

## **Account Receivable Preferences**

- You need to search for **[Account Receivable Preferences]** in the Global search bar.
  - Click on [Account Receivable Preferences] under [Preferences].

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•	MENU ITEMS (8)	TRANSACTIONS AND PROFILES	HELP TOPICS	FILES	×
Receivables	Finance				
Dustomization	Processes				
Sales Orders	Recalculate Account History				
Purchases	\$ Banking				
G	Processes Recalculate Account Balances				
<u>O</u> \$	Elved Assets				
Payroll	Deposts				
(2) Dashboards	Reconciliation History by Account				
Commerce Connector	Receivables				
24	Preferences				
Kensium License	Accounts Receivable Preferences				
(B)	Deferred Revenue	-			
Pro	Reports	Projection Reports			
More Items	DR Recognition by Account	DR Projected Recognition by Ac			
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## Account Receivable Preferences

- Click on [EMAIL SETTINGS] tab.
- If you enable the **[Active Tenant]** radio button, you will receive a validation message when you try to establish a customer using the same email address.
- Click on [Save].





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(+)	Accounts Receivable Preferences		D NOTES FILES	CUSTOMIZATION TOOLS -			
Receivables							
Customization	GENERAL PRICING APPROVAL DUNNING MAILING & PRINTING EMAIL SETTINGS						
Sales Orders	CUSTOMER EMAIL UNIQUENESS						
Ъ	Select Branch Type: Selected Branches:						
Purchases	ADVANCE FILTERS						
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Inventory	B D Branch EnablediC Ignore Ignore Ignore Email Blanks Duplicate: Email						
Payroll							
$\bigcirc$	No records found.						
Dashboards	Try to modify parameters above to see records here.						
Commerce							
-24	Select Customer Class Type: Selected Customer Classes: ADVANCE FILTERS						
Kansium							
.81							
Commerce Pro	15 0 D Customer Class Enabled Ignore Ignore Email Blanks Duplicate Email						
More Items	No records found.						
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Email Settings

