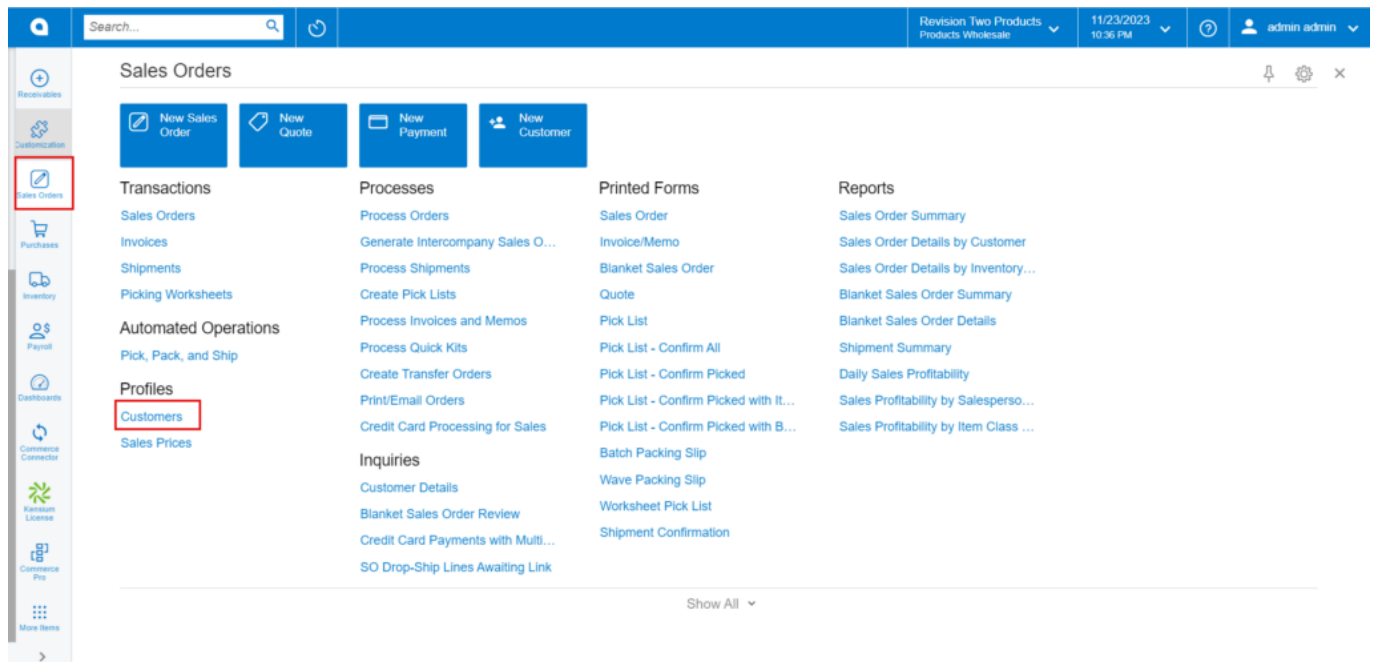


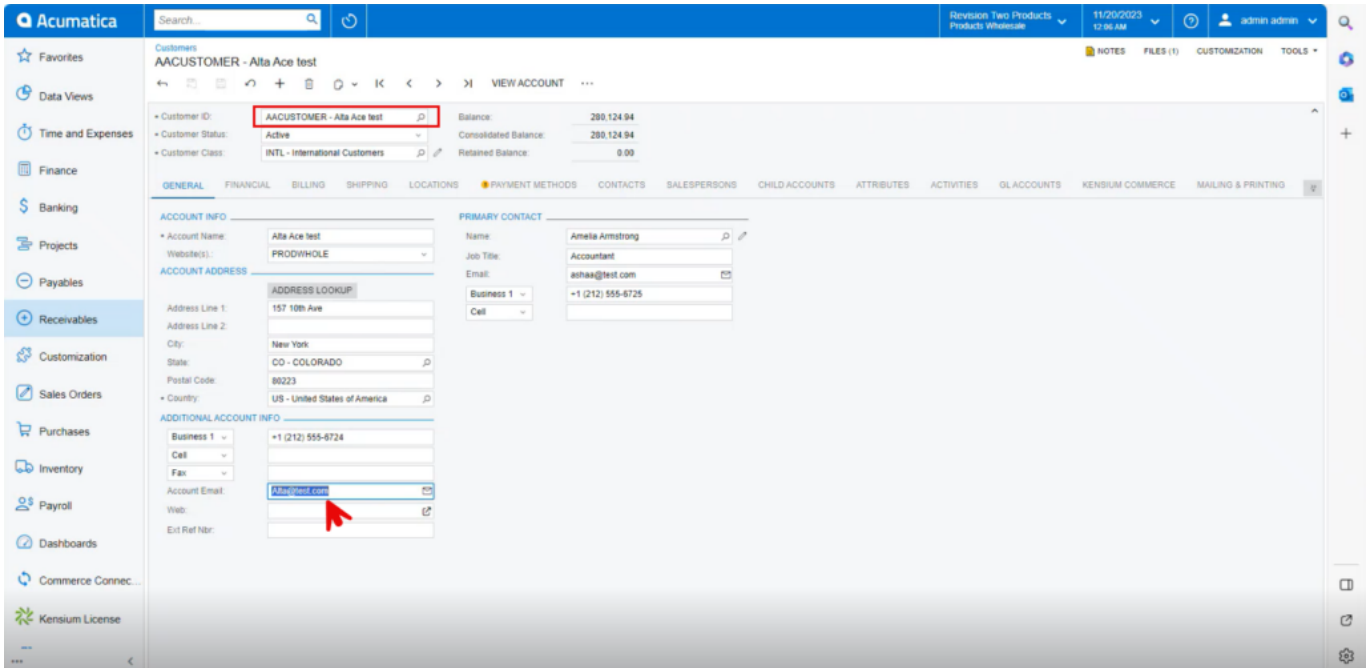
Customer

- You need to create a **[Customer ID]** in **[Customers]** under **[Profiles]** in **[Sales Orders]**.



Customers

- You need to create a **[Customer ID]**.
- Select the **[Customer Status]** from the drop-down.
- Search for **[Customer Class]**.
- Enter the **[Account Email]**.



Acumatica

Search...

Revision: Two Products
Products Warehouse

11/20/2023
12:00 AM

admin admin

Customers

AACUSTOMER - Alta Ace test

VIEW ACCOUNT

Customer ID: AACUSTOMER - Alta Ace test

Customer Status: Active

Customer Class: INTL - International Customers

Balance: 280,124.94

Consolidated Balance: 280,124.94

Retained Balance: 0.00

GENERAL FINANCIAL BILLING SHIPPING LOCATIONS PAYMENT METHODS CONTACTS SALESPERSONS CHILD ACCOUNTS ATTRIBUTES ACTIVITIES GL ACCOUNTS KENSIUM COMMERCE MAILING & PRINTING

ACCOUNT INFO

Account Name: Alta Ace test

Website(s): PRODWIHOLE

ADDRESS LOOKUP

Address Line 1: 157 10th Ave

Address Line 2:

City: New York

State: CO - COLORADO

Postal Code: 80223

Country: US - United States of America

PRIMARY CONTACT

Name: Amelia Armstrong

Job Title: Accountant

Email: amhaa@test.com

Business 1: +1 (212) 555-8725

Cell:

ADDITIONAL ACCOUNT INFO

Business 1: +1 (212) 555-8724

Cell:

Fax:

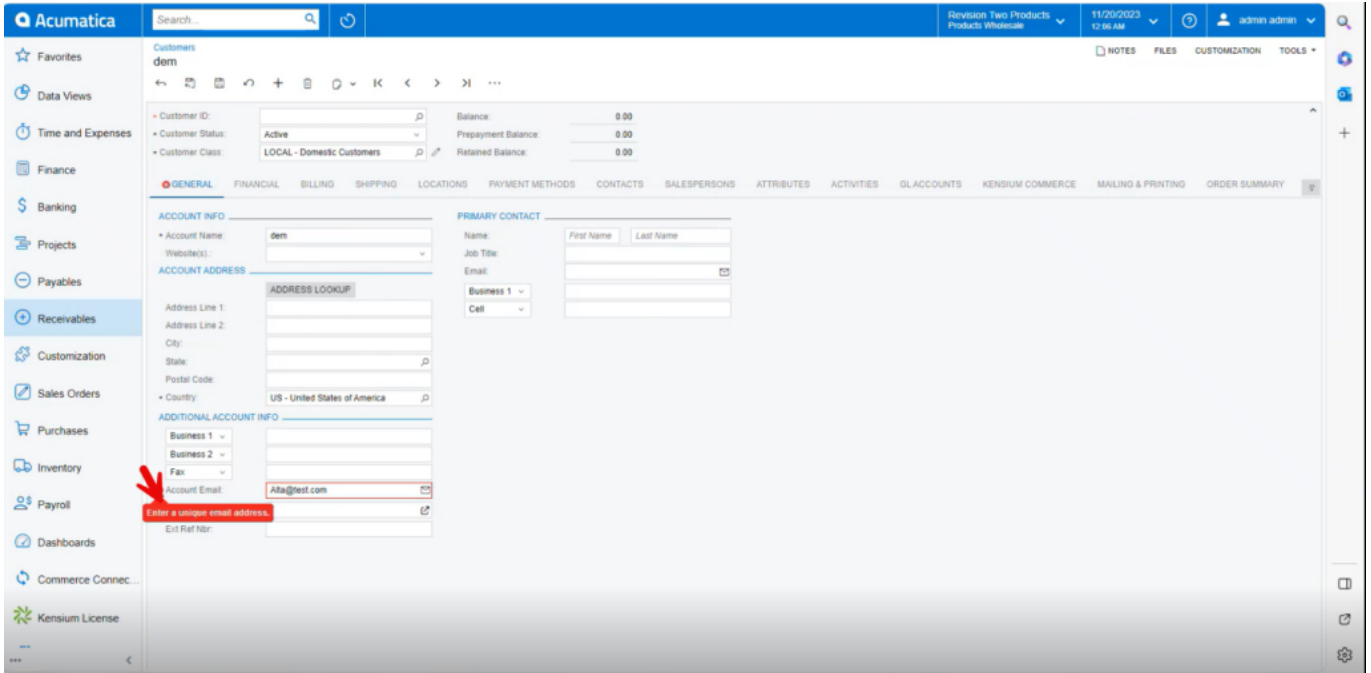
Account Email: Enter a Unique email Address

Web:

Ext Ref Nbr:

Customers (1)

- When you create a new customer and use their existing email address, an error notice appears under Account Email as **{Enter a Unique email Address}**.



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Search...

Revision Two Products
Products Wholesale

11/20/2023
12:56 AM

admin admin

NOTES FILES CUSTOMIZATION TOOLS

Customers
dem

Customer ID: dem Balance: 0.00
Customer Status: Active Prepayment Balance: 0.00
Customer Class: LOCAL - Domestic Customers Retained Balance: 0.00

GENERAL FINANCIAL BILLING SHIPPING LOCATIONS PAYMENT METHODS CONTACTS SALESPERSONS ATTRIBUTES ACTIVITIES GLACCOUNTS KENSIUM COMMERCE MAILING & PRINTING ORDER SUMMARY

ACCOUNT INFO

Account Name: dem
Website(s):
ACCOUNT ADDRESS

ADDRESS LOOKUP

Address Line 1:
Address Line 2:
City:
State:
Postal Code:
Country: US - United States of America

ADDITIONAL ACCOUNT INFO

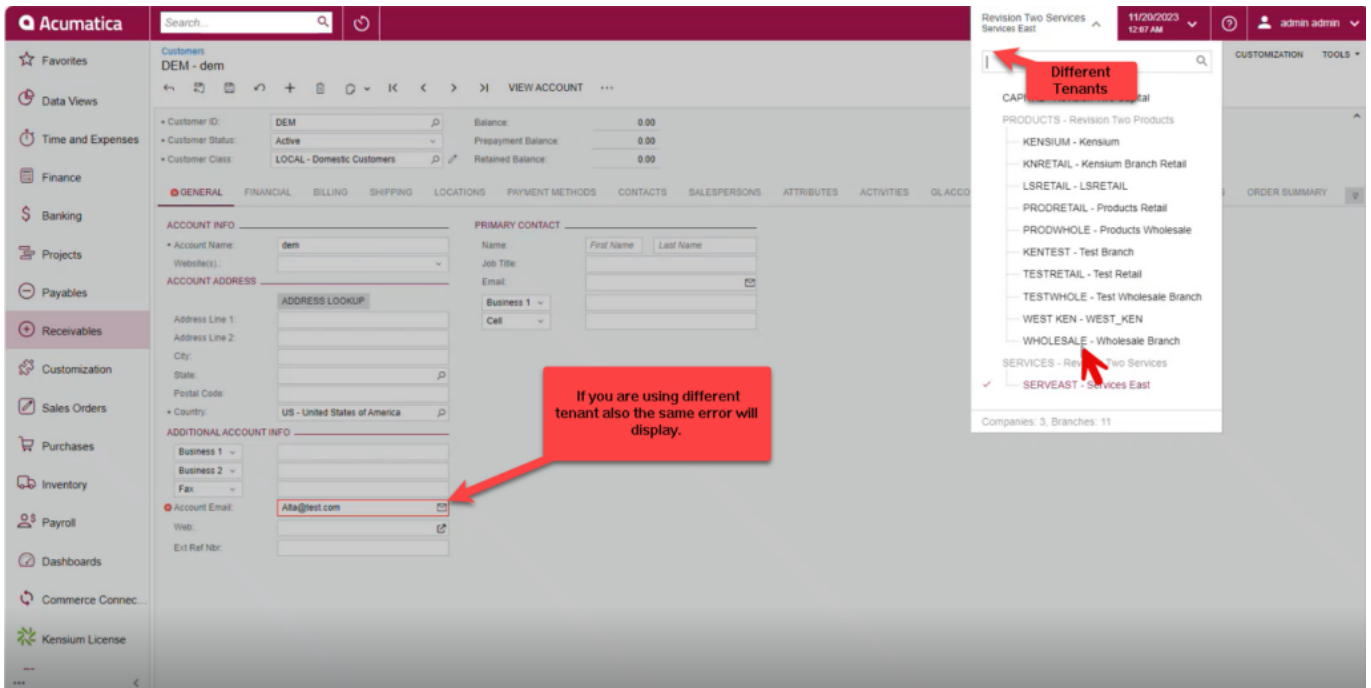
Business 1:
Business 2:
Fax:
Account Email: Ata@test.com
Web:
Ext Ref Nbr:

PRIMARY CONTACT

Name: First Name Last Name
Job Title:
Email:
Business 1:
Cell:

Enter a unique email address.

New Customer



Acumatica

Search...

Revision Two Services
Services East

11/20/2023
12:57 AM

admin admin

CUSTOMIZATION TOOLS

Customers
DEM - dem

Customer ID: DEM Balance: 0.00
Customer Status: Active Prepayment Balance: 0.00
Customer Class: LOCAL - Domestic Customers Retained Balance: 0.00

GENERAL FINANCIAL BILLING SHIPPING LOCATIONS PAYMENT METHODS CONTACTS SALESPERSONS ATTRIBUTES ACTIVITIES GLACCOUNTS

ACCOUNT INFO

Account Name: dem
Website(s):
ACCOUNT ADDRESS

ADDRESS LOOKUP

Address Line 1:
Address Line 2:
City:
State:
Postal Code:
Country: US - United States of America

ADDITIONAL ACCOUNT INFO

Business 1:
Business 2:
Fax:
Account Email: Ata@test.com
Web:
Ext Ref Nbr:

PRIMARY CONTACT

Name: First Name Last Name
Job Title:
Email:
Business 1:
Cell:

Enter a unique email address.

If you are using different tenant also the same error will display.

Different Tenants

PRODUCTS - Revision Two Products

- KENSIUM - Kensium
- KNRETAIL - Kensium Branch Retail
- LSRETAIL - LSRETAIL
- PROORETAIL - Products Retail
- PROOWHOLE - Products Wholesale
- KENTEST - Test Branch
- TESTRETAIL - Test Retail
- TESTWHOLE - Test Wholesale Branch
- WEST KEN - WEST_KEN
- WHOLESALE - Wholesale Branch

SERVICES - Revision Two Services

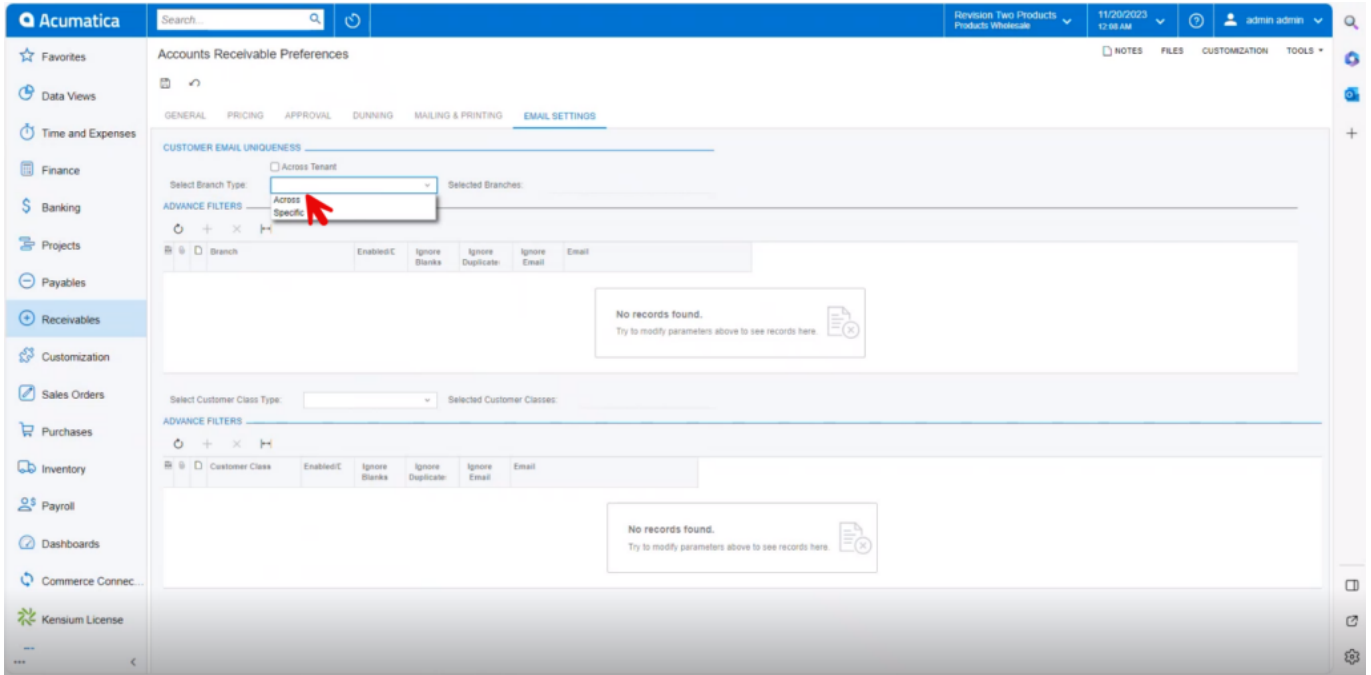
- SERVEAST - Services East

Companies: 3, Branches: 11

Different Tenant

If you display the radio button for **[ACTIVE TENANT]** a line with **[Select Branch Type]** and **[Selected Branches]** will display.

- Select the **[Branch Type]** from the drop-down menu as **[Across]**.



Acumatica

Search

Revision Two Products
Products Wholesale

11/20/2023
12:00 AM

admin admin

NOTES FILES CUSTOMIZATION TOOLS

Accounts Receivable Preferences

GENERAL PRICING APPROVAL DUNNING MAILING & PRINTING EMAIL SETTINGS

CUSTOMER EMAIL UNIQUENESS

☐ Across Tenant

Select Branch Type: Across Selected Branches:

ADVANCE FILTERS

☐ Branch

Enabled	Ignore	Ignore	Ignore	Email
	Blank	Duplicate	Email	
No records found. Try to modify parameters above to see records here.				

Select Customer Class Type: Selected Customer Classes:

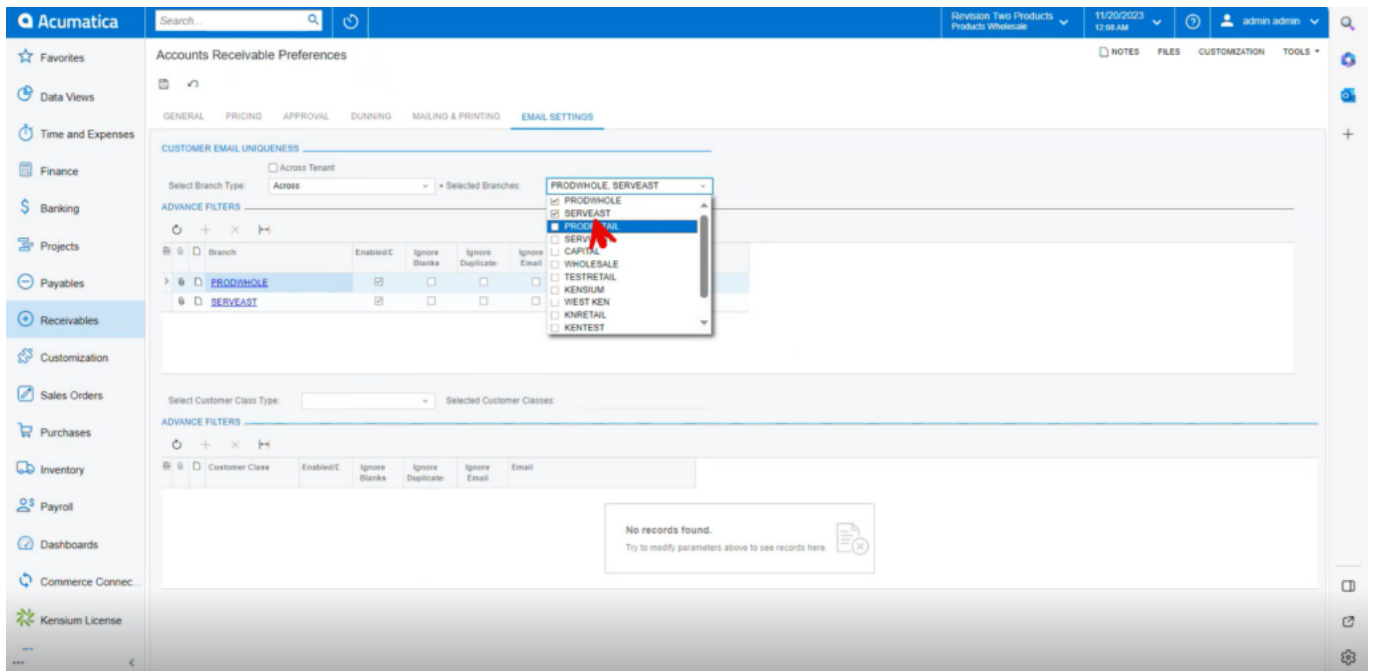
ADVANCE FILTERS

☐ Customer Class

Enabled	Ignore	Ignore	Ignore	Email
	Blank	Duplicate	Email	
No records found. Try to modify parameters above to see records here.				

Branch Type

- Select the **[Branches]** from the Selected Branches menu.



Selected Branches

- The selected branches will be displayed under Advance Features.
- Enable the radio button for **[Ignore Blanks]** for **[PRODWHOLE]**.

Acumatica

Search

Revision Two Products
Products Wholesale

11/20/2023
12:59 AM

admin admin

NOTES FILES CUSTOMIZATION TOOLS

Accounts Receivable Preferences

GENERAL PRICING APPROVAL DUNNING MAILING & PRINTING EMAIL SETTINGS

CUSTOMER EMAIL UNIQUENESS

☐ Across Tenant

Select Branch Type: Across Selected Branches: PRODWHOLE, SERVEAST

ADVANCE FILTERS

<input type="checkbox"/>	<input type="checkbox"/> Branch	Enabled/E	Ignore Blanks	Ignore Duplicate	Ignore Email	Email
>	PRODWHOLE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
>	SERVEAST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Select Customer Class Type: Selected Customer Classes:

ADVANCE FILTERS

<input type="checkbox"/>	<input type="checkbox"/> Customer Class	Enabled/E	Ignore Blanks	Ignore Duplicate	Ignore Email	Email
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No records found.
Try to modify parameters above to see records here.

Accounts Receivable Preferences