Devi .	Devi .	\$1,310.00	\$1,310.00	Pending	Check / Money order	View		SO00111	View

Acumatica Order Number column

Step 7: Upon clicking on the Order number within the Magento you will be redirected to the Acumatica Sales Order Screen with the respective order.



Acumatica | Search... | Revision Two Products Products Wholesale | 10/27/2023 2:48 AM | admin admin

Sales Orders
SO SOT00023 - Alta Ace

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

PREPARE INVOICE

Order Type: SO	Customer: AACUSTOMER - Alta Ace	Ordered Qty: 2.00
Order Nbr: SOT00023	Location: MAIN - Primary Location	Discount Total: 0.00
Status: Completed	Contact: Amelia Armstrong	VAT Exempt To: 0.00
Date: 10/27/2023	Currency: USD 1.00	VAT Taxable To: 0.00
Requested On: 10/27/2023	Project: X - Non-Project Code	Tax Total: 0.00
Customer Ord...		Order Total: 1,000.00
External Refer...	Description:	

DETAILS TAXES COMMISSIONS FINANCIAL SHIPPING ADDRESSES DISCOUNTS SHIPMENTS PAYMENTS RELATIONS TOTALS

☐ Is Magento Order

Magento OrderID: 000000992
 Magento Order Tax Rate: 0.000000
 Magento Tax Total: 0.000000
 Store Credit Amount: 0.000000
 Store Credit Balance: 0.000000
 Purchase Store:
 Breakdown Amount:
☐ Is Store Credit Adjusted

Last Sync to Mage...

MAGENTO CONNECTOR DATA

Acumatica Sales Order Screen

Step 8: Upon clicking on the [MAGENTO CONNECTOR DATA] you will be able to view a check box [Is Magento Order]. If this check box is checked it indicates that the order is created in Magento and synced into Acumatica. You can also view the Magento Order ID.