

## **Creating Discount Codes**

To create the discount code, follow the steps:

1. Click on the [+] sign to create a new code. A new row will be created. You need to fill in the details in the row.

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iscount Cod	e	Mandatory Text field		You	You need to define the discount code.					
escription		Text Field			Define a description against the cooyou have created.			e code th		
iscount Type	е	Drop-down		the	The application will give you 3 option the drop-down.  - Line  - Group  - Document  From the drop-down select the loption.					
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Field			Field Type		Des	Description						
Applicable To			Mandatory Drop-down		choodisc selection follo drop - (	This is a mandatory field, and you must choose the value from the drop-down. The discount will be applicable based on the selection from the drop-down. The following options will be available in the drop-down.  - Customer  - Customer and Branch  - Customer Price Class  - Customer Price Class and Branch  - Unconditional						
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ത്	FREA00000	Free - line discount unconditional	Group	Customer Price Class		✓						
Time and Expenses	FRE100000	Free - line discount by item	Group	Customer Price Class and Branch Unconditional		$\checkmark$						
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ė.	LIN00C000 LIN00CP00	Line discount by customer  Line discount by customer price class	Line	Customer Customer Price Class								
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	LINIOC000	Line discount by item and customer	Line	Customer and Item		✓						
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Optio	ns availab	le under [Applicable '	Го] column									
Apply to Deferred Revenue		Check Box		If you want to apply the discount to deferred revenue, check the box.								
Manual		Check Box		If you want to apply for the discount, manually check the box.								
Exclude from Discountable Amount		Check box		To exclude from the discountable amount, check the box.								
Skip Document Discount			Check box		To skip the document discount, check the box.							







Field	Field Type	Description
Auto- Numbering	Check box	To enable the Auto-Numbering to check the box.
Last Number	Text Box	To enter the last number, use the textbox.

After configuring the new discount code, you must [Save] the record.

