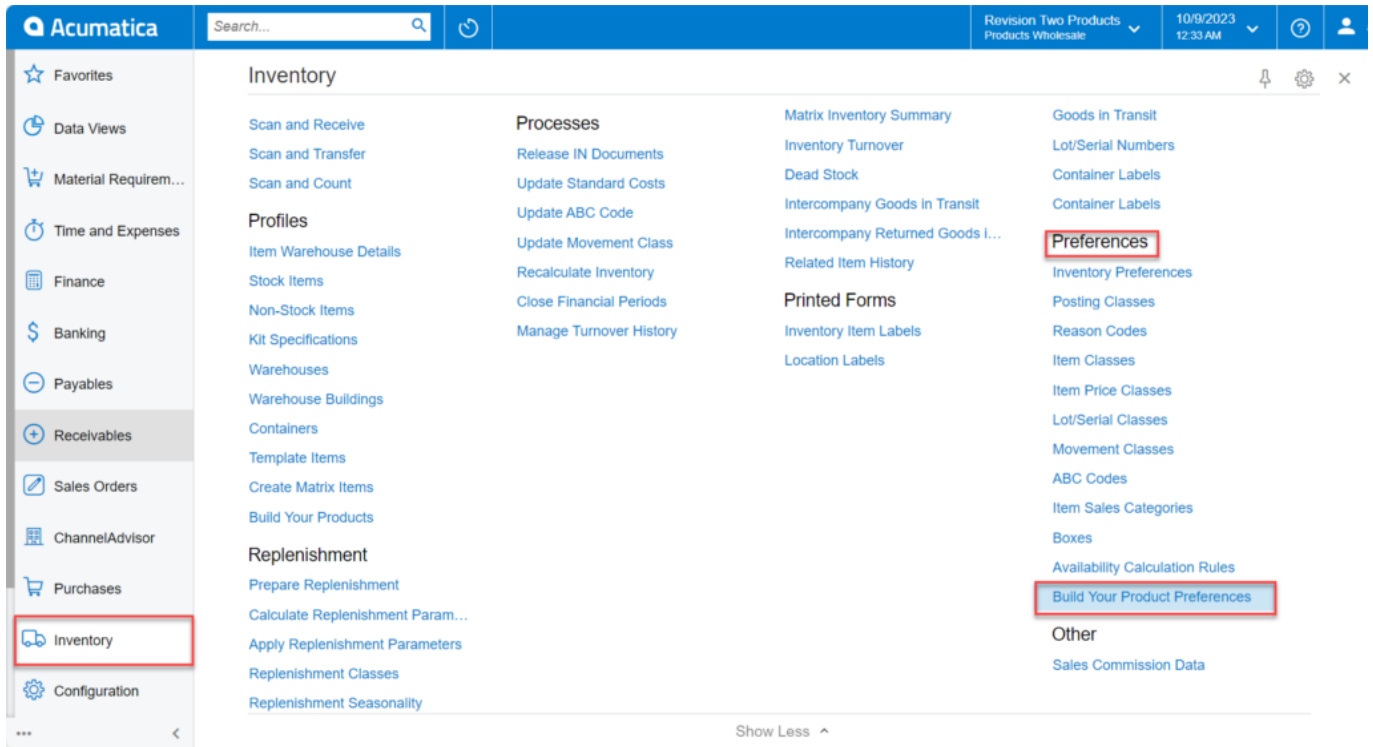


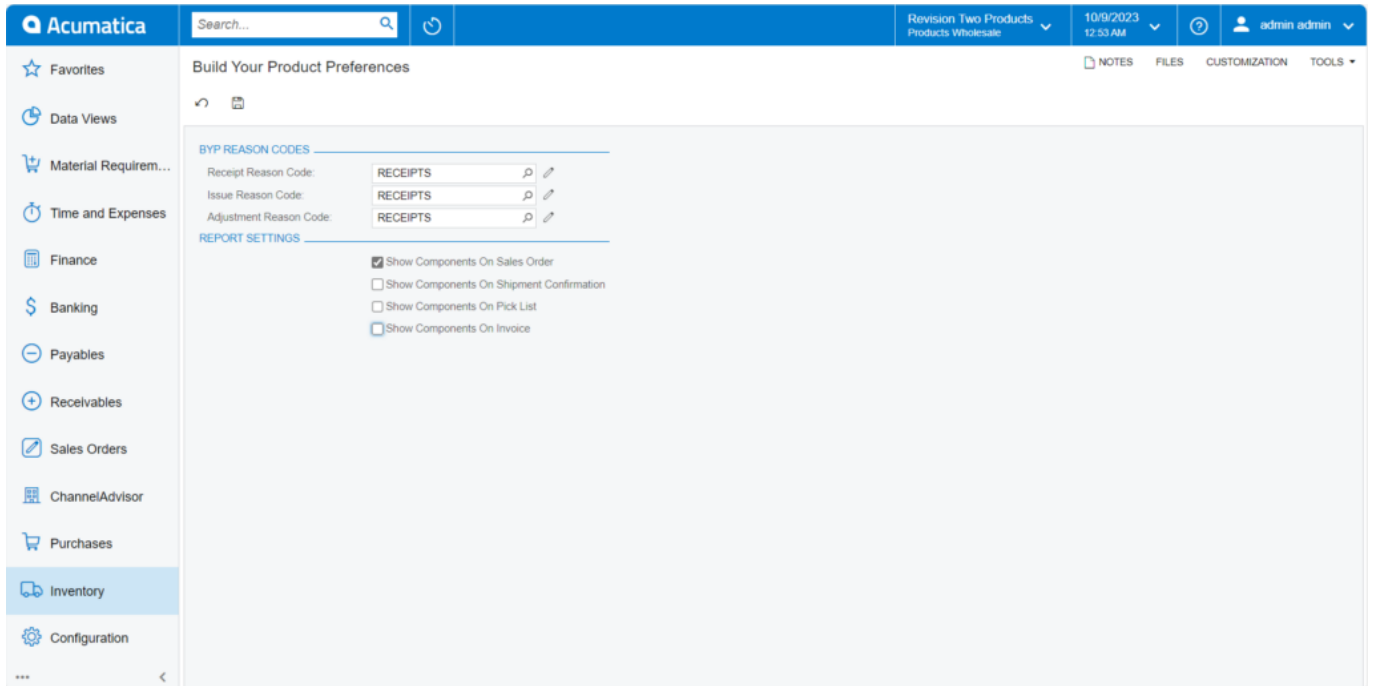
Reports in BYP

To access the Reports, go to [Inventory] on the left panel and click on **[BUILD YOUR Product PREFERENCES]** under preferences as shown below.



Option for Build Your Product Preferences

On selecting **[BUILD YOUR PRODUCT PREFERENCES]** the following screen will display.

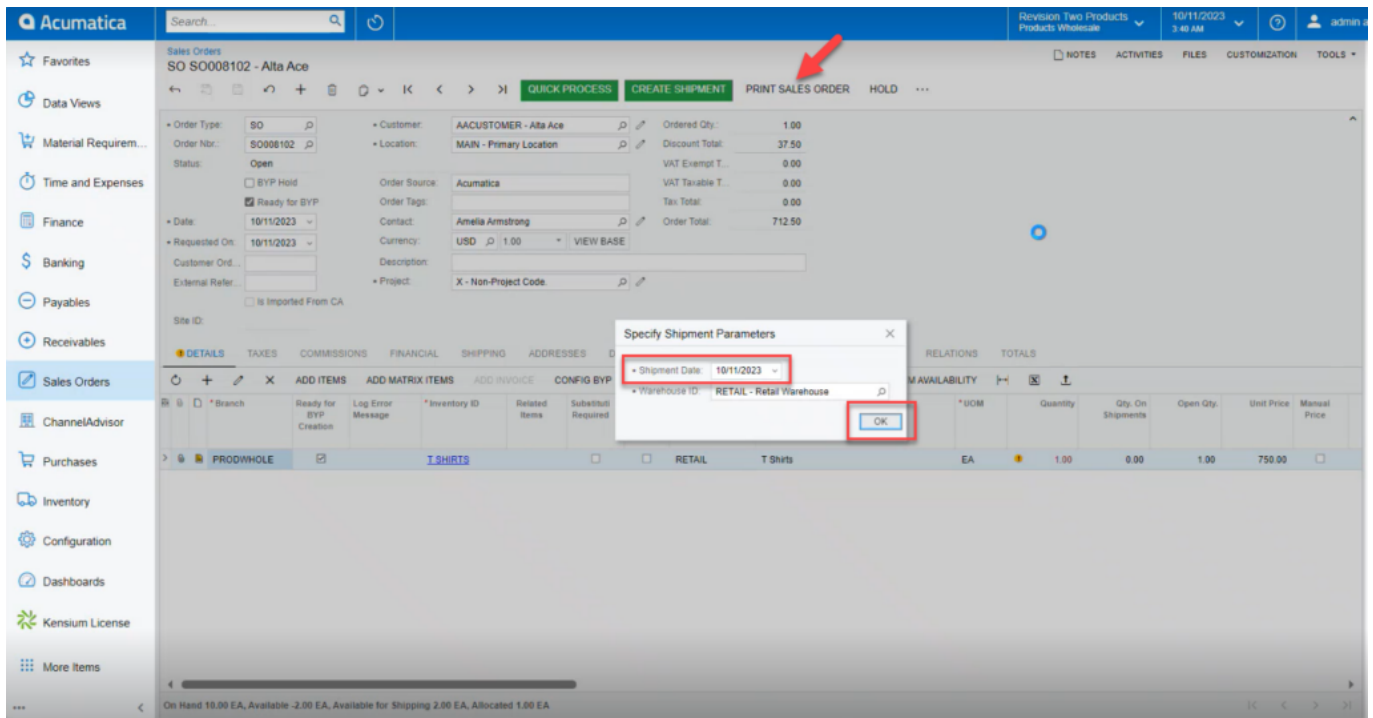


Build Your Product Preferences screen

On Enabling and Disabling the above Report Setting components we can generate the following reports.

- On Enabling the **[Show Components on Sales Order]** check box.

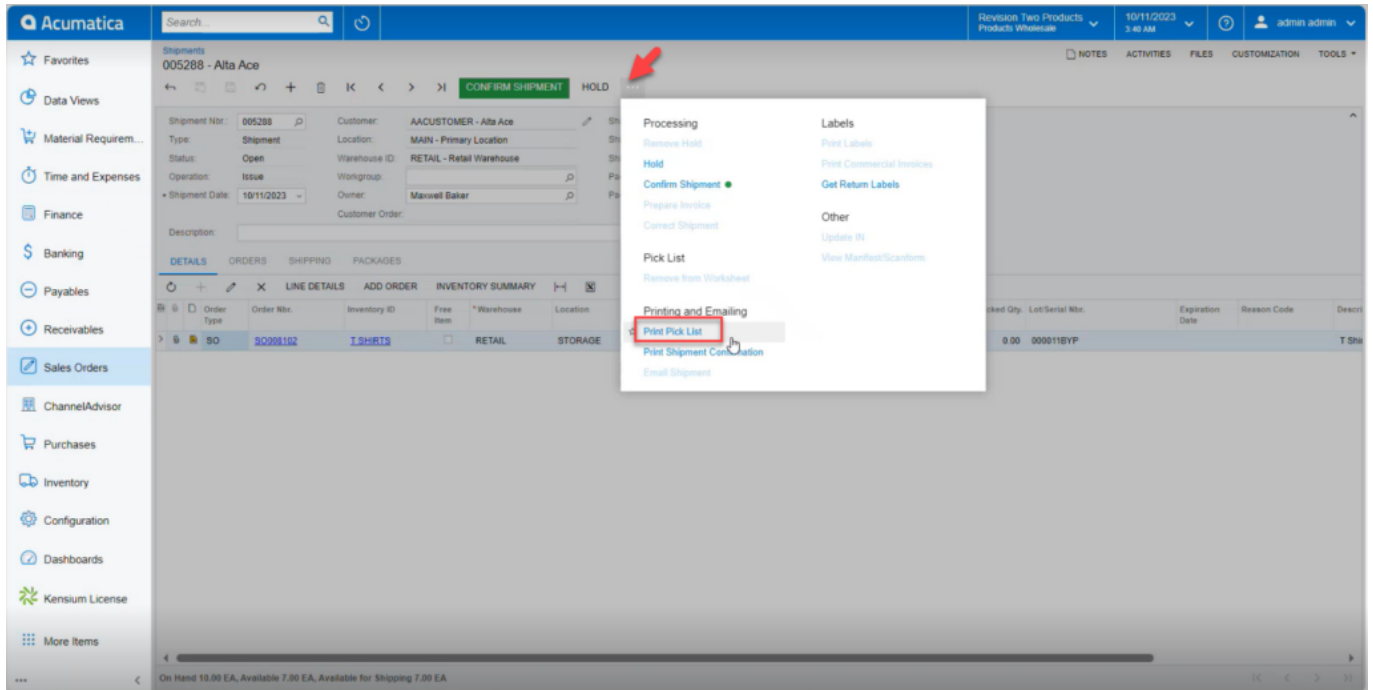
- Go to Sales order. Click on [Print Sales Order] a pop-up will appear add Date and click on **[Ok]**.



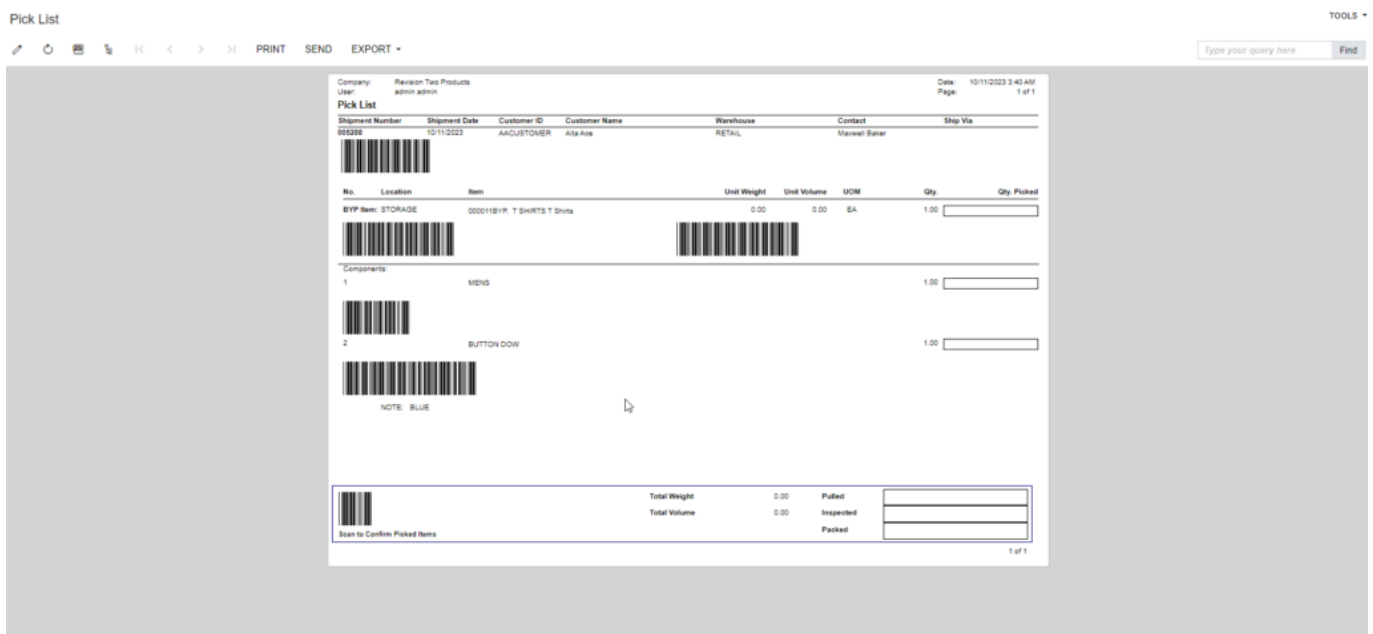
The screenshot shows the Acumatica Sales Order interface for order SO0008102. The 'PRINT SALES ORDER' button is highlighted with a red arrow. A 'Specify Shipment Parameters' pop-up is open, showing 'Shipment Date' as 10/11/2023 and 'Warehouse ID' as RETAIL - Retail Warehouse. The 'OK' button in the pop-up is also highlighted with a red box.

Sales Order

- A New screen will redirect click on [...] and a pop-up will appear and then click on **[Print Pick List]**.



- On Enabling the **[Pick List]** check box you will get the following report.



Pick List

- On Enabling the **[Shipment]** Check box you will get the Shipment Confirmation Report.

Shipment Confirmation
TOOLS

Acumatica
The Cloud ERP

Products Retail
11235 SE 8th St.
Suite 140
Bellevue, WA, 98004
Phone: 206-555-1212
Web: www.revisorinfo.com

SHP TO:	NOTE:
A/R Ace 155 10th Ave New York NY 10011 United States of America Attn: Amelia Armstrong	

CONTACT	SHIP VIA	FOB POINT	WAREHOUSE
Marcus Baker			RETAIL

SO TYPE	SO NUMBER	CUSTOMER P.O. NO.
SO	SO008102	

NO.	ITEM	QTY. UOM	QTY. SHIPPED	QTY. B/O
BYP Item:	T-SHIRTS: T Shirts	1.00 EA	1.00	0.00

Comments:

- 1 MENS
- 2 BUTTON DOWN

NOTE: BLUE

Shipment Confirmation

Reference Number: 005288
Date: 10/11/2023
Customer ID: AACUSTOMER

Type your query here Find

Shipment Confirmation

- On Disabling the **[Shipment]** Check box the Shipment Confirmation will appear as follows:

Tools

Shipment Confirmation

Print Send Export

Type your query hereFind

Acumatica

The Cloud ERP

Products Retail

11235 SE 6th St

Suite 140

Bellevue, WA, 98004

Phone: 206-555-1212

Web: [www.acumatica.com](#)

SHIP TO:

NOTE:

Alta Ace

150 10th Ave

New York NY 10011

United States of America

Attn: Amelia Armstrong

Shipment Confirmation

Reference Number: 802388

Date: 10/11/2023

Customer ID: AACUSTOMER

CONTACT	SHIP VIA	FOB POINT	WAREHOUSE
Marcelo Baez			RETAIL

SO TYPE	SO NUMBER	CUSTOMER P.O. NO.
SO	80008102	

NO.	ITEM	QTY. UOM	QTY. SHIPPED	QTY. B/O
1	T SHIRTS, T Shirts	1.00 EA	1.00	0.00
	NOTE: BLUE			

Shipment Confirmation

- On Enabling the **[Invoice]** Check box the Invoice preview will be as shown below:

Invoice/Memo

TOOLS

PRINT SEND EXPORT

Type your query here Find



Invoice

Reference No.: AR012236
Date: 11-Oct-2023
Due Date: 10-Nov-2023
Customer ID: AACUSTOMER
Currency: USD

Products Wholesale
11235 SE 8th St.
Suite 140
Bellevue, WA, 98004
Phone: 206-555-1212
Web: www.revisionone.com

BILL TO:
Alta Ace
155 10th Ave
New York NY 10011
United States of America
Alta Amelia Armstrong

SHIP TO:
Alta Ace
155 10th Ave
New York NY 10011
United States of America
Alta Amelia Armstrong

CUSTOMER REF. NUMBER	TERMS	CONTACT
SO TYPE	SO NUMBER	SHIPMENT NUMBER
SO	SO008102	202309
NO.	ITEM	QTY. UOM
BYP Item:	T SHIRTS: T Shirts	1.00 EA
		UNIT PRICE
		750.00
		DISC.
		0%
		EXTENDED PRICE
		750.00

Components:

1	MENS	1.00
2	BUTTON DOWN	1.00
	NOTE: BLUE	

Invoice Confirmation

- On Disabling the **[Invoice]** Check box the Invoice is displayed as follows:

[illegible]

Invoice Confirmation