

Creating a Discount with the defined code

You need to follow these steps to add the discount.

Step 1. Click on the [+] sign to open a New Record.

Step 2. Search for the discount code that you created already.

Step 3. Search for the sequence to enter manually. For example, you can enter 1 or 2 etc.

Step 4. In the **[Discount By]** field you will have two options as follows:

- Percent
- Amount

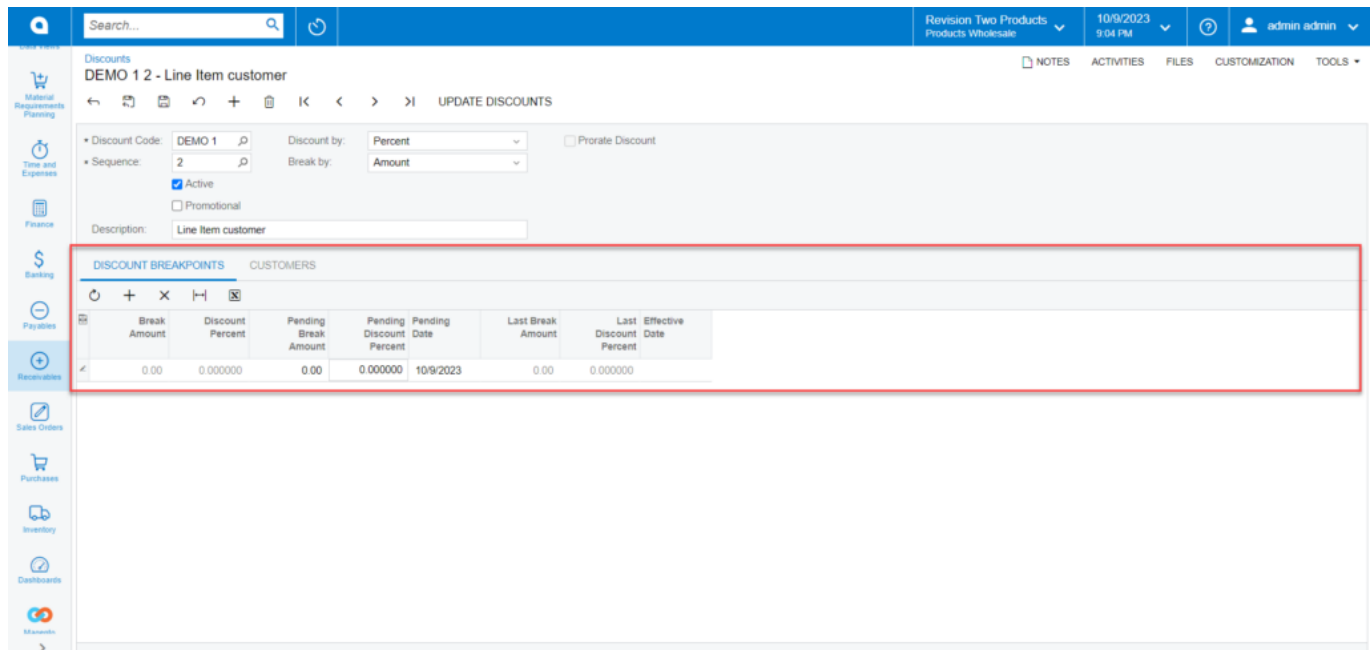
If you are allowing a discount by percentage, you must select it from the drop-down.

Step 5. Break By: You will get two options in the break by drop-down.

- Percent
- Amount

Step 6. Click on the [+] button below the [Discount Break Points].

Step 7. A new row will be created on the screen. This row will include the following columns.





The screenshot shows the 'Discounts' configuration page for 'DEMO 1 2 - Line Item customer'. The 'Discount Break Points' table is highlighted with a red border and contains the following data:

Break Amount	Discount Percent	Pending Break Amount	Pending Discount Percent	Pending Date	Last Break Amount	Last Effective Discount Percent
0.00	0.000000	0.00	0.000000	10/9/2023	0.00	0.000000


Discount grid details

Step 8. Add [Pending Break Amount] which is the same as the Qty added in the Sales Order of CKITS.



When you enter the Sales Order Quantity only the Pending Discount Percentage will apply to the Sales order in the CKITs Item or the Stock Item.

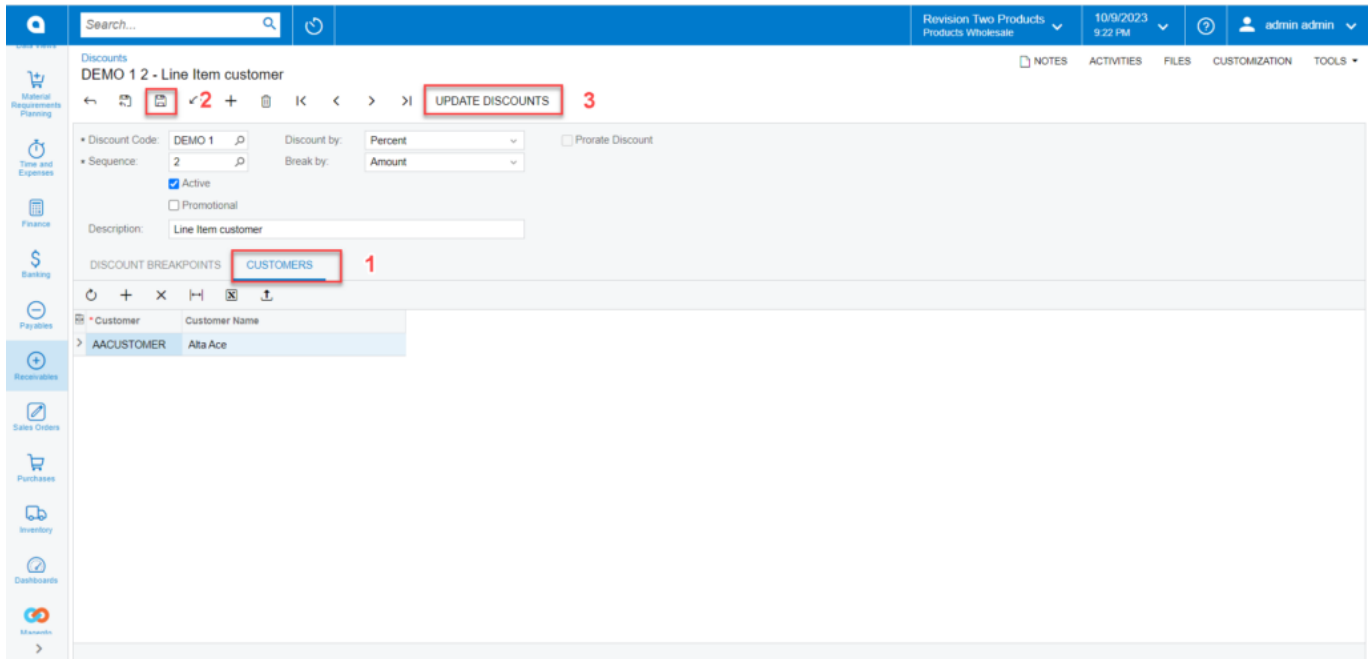
Step 9. Add the percentage in the [Pending Discount Percentage] column.



As you select the customer applicable to in the Discount Codes you will get the Customer column in the Discount.

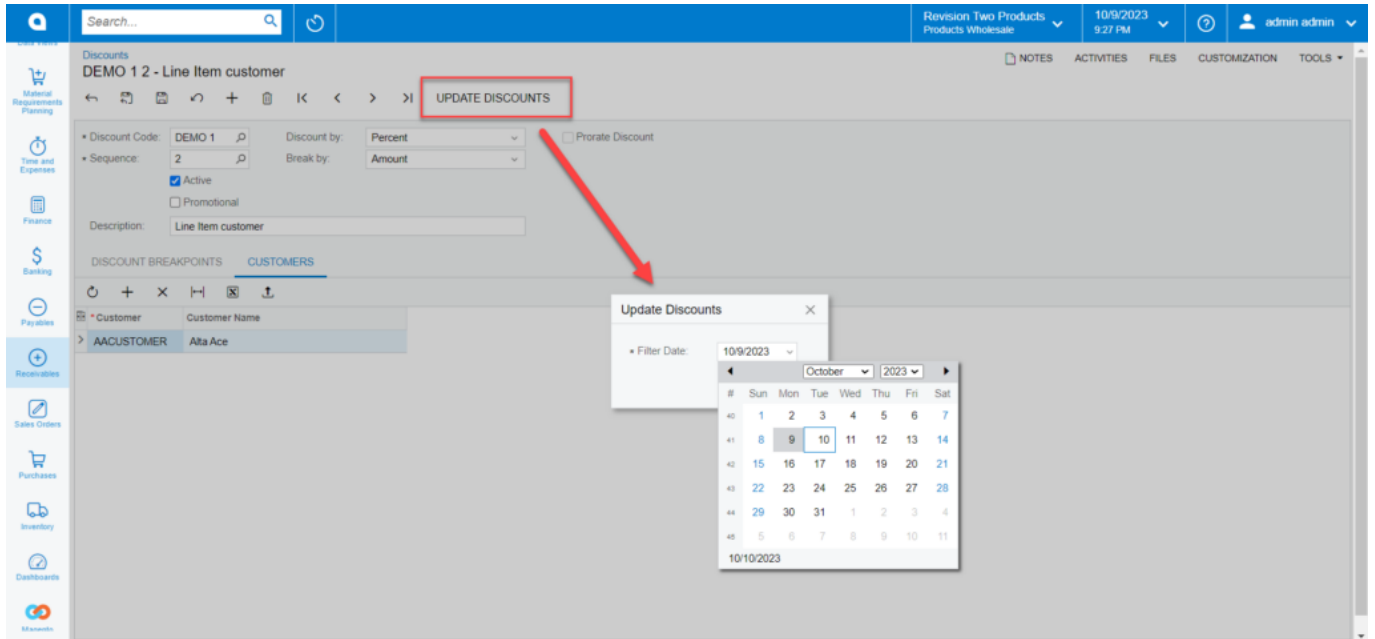
Step 10. Click on the **[Customer]** tab click on the new [+] sign and search for the customer. This is a mandatory step to apply the Discount to the Sales Order.

Step 11. Upon selecting the [Customer] save the screen and click on [Update Discount].



Select Customer and Save

Step 12. Upon clicking [Update Discount] you will get a pop-up on the screen with a filter date with a calendar. Choose the date and click on **[OK]**. **By default, the current date is displayed.**



The screenshot shows the KENSIMUM software interface. At the top, there is a search bar and navigation tabs for 'Revision Two Products' and 'Products Wholesale'. The main area displays 'Discounts' for 'DEMO 1 2 - Line Item customer'. A red box highlights the 'UPDATE DISCOUNTS' button. Below this, there are fields for 'Discount Code' (DEMO 1), 'Discount by' (Percent), 'Sequence' (2), and 'Break by' (Amount). A red arrow points from the 'UPDATE DISCOUNTS' button to a date selection calendar. The calendar shows the month of October 2023, with the date 10/10/2023 selected.

Select the Date to Update the Discount