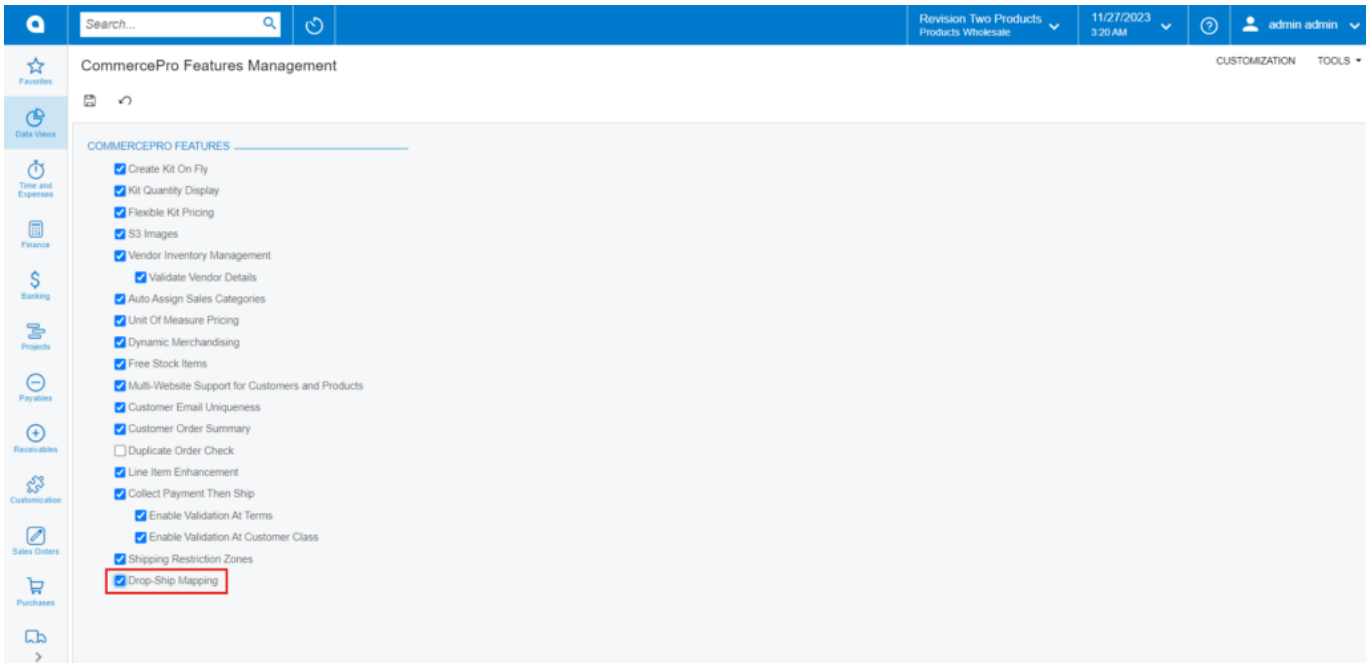


# Drop-Ship Mapping

- ✖ To access **[Drop-Ship Mapping]**, you must enable the check box for **[Drop-Ship Mapping]**, under CommercePro Features.
- Click on **[Save]**.

The Impacted areas for Collect and then ship is below.

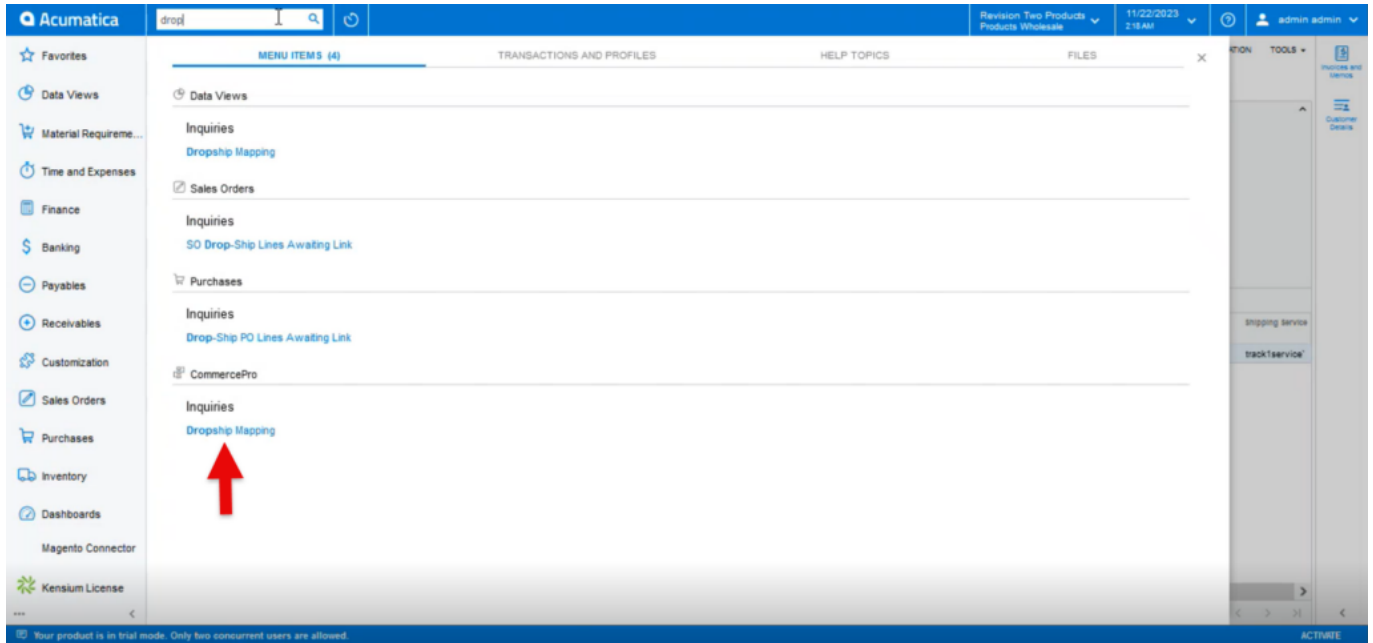
- Purchase Order Preferences
- Purchase Orders
- Purchase Receipts
- Sales Orders



The screenshot shows the 'CommercePro Features Management' page. The 'Drop-Ship Mapping' checkbox is checked and highlighted with a red box. The page includes a search bar, a navigation menu on the left, and a list of features with checkboxes. The top navigation bar shows the user is 'admin admin' and the date is '11/27/2023 3:20 AM'.

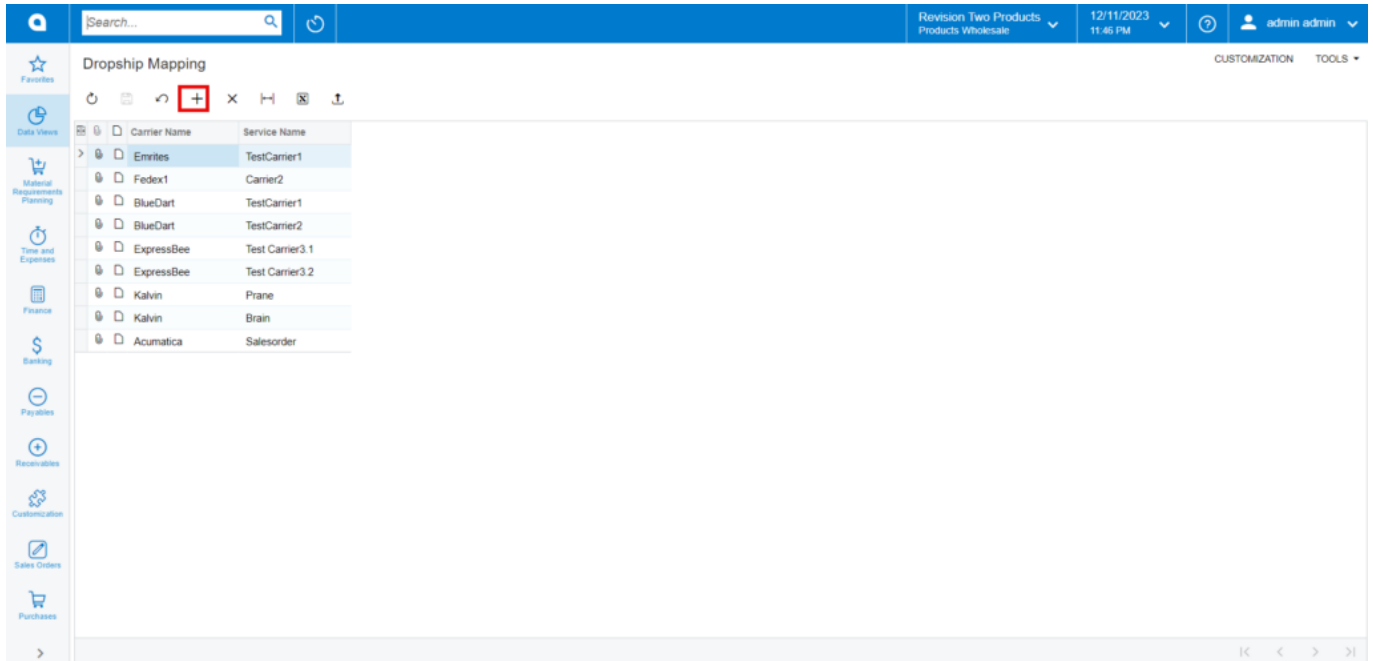
## CommercePro

- You need to search for **[Dropship Mapping]** in the global search bar.



## Dropship Mapping

- You will navigate to Dropship Mapping screen.
- Click on **[+]** icon.
- We can add a service and provide the carrier's name on this screen, but our service name needs to be different. If you provide two carrier names, only one will display while making a purchase.



The screenshot displays the 'Dropship Mapping' page in the Kensium CommercePro system. The top navigation bar includes a search field, a refresh icon, and user information (Revision Two Products, Products Wholesale, 12/11/2023 11:46 PM, admin admin). The left sidebar contains various navigation options: Favorites, Data Views, Material Requirements Planning, Time and Expenses, Finance, Banking, Payables, Receivables, Customization, Sales Orders, and Purchases. The main content area shows a table with columns for Carrier Name and Service Name. The table contains the following data:

Carrier Name	Service Name
Emrites	TestCarrier1
Fedex1	Carrier2
BlueDart	TestCarrier1
BlueDart	TestCarrier2
ExpressBee	Test Carrier3.1
ExpressBee	Test Carrier3.2
Kalvin	Prane
Kalvin	Brain
Acumatica	Salesorder

### Dropship Mapping (1)

You need to navigate to the left side of Acumatica and click on **[Purchases]** then click on **[Purchase Orders Preferences]** under **[Preferences]**.

Search... Revision Two Products Products Wholesale 11/27/2023 3:30 AM admin admin

### Purchases

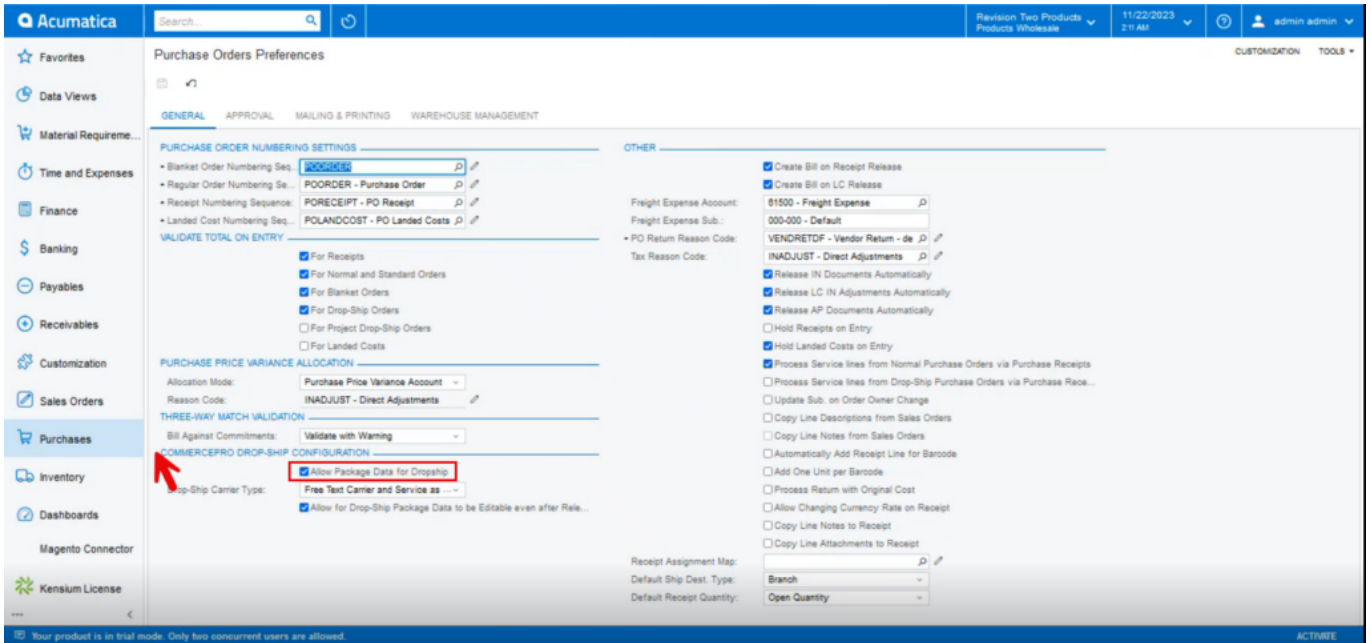
New Purchase Order New Purchase Receipt New Purchase Request New Vendor

Transactions	Processes	Inquiries	Reports	Preferences
Requests	Create Purchase Orders	Requests	Request Details	Purchase Requisitions Preferences
Requisitions	Print/Email Purchase Orders	Vendor Details	Requisition Details	Request Classes
Purchase Orders	Generate Intercompany Purchas...	Drop-Ship PO Lines Awaiting Link	Purchase Order Summary	<b>Purchase Orders Preferences</b>
Purchase Receipts	Release Purchase Receipts	Purchase Accrual Balance by Pe...	Purchase Order Details by Vendor	Landed Cost Codes
Landed Costs	Release Landed Costs		Purchase Order Details by Inven...	FOB Points
<b>Automated Operations</b>	<b>Requisitions</b>	<b>Printed Forms</b>	Purchase Order Details by Account	Ship via Codes
Receive and Put Away	Create Requisitions	Item Request	Blanket Purchase Order Summary	
<b>Profiles</b>	Complete Bidding	Request for Proposal	Blanket Purchase Order Details ...	
Vendors	Bidding Responses	Purchase Order	Blanket Purchase Order Details ...	
Vendor Prices	Create Orders	Purchase Receipt	Purchase Receipt Summary	
Vendor Inventory		Purchase Receipt with Barcodes	Purchase Order Receipt and Billi...	
		Matrix Purchase Order	Purchase Receipt Details by Ven...	
			Purchase Accrual Summary	
			Purchase Accrual Details	
			Purchase Receipt Billing Summary	
			Purchase Receipt Billing Details	
			Purchase Receipt Allocated and	

Show Less ^

## Preferences

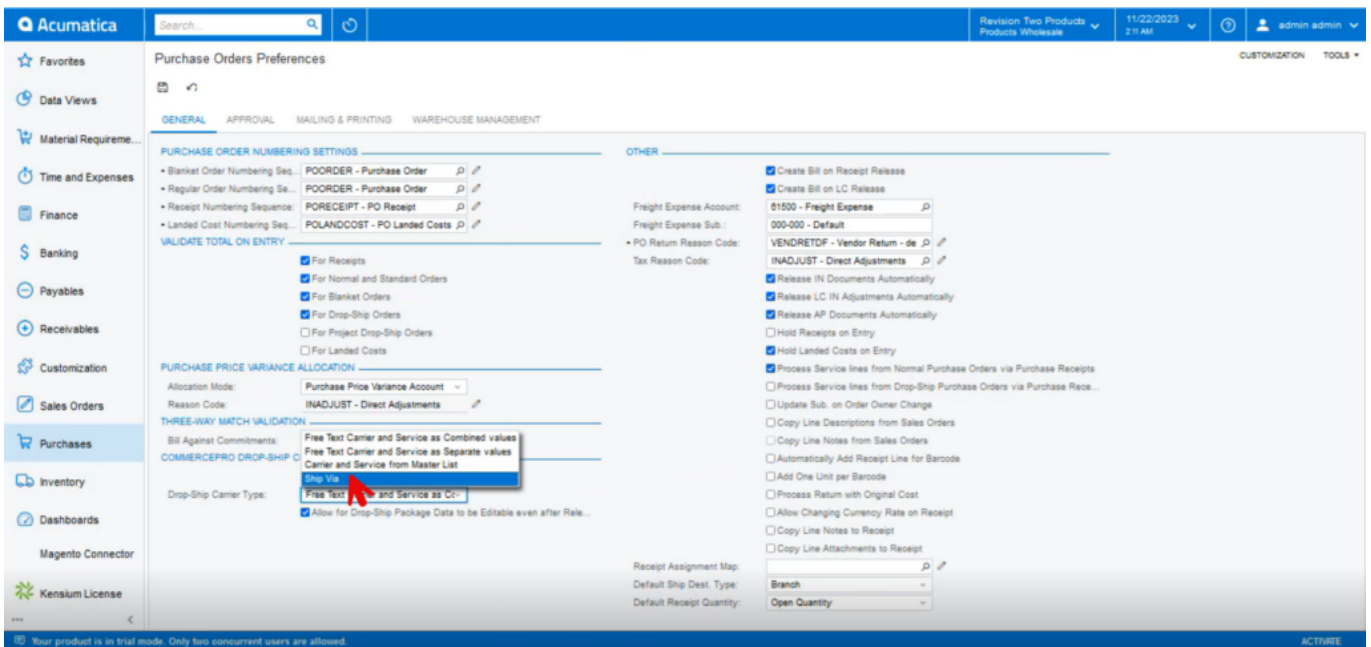
You will be redirected to purchase orders preferences then enable the radio button for **[Allow Package Data for Dropship]** under **[CommercePro Drop-Ship Configuration]**.



The screenshot shows the 'Purchase Orders Preferences' configuration page in Acumatica. The 'COMMERCEPRO DROP-SHIP CONFIGURATION' section is expanded, and the 'Allow Package Data for Dropship' radio button is highlighted with a red box and a red arrow. Other visible options include 'Free Text Carrier and Service as...' and 'Allow for Drop-Ship Package Data to be Editable even after Release'.

### Enable the Radio Button

- Upon enabling you can view 4 options from the drop-down menu.



This screenshot shows the same configuration page as above, but with the dropdown menu for 'Drop-Ship Carrier Type' open. The menu displays four options: 'Free Text Carrier and Service as Combined values', 'Free Text Carrier and Service as Separate values', 'Carrier and Service from Master List', and 'Ship Via'. A red arrow points to the 'Free Text Carrier and Service as...' option.

## Options

