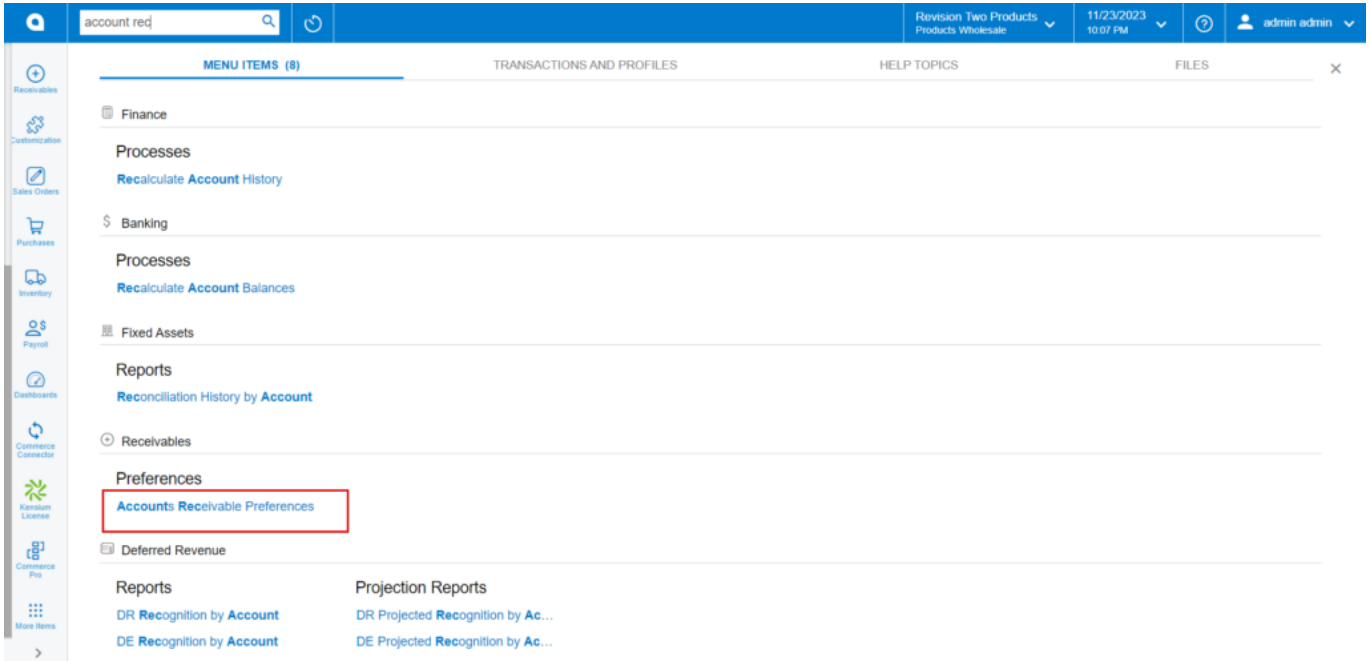


# Account Receivable Preferences

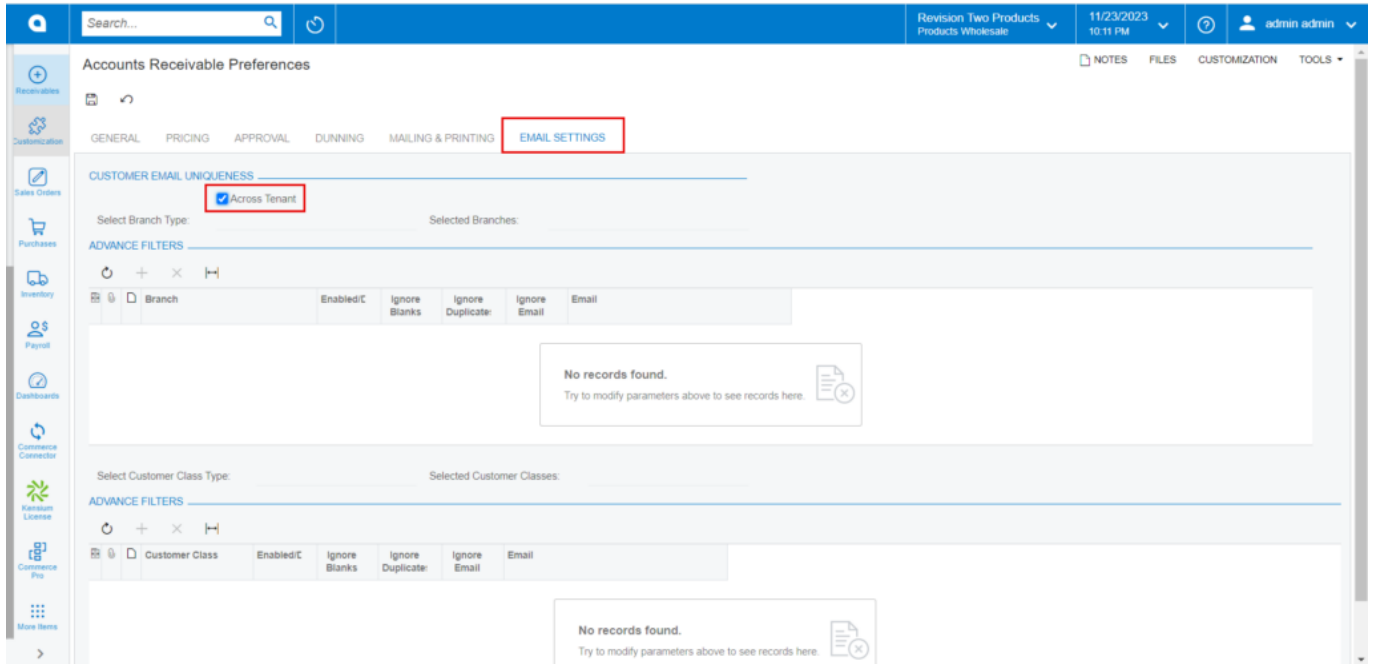
- ✘ You need to search for **[Account Receivable Preferences]** in the Global search bar.
- Click on **[Account Receivable Preferences]** under **[Preferences]**.



The screenshot shows the Kensium CommercePro interface. At the top, there is a search bar containing 'account req'. Below the search bar, the interface is divided into several sections: MENU ITEMS (8), TRANSACTIONS AND PROFILES, HELP TOPICS, and FILES. The 'MENU ITEMS' section is expanded, showing a list of categories and their associated processes and reports. The 'Accounts Receivable Preferences' link is highlighted with a red box. The 'Reports' section includes 'DR Recognition by Account', 'DE Recognition by Account', 'DR Projected Recognition by Ac...', and 'DE Projected Recognition by Ac...'. The 'Projection Reports' section is also visible.

## Account Receivable Preferences

- Click on **[EMAIL SETTINGS]** tab.
- If you enable the **[Active Tenant]** radio button, you will receive a validation message when you try to establish a customer using the same email address.
- Click on **[Save]**.



Accounts Receivable Preferences

GENERAL PRICING APPROVAL DUNNING MAILING & PRINTING **EMAIL SETTINGS**

CUSTOMER EMAIL UNIQUENESS

Select Branch Type:  Across Tenant Selected Branches:

ADVANCE FILTERS

Branch	Enabled	Ignore Blanks	Ignore Duplicate	Ignore Email	Email
No records found. Try to modify parameters above to see records here.					

Select Customer Class Type: Selected Customer Classes:

ADVANCE FILTERS

Customer Class	Enabled	Ignore Blanks	Ignore Duplicate	Ignore Email	Email
No records found. Try to modify parameters above to see records here.					

## Email Settings