
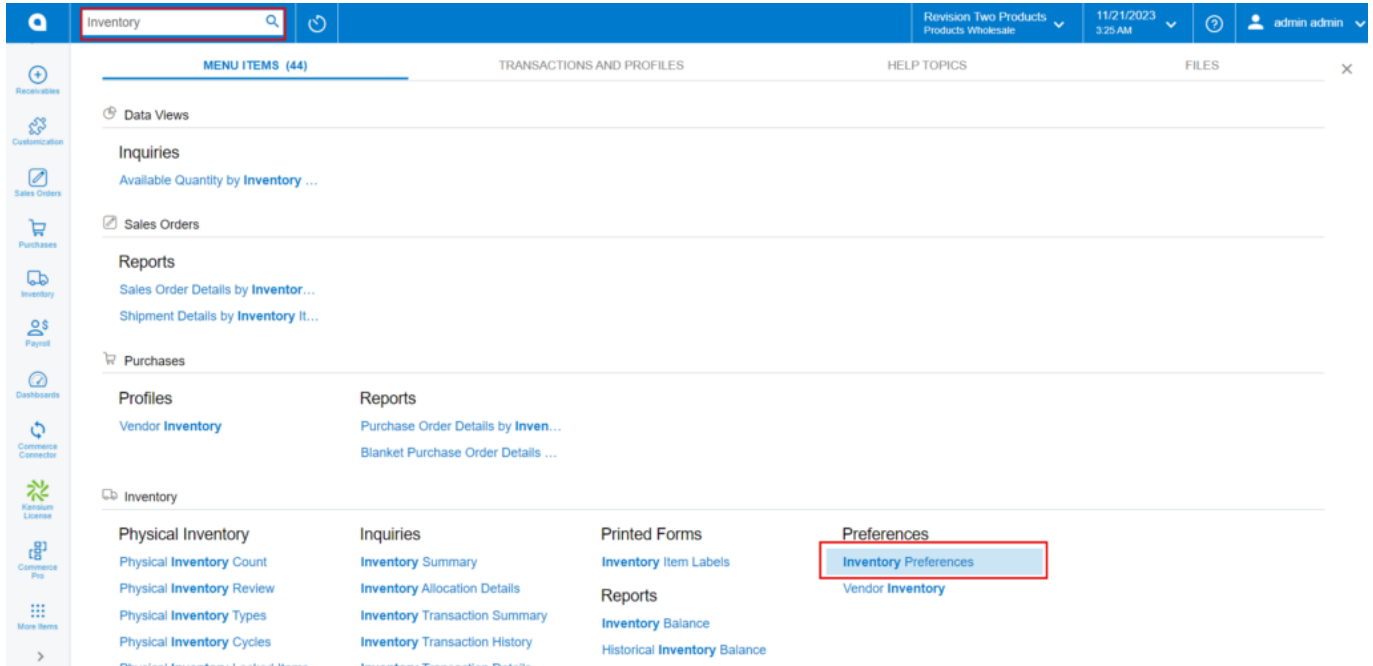


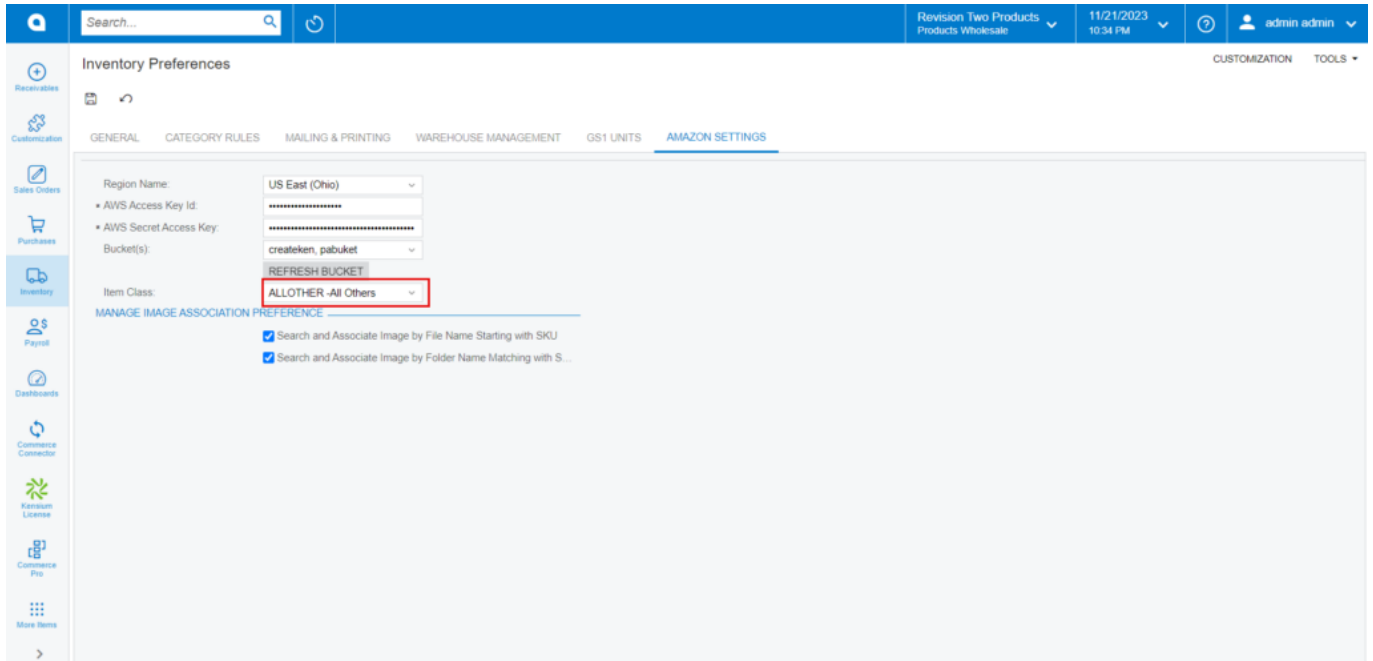
# Template Items

 You need to search for **[Inventory Preferences]** in Global search bar and then click on **[Inventory Preferences]** under Preferences.



The screenshot displays the Kensium CommercePro interface. At the top, a blue header bar contains a search bar with the text "Inventory" and a magnifying glass icon. To the right of the search bar are icons for a refresh, a help/question mark, and a user profile labeled "admin admin". Below the header, the main content area is divided into four tabs: "MENU ITEMS (44)", "TRANSACTIONS AND PROFILES", "HELP TOPICS", and "FILES". The "MENU ITEMS (44)" tab is active, showing a list of menu items organized into sections: "Data Views", "Inquiries", "Sales Orders", "Reports", "Purchases", "Profiles", and "Inventory". The "Inventory" section is expanded, showing a grid of items. In the top right corner of this grid, the "Preferences" section is highlighted with a red box, and the "Inventory Preferences" item is highlighted with a blue box.

## Inventory Preferences



Inventory Preferences

GENERAL CATEGORY RULES MAILING & PRINTING WAREHOUSE MANAGEMENT GS1 UNITS **AMAZON SETTINGS**

Region Name: US East (Ohio)

\* AWS Access Key Id: \*\*\*\*\*

\* AWS Secret Access Key: \*\*\*\*\*

Bucket(s): createken, pabuket

Item Class: **ALLOTHOR - All Others**

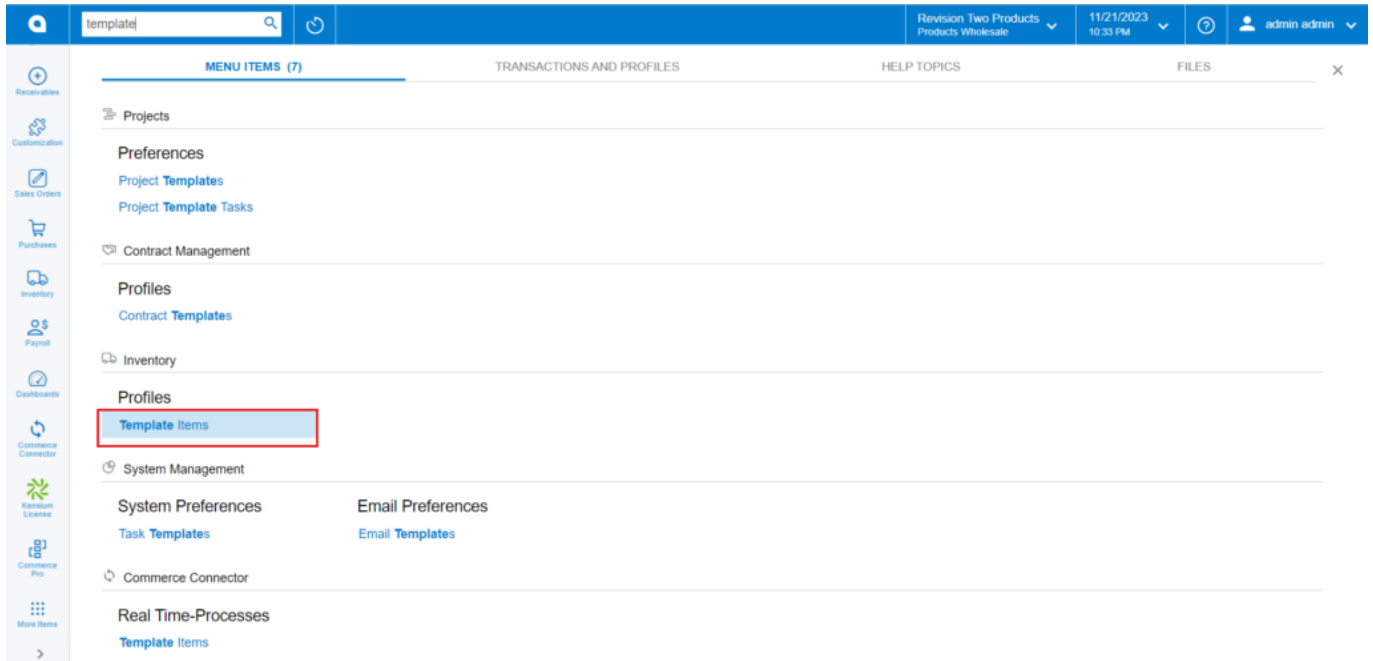
MANAGE IMAGE ASSOCIATION PREFERENCE

☒ Search and Associate Image by File Name Starting with SKU

☒ Search and Associate Image by Folder Name Matching with S...

## Inventory Preferences

- Click on **[Amazon Settings]** tab then you need to fill out the details.
  - Search for the item class
    - Non-Stock items: You must select All Others stock items.
- You need to search for **[Template Items]** in the Global search bar.



## Template Items

- Click on the **[+]** icon, then you will be redirected to the stock items screen.
- You need to create an **[Inventory ID]**.
- Select the Item status as **[Active]** from the drop-down.
- You can add the **[Description]**.
- Select the **[Item class]** as **[Active]** from the options menu.
- Click on **[Save]**.

Search... 🔍 🔄 Revision Two Products Products Wholesale 11/21/2023 10:30 PM admin admin

Template Items NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

POLOSHIRTS - Polo Shirts REFRESH S3 IMAGES NAVIGATE IMAGE URL CREATE MATRIX ITEMS UPDATE MATRIX ITEMS ...

• Template ID: POLOSHIRTS - Polo Shirts 🔗 ☒ Stock Item

Description: Polo Shirts

GENERAL FULFILLMENT PRICE/COST S3 IMAGES VENDORS GLACCOUNTS DESCRIPTION CONFIGURATION ITEM CREATION UPDATE SETTINGS MATRIX ITEMS KENSIUM COMMERCE

ITEM DEFAULTS

Item Status: Active 🔗

Website(s): 🔗

Item Class: ALLOTHER - - All Others 🔗

Type: Finished Good 🔗

Valuation Method: Average 🔗

• Tax Category: EXEMPT - Exempt Tax Category 🔗

• Posting Class: ACL - All Other Items 🔗

• Lot/Serial Class: NOTTRACKED - Not Tracked 🔗

Country Of Origin: 🔗

WAREHOUSE DEFAULTS

Default Warehouse: RETAIL - Retail Warehouse 🔗

Default Issue From: STORAGE - Storage and receiving 🔗

Default Receipt To: STORAGE - Storage and receiving 🔗

UNIT OF MEASURE

Base Unit: EA 🔗 ☒ Divisible Unit

Sales Unit: BOX10 🔗 ☒ Divisible Unit

Purchase Unit: EA 🔗 ☒ Divisible Unit

🔄 + X

From Unit	Multiply/Divide	Conversion Factor	To Unit
BOX10	Multiply	10.000000	EA

PHYSICAL INVENTORY

PI Cycle: 🔗

ABC Code: 🔗

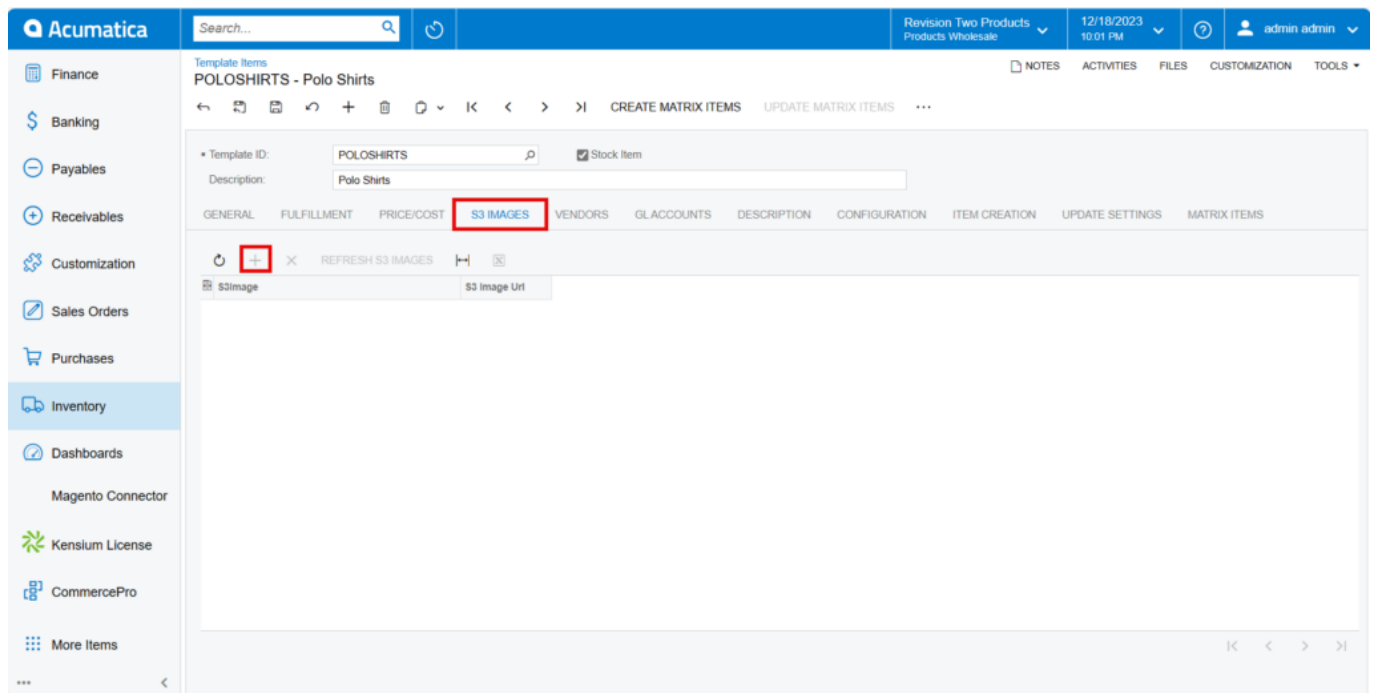
☐ Fixed ABC Code

Movement Class: 🔗

☐ Fixed Movement Class

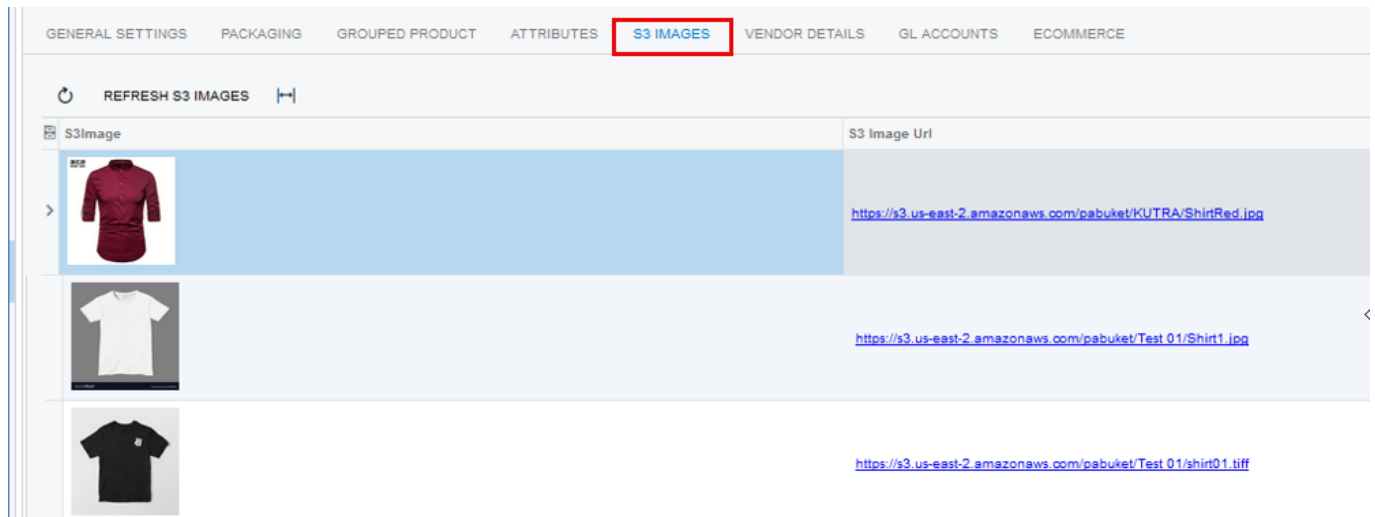
## Template Items

- Click on **[S3 IMAGES]** tab.



## S3 Images

- To add images to the Template Item screen, you must follow the same procedures that you did for the stock items.



## S3 Images