

Transactions



Menu: Gift Cards / Transactions



Feature: Gift Cards



Editions: Cloud

You can use the gift card Transactions page to search and view gift card transactions with POS. This page uses the standard POS [grid user interface](#).

Users require List gift card transactions permissions to view transactions.

a) Search Filters

The following search filters are available:

- Status
 - The status of the transaction; these are:
 - Authorized - transactions that were authorized, but have not been captured or cancelled yet
 - Cancelled - transactions that were originally authorized, but have been cancelled
 - Completed - transactions made immediately, or authorized transactions that were captured
 - See transaction status behavior below for how status affects the available funds on a card.
- Code
 - The code value of the gift card to which the transactions apply.
 - This can be any type of code, including physical, external or personal codes.
- Member
 - The ID of the member that owns the card(s) to which the transactions apply.
 - This can be used to list all gift card transaction activity for a member.
- Source
 - The name of the source application or device that created the transaction.
- Ref No
 - An external reference number, which can help associate the transaction to activity in an

external system.

b) Transaction Status Behavior

The transaction status - along with the type of transaction (whether it adds or removes funds) - affects how the available balance on a gift card is affected.

Given an example gift card with a balance of \$10, and a transaction amount of \$1, the following table summarizes the effects on the card's available balance:

Action/Status	Add Funds	Balance	Remove Funds	Balance
Authorize transaction	No change	\$10	Decrement	\$9
Capture transaction	Increment	\$11	No change	\$9
Cancel transaction	No change	\$10	Reverse (increment)	\$10

Transactions that are completed immediately - without authorization and capture - update the available funds on the gift card immediately, as expected.

c) Transaction Details

After searching for transaction(s), the user can drill-down into a page that contains detailed information about the transaction. This detailed information includes the:

- General transaction information, including:
 - Status
 - Type
 - Amount
 - Source ID
 - Ref No
 - Owning member (if applicable)
 - Balance
- Link to the gift card that owns the transaction
- Link to the member associated with the transaction, if applicable



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- Source ID
 - The name of the source application or device that created the transaction.



- Ref No
 - An external reference number, which can help associate the transaction to activity in an external system.