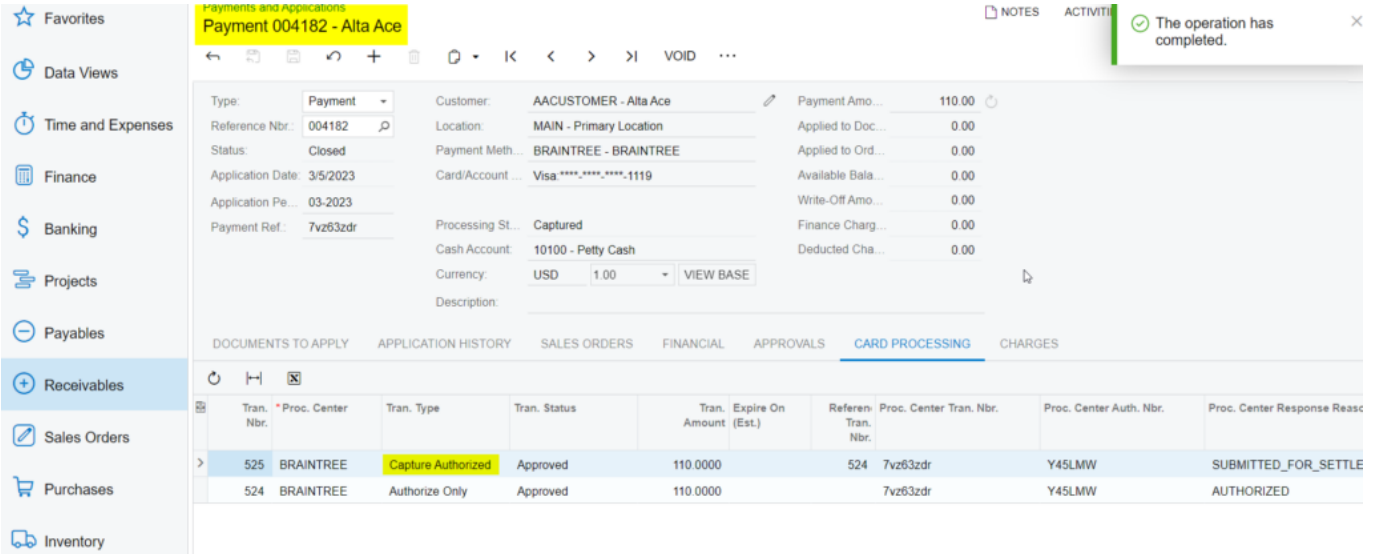


Partial Refund/Full refunds

- ✖ Create a Payment from payments and applications screen and click on **[Capture]** action.
- Create **[Customer Refund]** in Payment and Applications screen by selecting the same Customer.
- Enter the amount less than the invoice amount in **[Payment and Applications]** screen and perform **[Refund CC Payment]** action.



The screenshot displays the 'Payments and Applications' interface for a payment titled 'Payment 004182 - Alta Ace'. The payment details include:

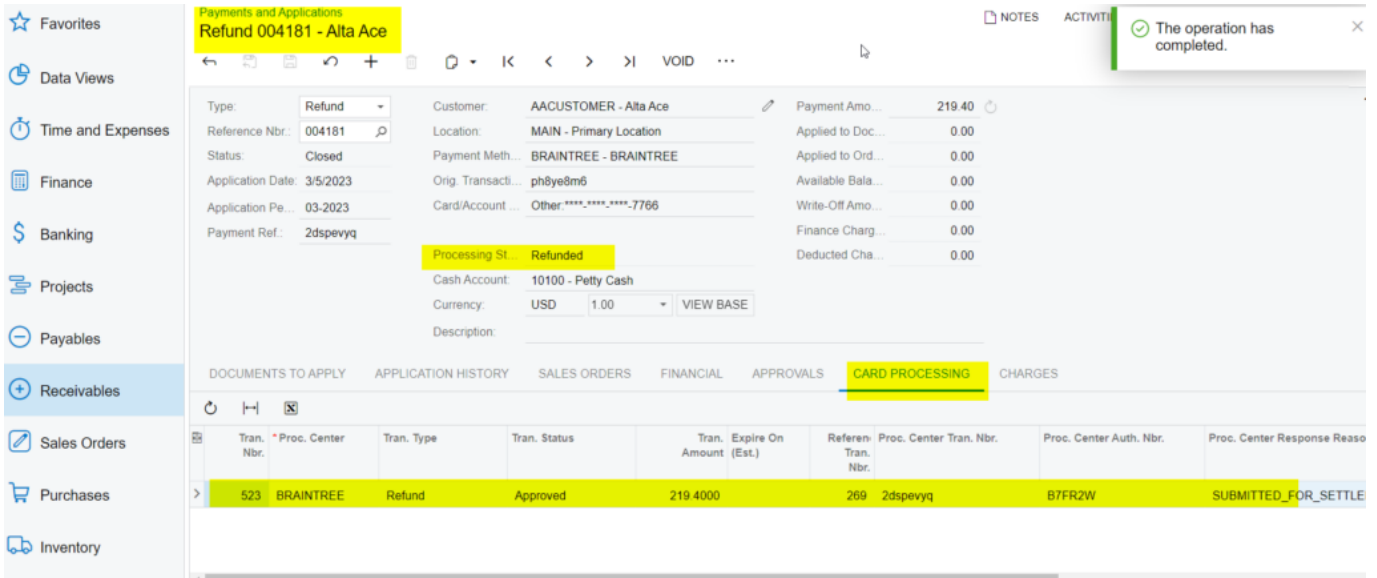
- Type: Payment
- Customer: AACUSTOMER - Alta Ace
- Reference Nbr.: 004182
- Location: MAIN - Primary Location
- Status: Closed
- Payment Meth.: BRAINTREE - BRAINTREE
- Application Date: 3/5/2023
- Card/Account: Visa **** * 1119
- Application Pe...: 03-2023
- Processing St.: Captured
- Payment Ref.: 7vz63zdr
- Cash Account: 10100 - Petty Cash
- Currency: USD 1.00
- Description:

The 'CARD PROCESSING' tab is active, showing a table of transactions:

Tran. Nbr.	Proc. Center	Tran. Type	Tran. Status	Tran. Amount	Expire On (Est.)	Referen. Tran. Nbr.	Proc. Center Tran. Nbr.	Proc. Center Auth. Nbr.	Proc. Center Response Reason
525	BRAINTREE	Capture Authorized	Approved	110.0000		524	7vz63zdr	Y45LMW	SUBMITTED_FOR_SETTLE
524	BRAINTREE	Authorize Only	Approved	110.0000			7vz63zdr	Y45LMW	AUTHORIZED

A notification at the top right states: 'The operation has completed.'

Capture action in Payments and Applications Screen



The screenshot displays the 'Payments and Applications' screen for a 'Refund 004181 - Alta Ace'. The interface includes a sidebar with navigation options like Favorites, Data Views, Time and Expenses, Finance, Banking, Projects, Payables, Receivables, Sales Orders, Purchases, and Inventory. The main area shows transaction details such as Type (Refund), Reference Nbr. (004181), Status (Closed), Application Date (3/5/2023), and Payment Ref. (2dspevyq). A 'Processing St.' dropdown is set to 'Refunded'. Below this, a table titled 'CARD PROCESSING' shows a single transaction record:

Tran. Nbr.	* Proc. Center	Tran. Type	Tran. Status	Tran. Amount	Expire On (Est.)	Referen- Tran. Nbr.	Proc. Center Tran. Nbr.	Proc. Center Auth. Nbr.	Proc. Center Response Reaso
523	BRAINTREE	Refund	Approved	219 4000		269	2dspevyq	B7FR2W	SUBMITTED_FOR_SETTLE

Card Processing Tab under Payments and Applications Screen

- Perform [**Refund CC Payment**] action at Payment and Applications screen.
- After performing partial/Full refund, transaction id will be visible at “Credit card processing Info” tab and click “Proc. Center Auth. Nbr.” Column.
- Partial/Full refund record will be visible in Braintree with newly generated transaction id.

Note: On entering the amount less than the invoiced amount at Payments and Applications screen and on performing refund action will become a Partial/Full refund. On entering total invoiced amount at Payments and Applications screen and on performing refund action will become a full refund.