

## **Managing Invoices in B2B**

The invoices which are synced into B2B will be displayed on the screen. This includes the following columns.

- Invoice ID
- Company Name
- Due Date
- Invoice Total
- Amount Due
- Status
- Action.

On the menu bar you will have [Refresh] and [Search box].

	«	🕅 KENSIUM	≡	Invoices	Э
Better B2B (QA) Sandbox Store		🔡 Dashboard		Invoices	
🖬 View Store		Companies	~	Refresh Search Invoice ID, Company Search	
👭 Home					
<b>Q</b> Search or navigate to		🚊 Quotes		Invoice ID V Company Name Due Date Invoice Total Amount Due Status V	Action
< Apps	Î	Payment Mapping	~	AR010725 Alta Ace Jul 23rd 2023 \$120.00 \$0.00 Closed	
		🚨 Users	~		View 20 👻
		e Queues			
Better B2B (Demo)		🕒 Logs			
		Acumatica Configurati	ions 🗸		
		Settings	~		
	ľ				
	~				
Help	^				

## Invoices screen in BetterB2B

Upon clicking on the Action [...] button, you can preview the invoice.





a Krensinn =	Invoices														
D Eli Deshboard	C Invoices Refresh														
A involves	Invoice: AR01072	15													
± Onms E: Primethingm v 2. Unen v 0. Onnen 0. Lop E: Annetis Configuration v E: Settings v	Yyper Invoice Number Rotus Description		Hunde Addition Consol Nar 2005 2023 Ket	Cultann Localian Ibene: Darbini Cab Blower See		Alaka New York 300 Ad 2249 2033 Ad 2249 2033	Detail Thrait Discussert Totali Vati Tassakan Totali Vati Tassakan Totali Tasa Totali Northe off Totali Ratanser: Cash Discussert: Nation Research Total Pariat Urgajali Ratanser		1008 563 553 564 564 564 564 564 564 564 564 564 564						
	Invoice Items	Invoice Items													
	Order No.	Shipment No.	Inventory ID	Description	Quantity	Discount Percent	<b>Discount Amount</b>	Manual Amount	Discount Code						
	\$2006769	004366	cic	Canvas Laundry Cart	4	0.0000%	\$0.00	No							
	Invoice Transacti	ions													
	Invoice Transacti	Reference No.	Amount Peid	Cash Discount Taken	Write Off Amount	Payment Date		Balance	Payment Reference						
			Annount Paid \$120.00	Cash Discount Taken	Write Off Amount 53.00	Payment Date Nov 28th 2023		Balance \$5.00	Payment Reference 9y53355x						
	Dec Type	Reference No. 9y553h5x													
	Dec Type Invoice	Reference No. 9y553h5x													
	Dec Type Invoice Invoice Addresse	Baference No. 9y55355x 55	\$120.00	50.86											
	Dec Type Invoice Invoice Addresse Address Type	Reference No. 9y53356 55 Contact Name	5120.00 Address 156.100.Ave New York SERVICERDING States of Are	50.00											

Preview of the Invoice

