

Reports in BYP

To access the Reports, go to [Inventory] on the left panel and click on **[BUILD YOUR Product PREFERENCES]** under preferences as shown below.

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Option for Build Your Product Preferences

On selecting [BUILD YOUR PRODUCT PREFERENCES] the following screen will display.





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Build Your Product Preferences screen

On Enabling and Disabling the above Report Setting components we can generate the following reports.

• On Enabling the [Show Components on Sales Order] check box.





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Sales Order Report

• Disabling the **[Show Components on Sales Order]** check box the Sales Order will appear as follows.

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• Go to Sales order. Click on [Print Sales Order] a pop-up will appear add Date and click on [Ok].

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Sales Order

• A New screen will redirect click on [...] and a pop-up will appear and then click on [Print Pick List].





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• On Enabling the **[Pick List]** check box you will get the following report.

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Pick List





• On Enabling the [Shipment] Check box you will get the Shipment Confirmation Report.

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Shipment Confirmation

• On Disabling the **[Shipment]** Check box the Shipment Confirmation will appear as follows:





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Shipment Confirmation

• On Enabling the **[Invoice]** Check box the Invoice preview will be as shown below:





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Invoice Confirmation

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Invoice Confirmation

