
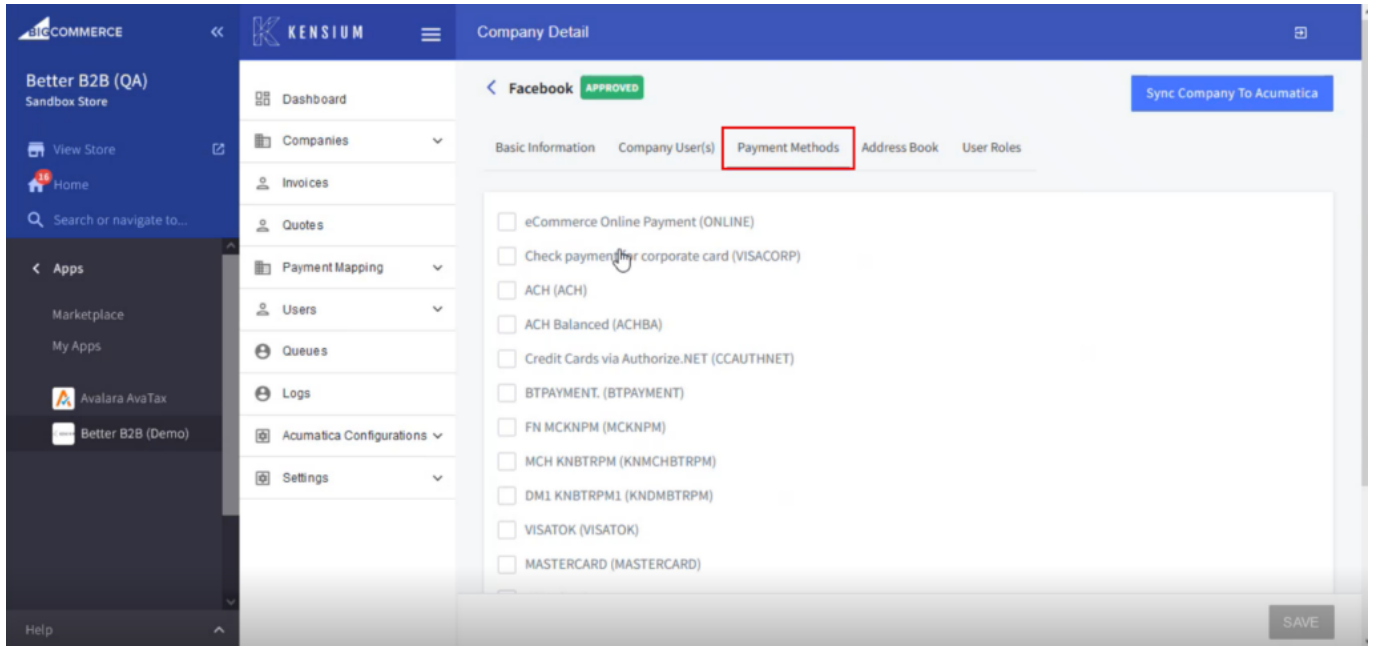


# Managing Payment Methods

 In Better B2B you will be able to view all the Payment Methods under the **[Company Details]**. The available payment methods under the Master data are displayed as shown in the following screen.

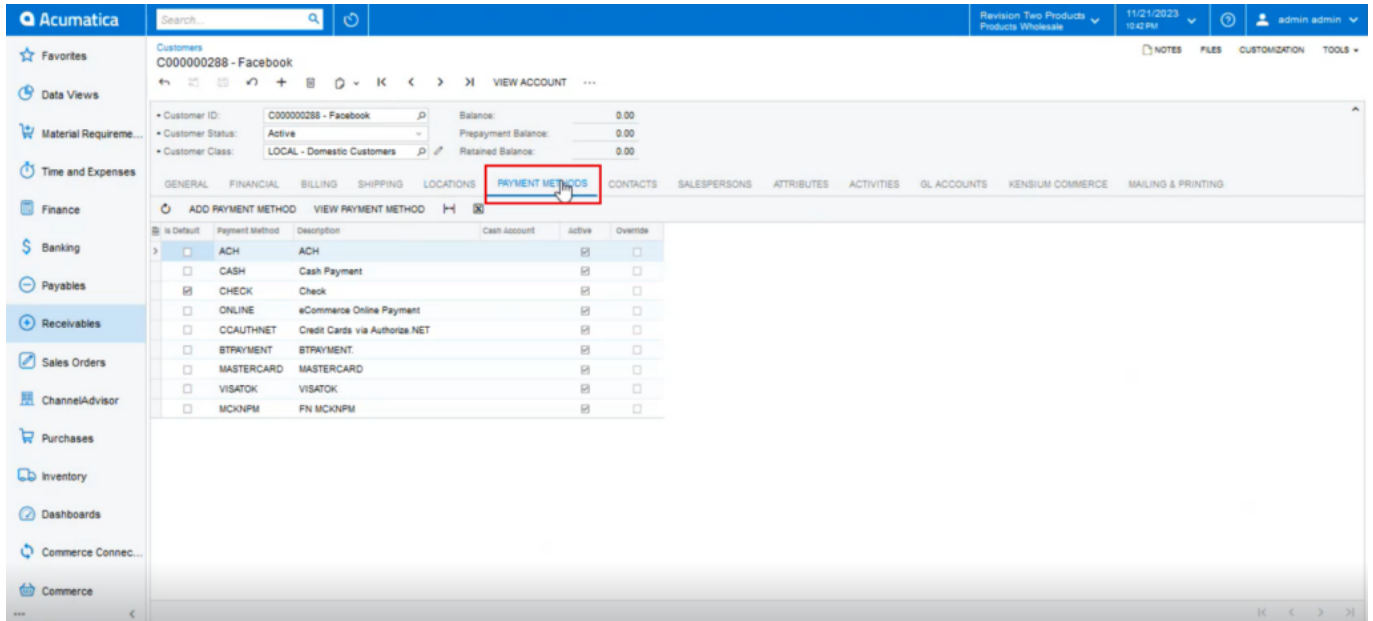


Payment Methods under the Master Data

***Note that, to place an order to BigCommerce front end you must check the boxes for the payment methods.***

For this, you must have a similar payment method in Acumatica which will be synced to the B2B app.

Go to the customer page and click on the Payment Tab. If you already created the payment method, it should display here as follows:



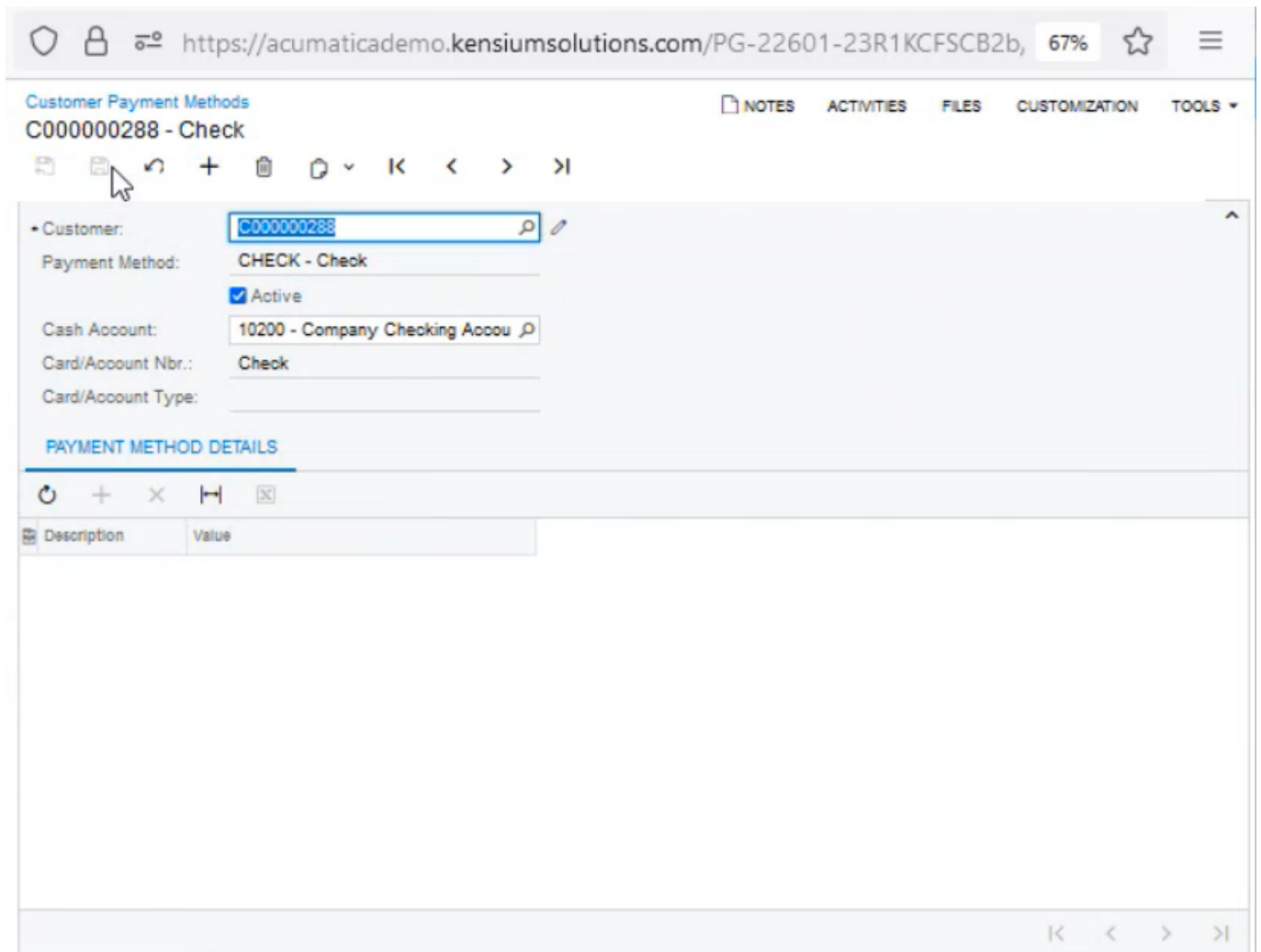
The screenshot shows the Acumatica software interface. The top navigation bar includes the Acumatica logo, a search bar, and user information. The left sidebar contains various navigation options like Favorites, Data Views, Material Requirements, Time and Expenses, Finance, Banking, Payables, Receivables, Sales Orders, ChannelAdvisor, Purchases, Inventory, Dashboards, Commerce Connections, and Commerce. The main content area displays the 'Customers' section for 'C000000288 - Facebook'. The 'PAYMENT METHODS' tab is highlighted, showing a table with columns: Is Default, Payment Method, Description, Cash Account, Active, and Override. The table lists several payment methods including ACH, CASH, CHECK, ONLINE, CCAUTHNET, BTRAYMENT, MASTERCARD, VISATOK, and MCKNPM.

Is Default	Payment Method	Description	Cash Account	Active	Override
<input checked="" type="checkbox"/>	ACH	ACH		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	CASH	Cash Payment		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	CHECK	Check		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ONLINE	eCommerce Online Payment		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	CCAATHNET	Credit Cards via Authorize.NET		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	BTRAYMENT	BTRAYMENT		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MASTERCARD	MASTERCARD		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	VISATOK	VISATOK		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MCKNPM	FN MCKNPM		<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Payment method in Acumatica

For the first time, you need to add a payment method by clicking upon the [Add Payment Method].

Upon clicking on the Add payment method you will get a pop-up on your screen as shown below:



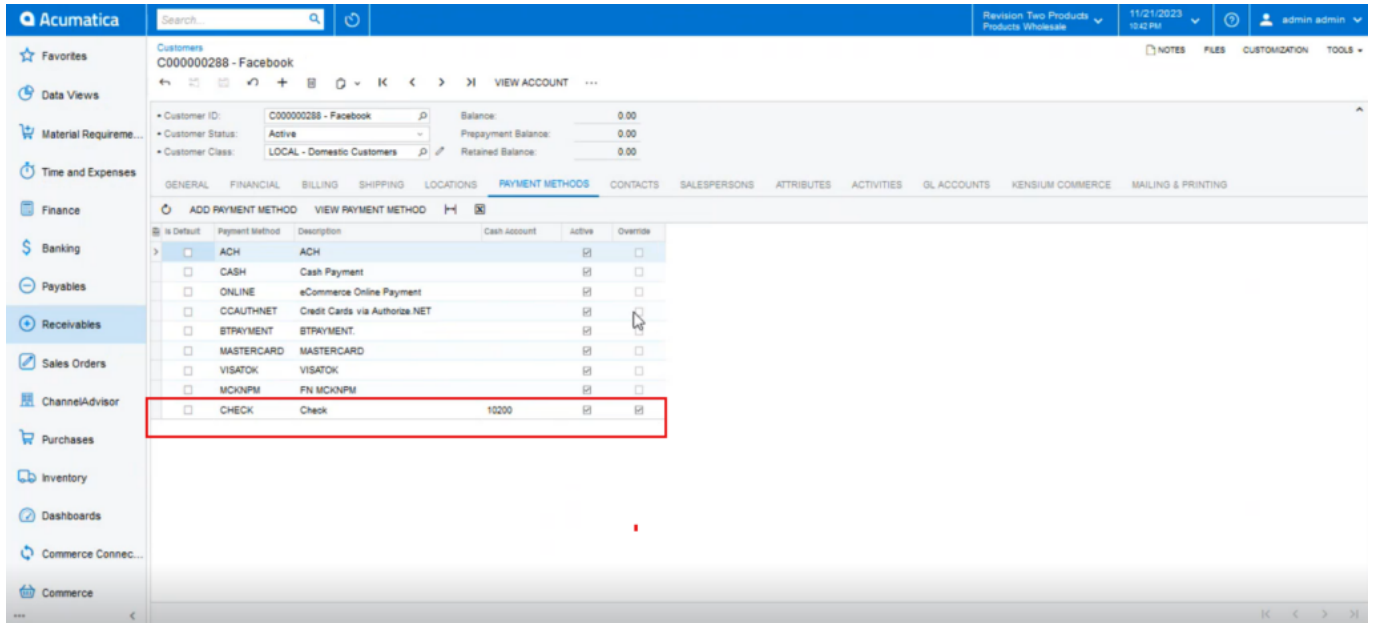
### Adding Payment Method

You need to choose the values for the respective fields.

1. Customer: Search the Customer Name.
2. Payment Method: Select the Payment Method.
3. Active: the checkbox must account for the
4. Cash Account: Select the Cash Account for the company.
5. Card Account Number: Depends on the Payment Method.
6. Card Account Type: Depends on the Payment Method.

Once all the details are filled up you must save. The Payment Method will be reflected in the customer

screen as shown below:



### Check Payment Option Created

Once you have completed the steps the [Override] column for the respective payment method should be checked.

### Creating Payment Method with Master Card:

You need to follow the steps shown above. Only as a part of the illustration follow the screenshot if you are using the master card for the payment method for the first time.

Customer Payment Methods  
C000000288

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

Customer: C000000288 - Facebook  
Payment Method:

Cash Account:  
Card/Account Nbr.:  
Card/Account Type:

PAYMENT METHOD DE

Select - Payment Method


SELECT

Payment Method ID	Description	Means of Payment	Active	Use in AR	Use in AP	Export Method
ACH	ACH	Direct Deposit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Soena
BTPAYMENT	BTPAYMENT.	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Soena
CASH	Cash Payment	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Soena
CCAUTHNET	Credit Cards via Authorize.NET	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Export Soena
CHECK	Check	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Soena
MASTERCARD	MASTERCARD	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Soena
MCKNPM	FN MCKNPM	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Soena
ONLINE	eCommerce Online Payment	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Export Soena

Select Master Card as payment Method

Customer Payment Methods C0000002 Add Payment

☒ CREDIT CARD ☐ BANK ACCOUNT (USA ONLY)

Card Number \*  4111 1111 1111 1111

Exp. Date \* 05/25 Card Code 345

Billing Address

First Name Last Name

Country USA Zip

Street Address City

State Phone Number

Company

SAVE Cancel

Adding a new card in Acumatica

Customer Payment Methods

C000000288 - Visa:\*\*\*\*\_\*\*\*\*\_\*\*\*\*-1111

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

Customer: C000000288 - Facebook

Payment Method: MASTERCARD - MASTERCARD

☒ Active

Proc. Center ID: AUTHNETTOK

Customer Profile ID: 515481807

Cash Account:

Card/Account Nbr.: Visa:\*\*\*\*\_\*\*\*\*\_\*\*\*\*-1111

Expiration Date: 05/25

Card/Account Type: Visa

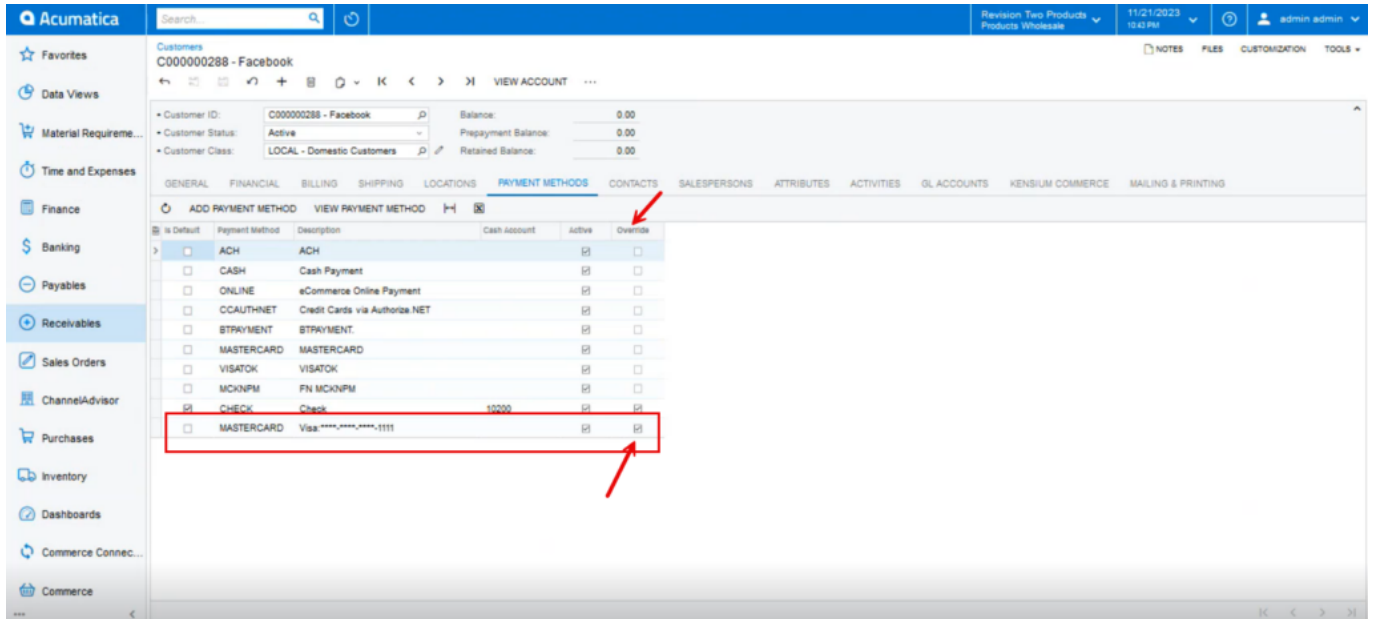
PAYMENT METHOD DETAILS BILLING INFO

CREATE NEW EDIT

Description	Value
> Payment Prof...	523385931

[Save] the new payment method

Under the payment Method of the Customer, you can view that the payment method has been overridden.

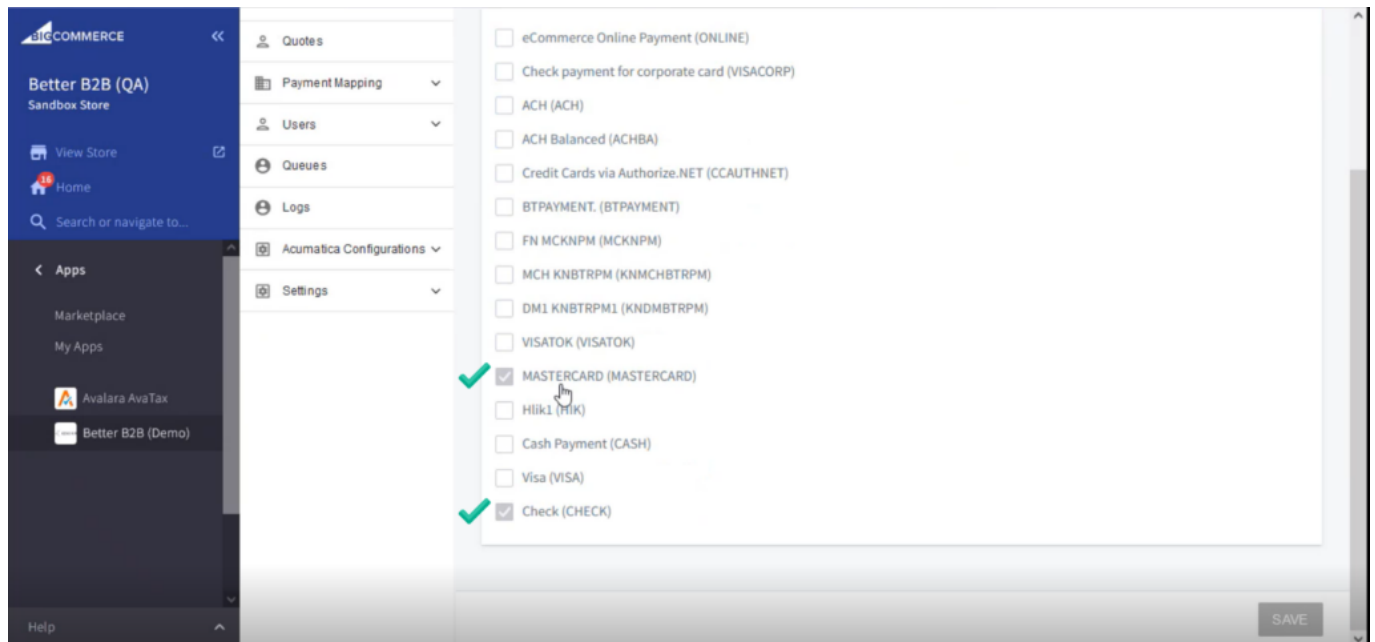


### New Payment Method Master Card

The payment method that you have created for the Customer will be reflected in the B2B application.

Go to the B2B app click on [Companies] and click on [View]. The payment order you have selected for the Customer will be displayed at the front end of the sales order.

Both the payment method that we have created is displayed in the B2B app as shown below:



## Payment Methods in B2B