

# KENSIUM OrderPad

## Order Check-out

Once the customer is ready to complete the purchase, click on **[CHECKOUT]** to place the order.

The screenshot displays the KENSIUM OrderPad checkout interface. On the left, a sidebar contains buttons for 'Add Customer', 'Add Guest Customer', 'Add Discount', 'Add Custom Sale', 'Save Cart', 'View Saved Carts', 'Add Notes', 'Ship to Customer', 'Orders', and 'Products'. The main area shows a customer profile for 'Jamie' (Returning customer) and a cart with the following items:

Product	Qty	Price
DINING TABLE CHAIRS : 5-Seater Color : White	1	\$78.89
Coffee Table	3	\$78.89
Accent Chair	1	\$120.00
Custom Sale Name : Smart Watch	4	\$25.00

Below the cart, a summary shows 9 items with a subtotal of \$535.56, an estimated tax of \$53.56, and an estimated total of \$589.12. A large blue 'CHECKOUT' button is prominently displayed at the bottom right.

### CHECKOUT

- After clicking **[CHECKOUT]**, you will be directed to the **[Review and Place Order]** page.
- You can review Shipping charges on the **Review and Place Order** page and select the **[Payment Method]** from the available options.
- If a coupon is available, input it in the **[Enter Coupon Code]** option.

## Review and Place Order

- ☐ Cash
- ☐ Pay Later
- ☐ Credit Card (Card Present)

Subtotal	\$377.78
Tax	\$37.78
Shipping	Free
<b>Total</b>	<b>\$415.56</b>

## Enter Coupon Code

Coupon Code

Apply

Review Order

## Review Order

- The shipping information field is enabled only when a registered customer is linked to the cart. For a guest customer, there is no shipping information field. Click **[Select]** to select an address and **[Add]** to add a new address.

## Review and Place Order

## Shipping Information

Las Vegas  
+91 73066-18700  
817 Mesa Drive  
Las Vegas, Nevada 89101 US

[Add](#) [Select](#)

Subtotal	\$298.89
Tax	\$29.89
Shipping	Free
<b>Total</b>	<b>\$328.78</b>

- ☐ Cash
- ☐ Pay Later
- ☐ Credit Card (Card Present)

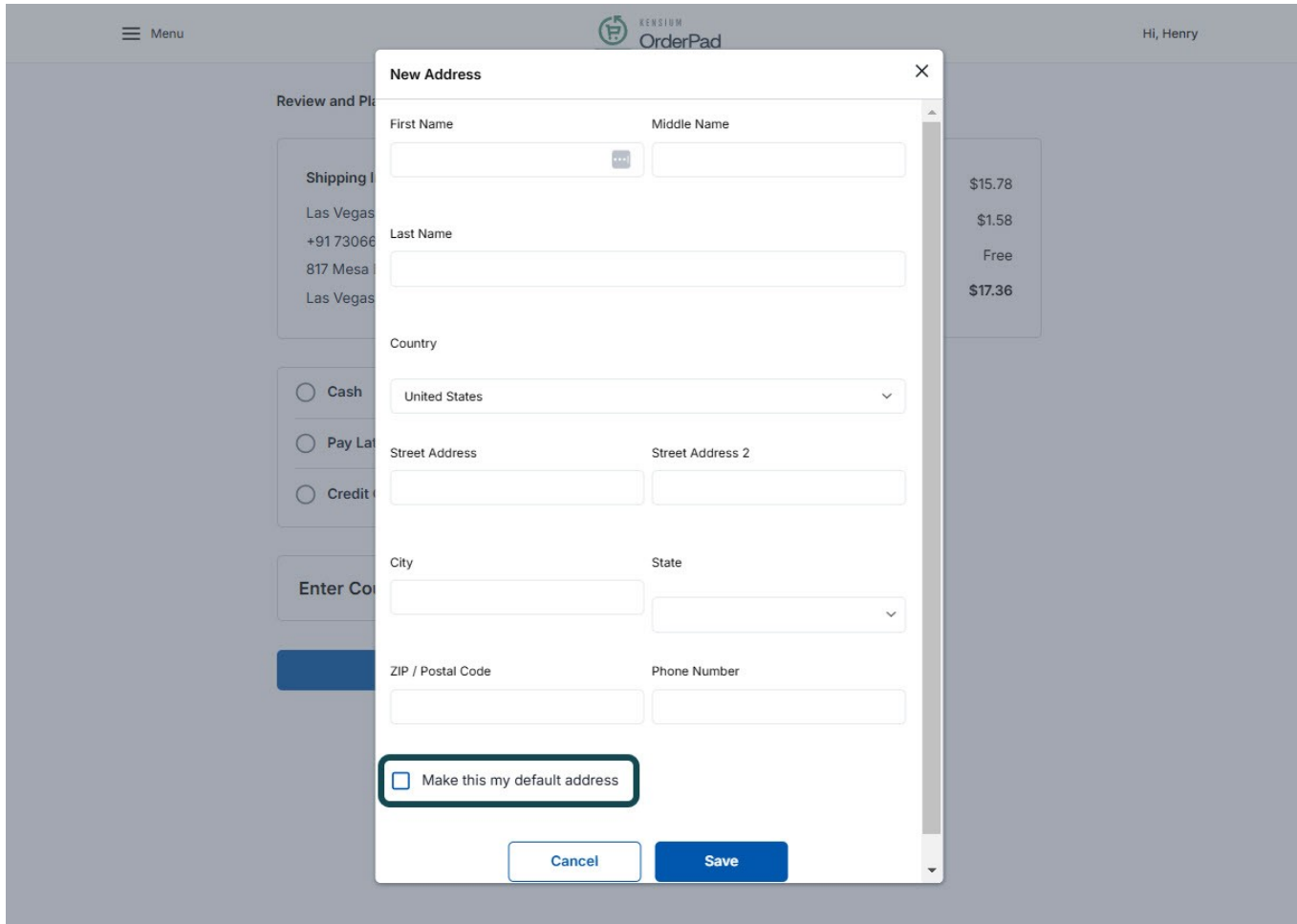
Enter Coupon Code



Review Order

## Review and Place Order


- To make the entered address a default, enable the checkbox beside **[Make this my default address]**



Make address as default

- On selecting the address click on **[Apply]**.

Menu



Hi, Henry

United States Phone +91 73066-18700	United States Phone +91 73066-18700	United States Phone +91 73066-18700
<b>Annie M K</b> <a href="#">Edit</a> 817 Mesa Drive Las Vegas, Nevada 89101 United States Phone +91 73066-18700	<b>Annie K</b> <a href="#">Edit</a> 817 Mesa Drive Las Vegas, Nevada 89101 United States Phone +91 73066-18700	<b>Annie K</b> <a href="#">Edit</a> 817 Mesa Drive Las Vegas, Nevada 89101 United States Phone +91 73066-18700
<b>Annie K</b> <a href="#">Edit</a> 817 Mesa Drive Las Vegas, Nevada 89101 United States Phone +91 73066-18700	<b>Annie K</b> <a href="#">Edit</a> 817 Mesa Drive Las Vegas, Nevada 89101 United States Phone +91 73066-18700	<b>Annie K</b> <a href="#">Edit</a> 817 Mesa Drive Las Vegas, Nevada 89101 United States Phone +91 73066-18700
<div>+ Add an Address</div>		
<div>CANCEL</div> <div>APPLY</div>		

### Select Shipping Information

- After Shipping Information is selected, select the **Shipping Method** by clicking **[Edit]**. From the pop-up select **[Pick In Store]** if items are picked up in-store by the customer, or **[Fixed]** if the item needs to be customer's location.



KENSIUM  
OrderPad

Menu



Hi, Henry

Shipping Information

Select Pick at Store

Las Vegas  
Annie  
+91 73066-18700  
817 Mesa Drive  
Las Vegas, Nevada 89101 US

Subtotal	\$298.89
Tax	\$29.89
Shipping	Free
Total	\$328.78

Shipping Method

Edit

Pick In Store  
FREE

Cash

Send Check to:

Note: Your order will be shipped once the Check/Money Order has been received and processed.

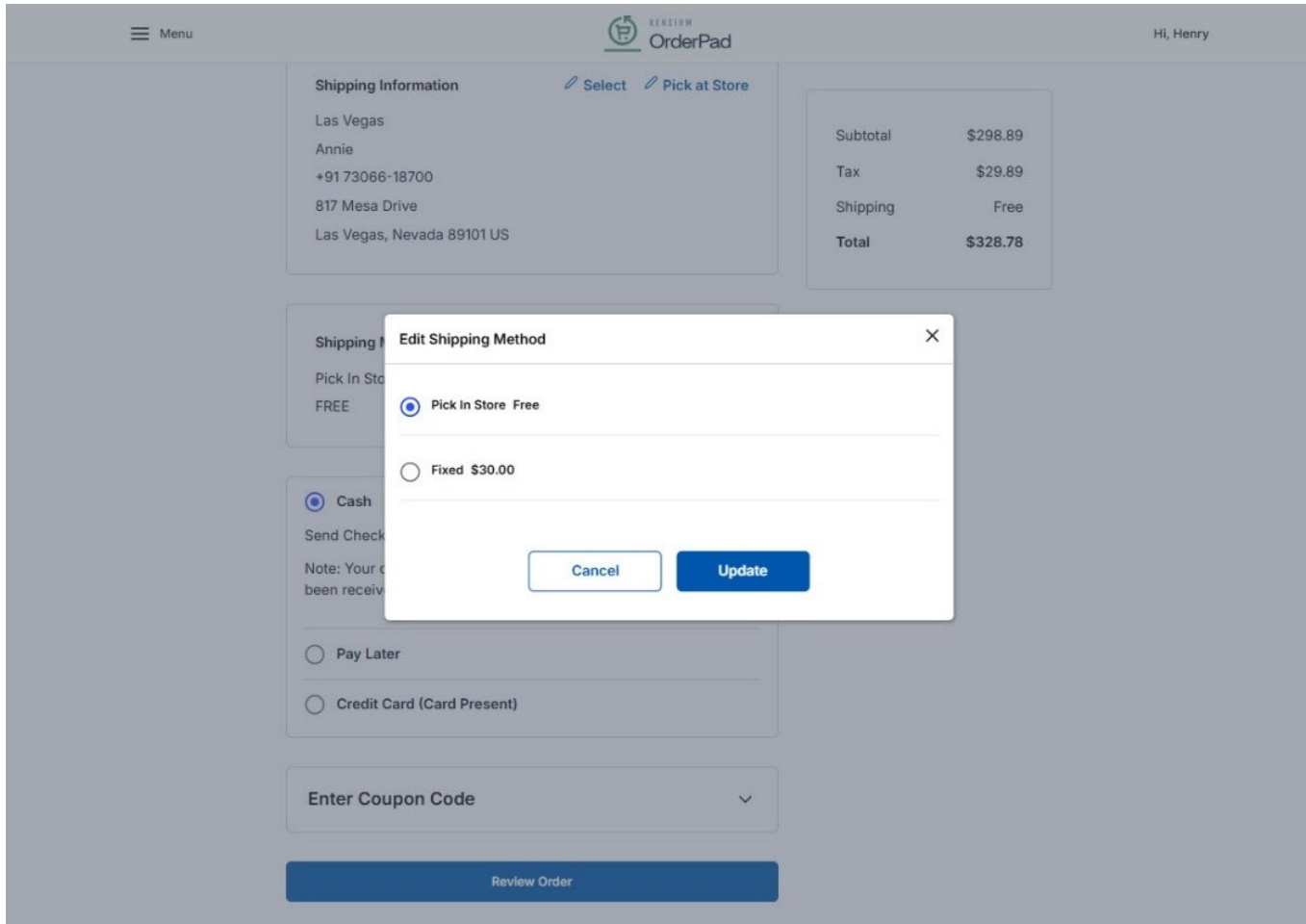
Pay Later

Credit Card (Card Present)

Enter Coupon Code





Review Order



The screenshot shows the Kensium OrderPad interface. At the top, there is a menu icon, the Kensium OrderPad logo, and a greeting "Hi, Henry". The main content area is divided into sections. On the left, there is a "Shipping Information" section with fields for "Las Vegas", "Annie", "+91 73066-18700", "817 Mesa Drive", and "Las Vegas, Nevada 89101 US". To the right of this section is a "Shipping" section with a "Pick at Store" button. Below the shipping information, there is a "Shipping Method" section with a "Pick In Store" button and a "FREE" label. A modal titled "Edit Shipping Method" is open in the center, showing two options: "Pick In Store Free" (selected) and "Fixed \$30.00". Below the modal, there is a "Payment Method" section with options for "Cash", "Send Check", "Pay Later", and "Credit Card (Card Present)". At the bottom, there is a "Review Order" button.


- click on **[Review Order]** to review the items added to the cart before placing the order. Once it is clicked **[Place Order]** button is enabled.
- After the review and required actions are completed, click on **[Place Order]**.

 Menu

 **KENSUM**  
**OrderPad**

Hi, Henry

Las Vegas, Nevada 89101-0000


**Shipping Method** 


Fixed  
\$30.00


**Payment Information**  
Cash


**Subtotal** \$298.89  
**Tax** \$29.89  
**Shipping** \$30.00  
**Total** \$358.78

6 items in your order

**Coffee Table**  
Qty : 1

**Accent Chair**  
Qty : 1

**Custom Sale**  
Name : Smart Watch  
Qty : 4

[SHOW ALL ITEMS](#) 

**Place Order**

Place Order

- Once the order is successfully placed **Thank you for Your order** is displayed along with the order number and other order details.



## Thank you for your order!

Order Number: OPDM000000199



### Shipping Information

annie@mailinator.com  
Annie K  
817 Mesa Drive  
Las Vegas, Nevada 89101 US

### Shipping Method

Pick In Store - Pick In Store

#### 6 items in your order



#### Coffee Table

Qty : 1



#### Accent Chair

Qty : 1



#### Custom Sale

Name : Smart Watch

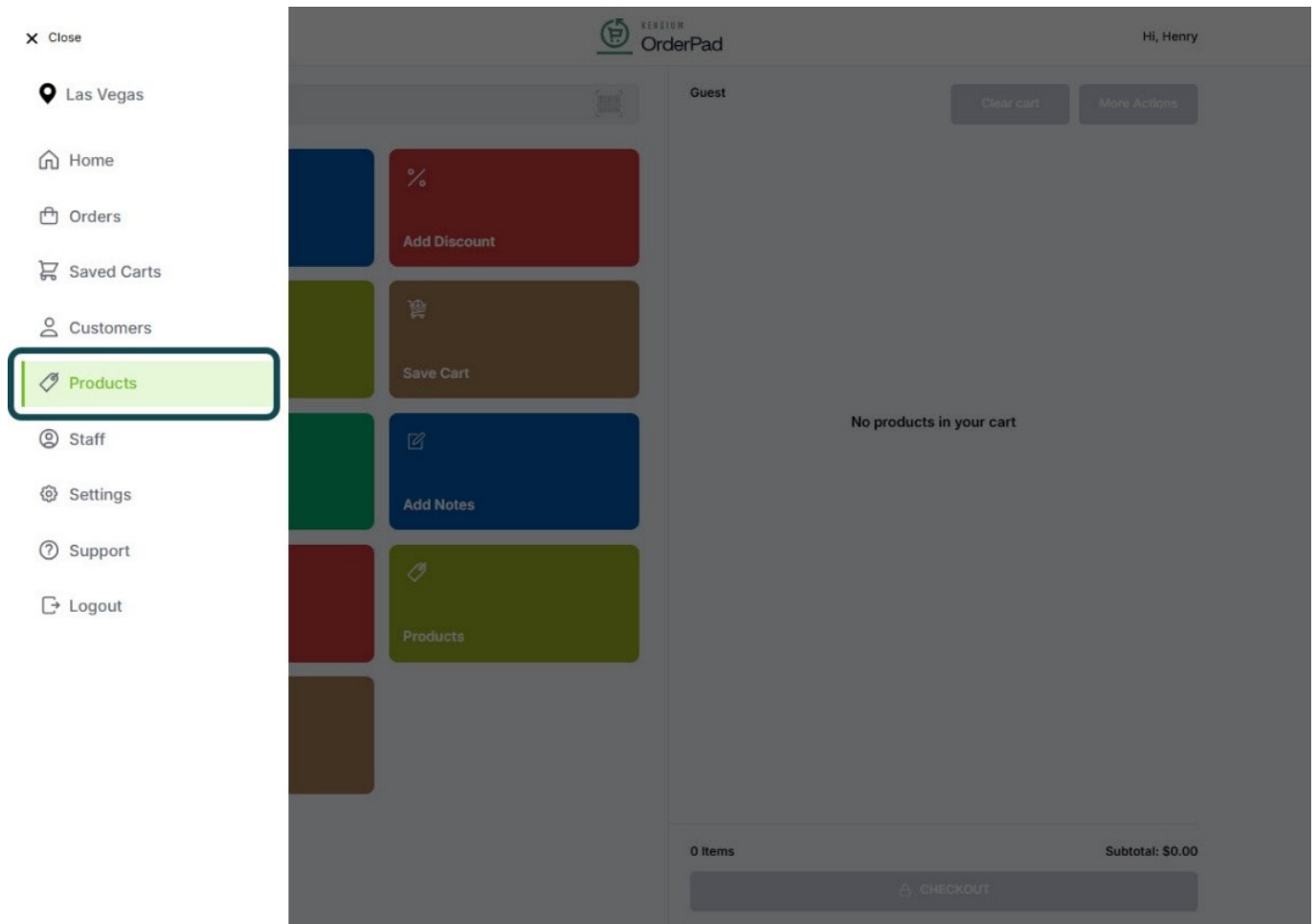
Qty : 4

[SHOW ALL ITEMS](#) ▼

You will also receive an email with the details and we will let you know when your order has shipped.

### Order Number

- After the confirmation the page will automatically redirected to the order details page, or you can manually navigate to the Orders page from **[Menu]** to view the order details.



Click on Orders

- To view the order status In the Orders Page, search for the order with the order number to examine the order status which will be displayed as **[Processing]**.



Menu

Search Orders

Orders

POS Las Vegas

Dec 25, 2024

Order #OPDM000000198

Guest

\$86.78

Delivered

Dec 25, 2024

Order #OPDM000000197

Annie

\$91.78

Processing

Dec 25, 2024

Order #OPDM000000196

Annie

\$358.78

Processing

Dec 24, 2024

Order #OPDM000000195

Guest

\$17.36

Delivered

Oct 18, 2024

Order #000000170

Kiran

\$0.11

Cancelled

Oct 18, 2024

Order #000000169

Kiran

\$0.11

Cancelled

Sales Staff

All

Rahul Gedupudi

Kiran K

Matt Grey

Rene Novelo

Roslin Mary

Annie K

Yaswanth G

Kiran K

Shiva Chandramouli

Sale Location

All

Las Vegas

Chicago

Order Status

← Back

## Order #OPDM000000199

Processing




Total: \$328.78

Las Vegas

Print Receipt

Email Receipt

SMS Text Receipt

Items	Price	Qty	Subtotal
 <b>Coffee Table</b> COFFEETABLE	\$78.89	Ordered: 1 Invoiced: 1	\$78.89
 <b>Accent Chair</b> ACCENTCHAIR	\$120.00	Ordered: 1 Invoiced: 1	\$120.00
 <b>Custom Sale</b> Name : Smart Watch fusion_pos	\$25.00	Ordered: 4 Invoiced: 4	\$100.00

**SubTotal :** \$298.89  
**Tax :** \$29.89  
**Grand Total :** \$328.78

### Order Information

#### Payment Method

Cash

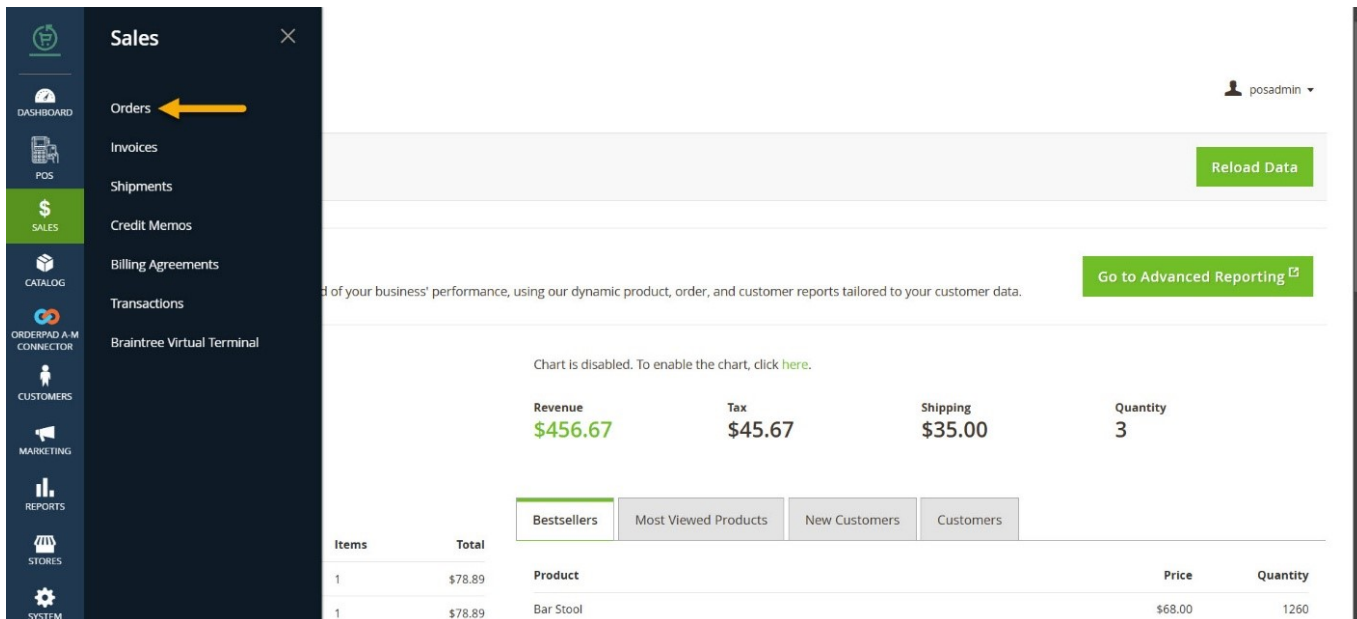
#### Shipping Method

Pick In Store - Pick In Store

#### Shipping Information:

Pickup In Store

- To view the status in Magento, navigate to Orders under Sales in Magento.



**Sales**

posadmin

[Reload Data](#)

[Go to Advanced Reporting](#)

Chart is disabled. To enable the chart, click [here](#).

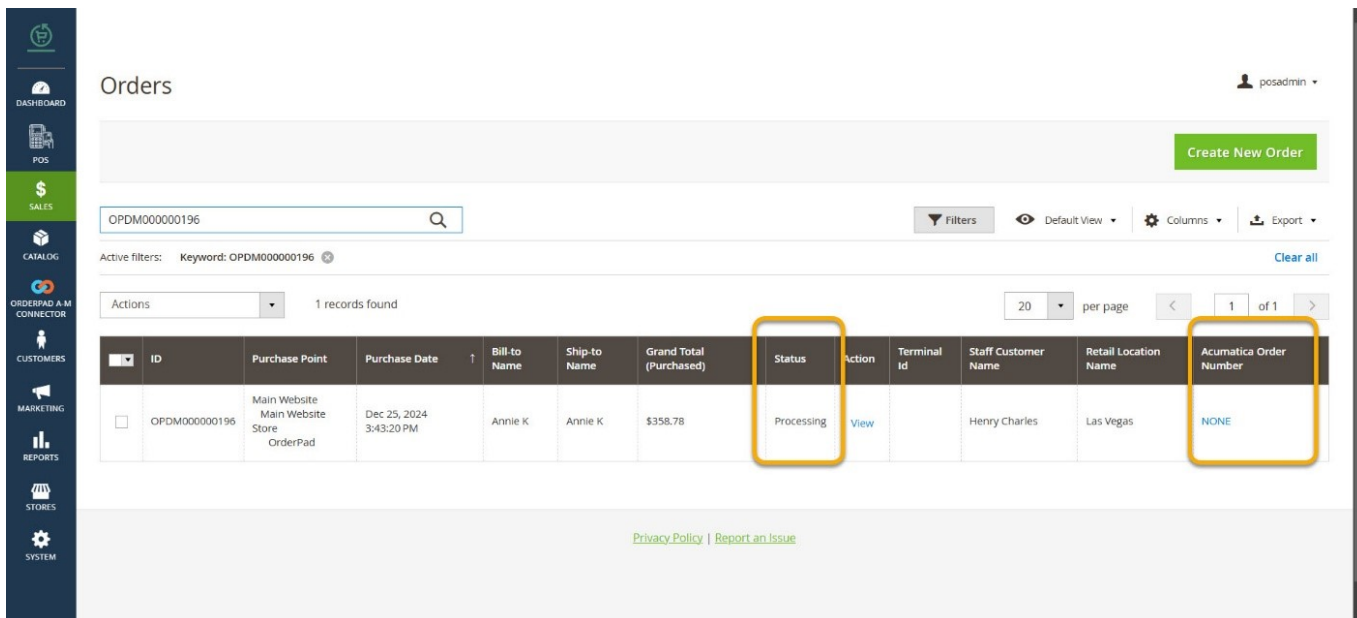
Revenue	Tax	Shipping	Quantity
\$456.67	\$45.67	\$35.00	3

Bestsellers | Most Viewed Products | New Customers | Customers

Items	Total	Product	Price	Quantity
1	\$78.89	Bar Stool	\$68.00	1260

Click on Orders

- As the customer's location differs from the stock location, the order needs to be processed for shipment in Acumatica. Therefore, you can view the order status in Magento as **[Processing]** and **[NONE]** in Acumatica Order Number.



**Orders**

posadmin

[Create New Order](#)

OPDM000000196

Active filters: Keyword: OPDM000000196

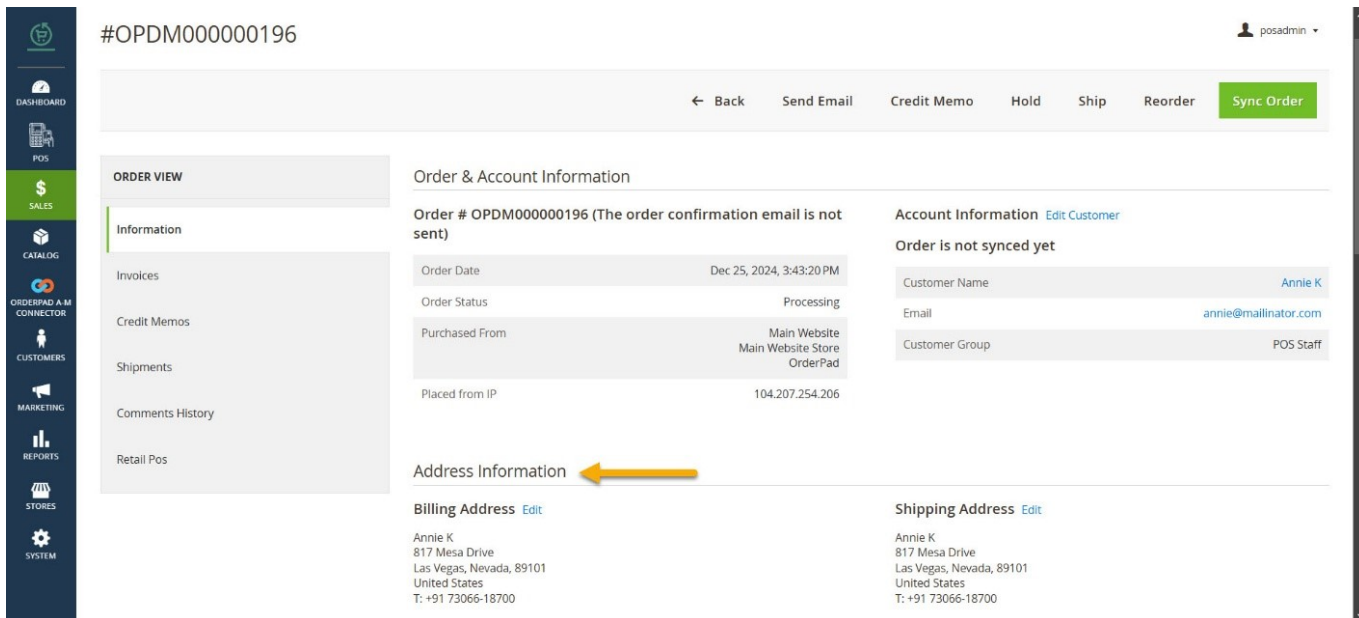
1 records found

ID	Purchase Point	Purchase Date	Bill-to Name	Ship-to Name	Grand Total (Purchased)	Status	Action	Terminal Id	Staff Customer Name	Retail Location Name	Acumatica Order Number
OPDM000000196	Main Website Main Website Store OrderPad	Dec 25, 2024 3:43:20 PM	Annie K	Annie K	\$358.78	Processing	<a href="#">View</a>		Henry Charles	Las Vegas	NONE

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## Order Status

- Clicking on the order row will take **[Order & Account Information]** Page, where you can view the Address information.



#OPDM000000196

posadmin

← Back Send Email Credit Memo Hold Ship Reorder **Sync Order**

**ORDER VIEW**

Information

Invoices

Credit Memos

Shipments

Comments History

Retail Pos

**Order & Account Information**

Order # OPDM000000196 (The order confirmation email is not sent)

Order Date Dec 25, 2024, 3:43:20 PM

Order Status Processing

Purchased From Main Website  
Main Website Store  
OrderPad

Placed from IP 104.207.254.206

**Account Information** [Edit Customer](#)

Order is not synced yet

Customer Name [Annie K](#)

Email [annie@mailinator.com](#)

Customer Group POS Staff

**Address Information**

**Billing Address** [Edit](#)

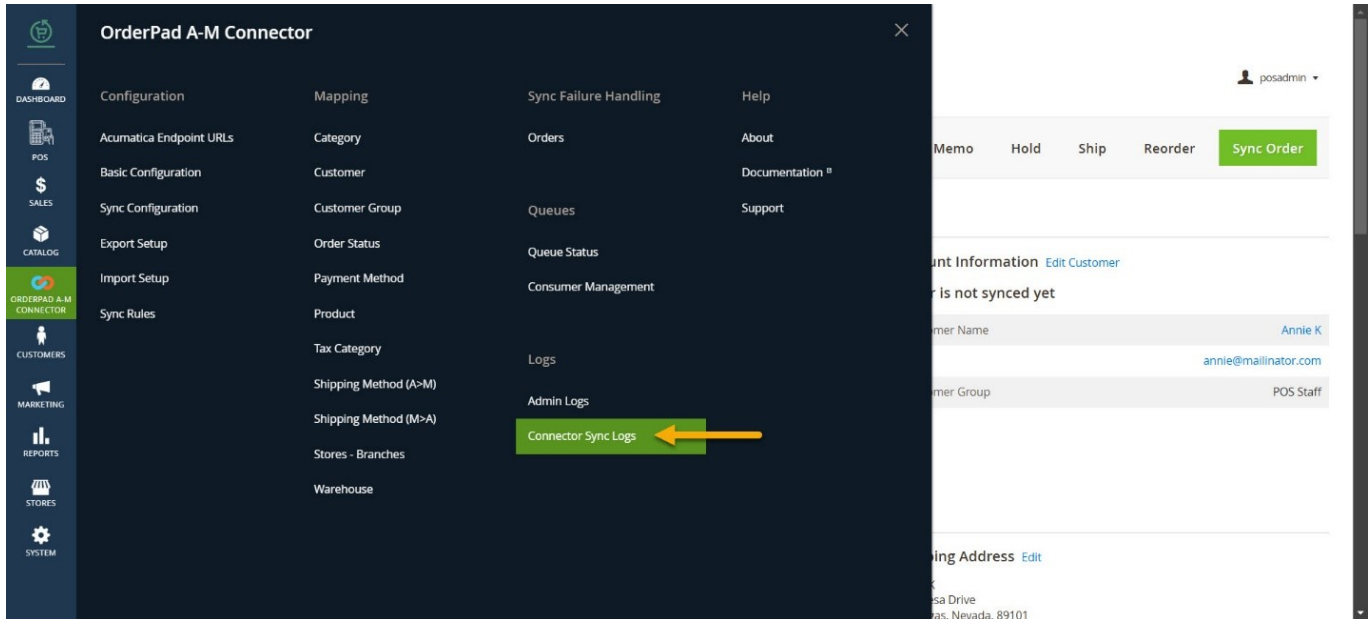
Annie K  
817 Mesa Drive  
Las Vegas, Nevada, 89101  
United States  
T: +91 73066-18700

**Shipping Address** [Edit](#)

Annie K  
817 Mesa Drive  
Las Vegas, Nevada, 89101  
United States  
T: +91 73066-18700

Click on Sync Order

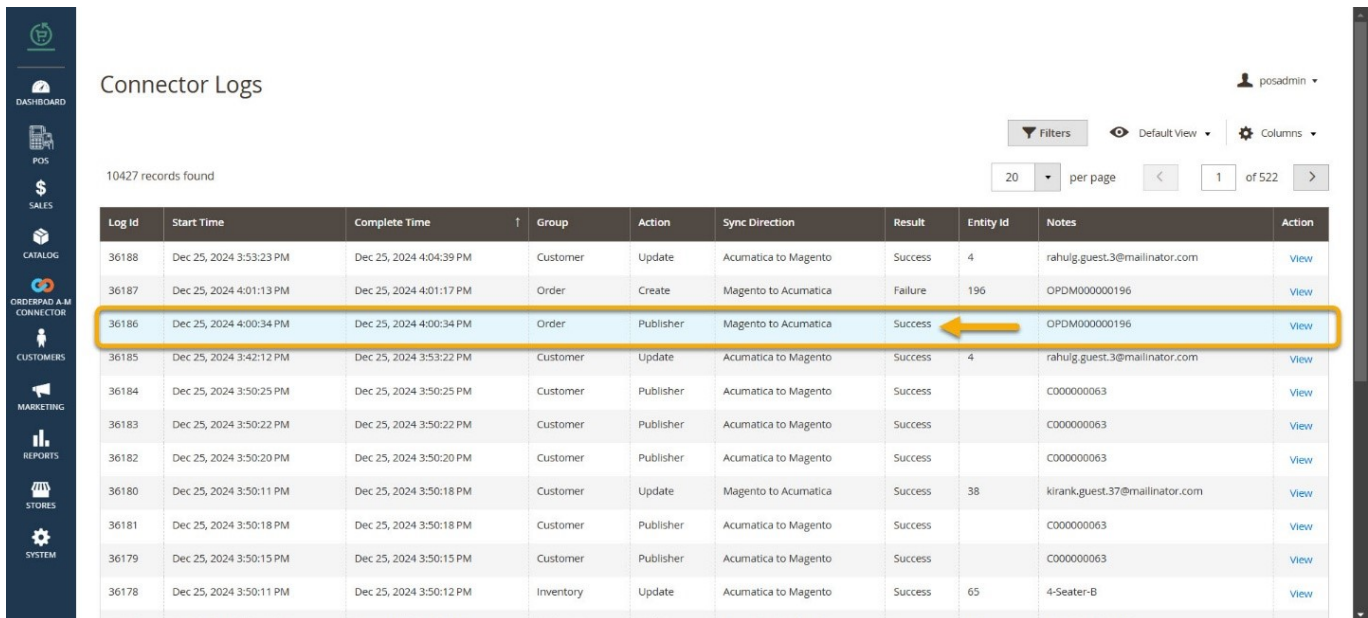
- To synchronize orders from OrderPad Admin to Acumatica, click on **[OrderPad A-M Connector]** and choose **[Connector Sync Logs]**.



The screenshot shows the 'OrderPad A-M Connector' menu. The 'Connector Sync Logs' option is highlighted with a green box and an orange arrow. The menu includes sections for Configuration, Mapping, Sync Failure Handling, and Help. The Configuration section lists various settings like Acumatica Endpoint URLs, Basic Configuration, Sync Configuration, Export Setup, Import Setup, and Sync Rules. The Mapping section lists Category, Customer, Customer Group, Order Status, Payment Method, Product, Tax Category, Shipping Method (A>M), Shipping Method (M>A), Stores - Branches, and Warehouse. The Sync Failure Handling section lists Orders, Queues, Queue Status, and Consumer Management. The Help section lists About, Documentation, and Support.

### Select Connector Sync Logs

- Upon Clicking Connector Logs, the order will sync to Acumatica from Magento, with a **[Success]** status.

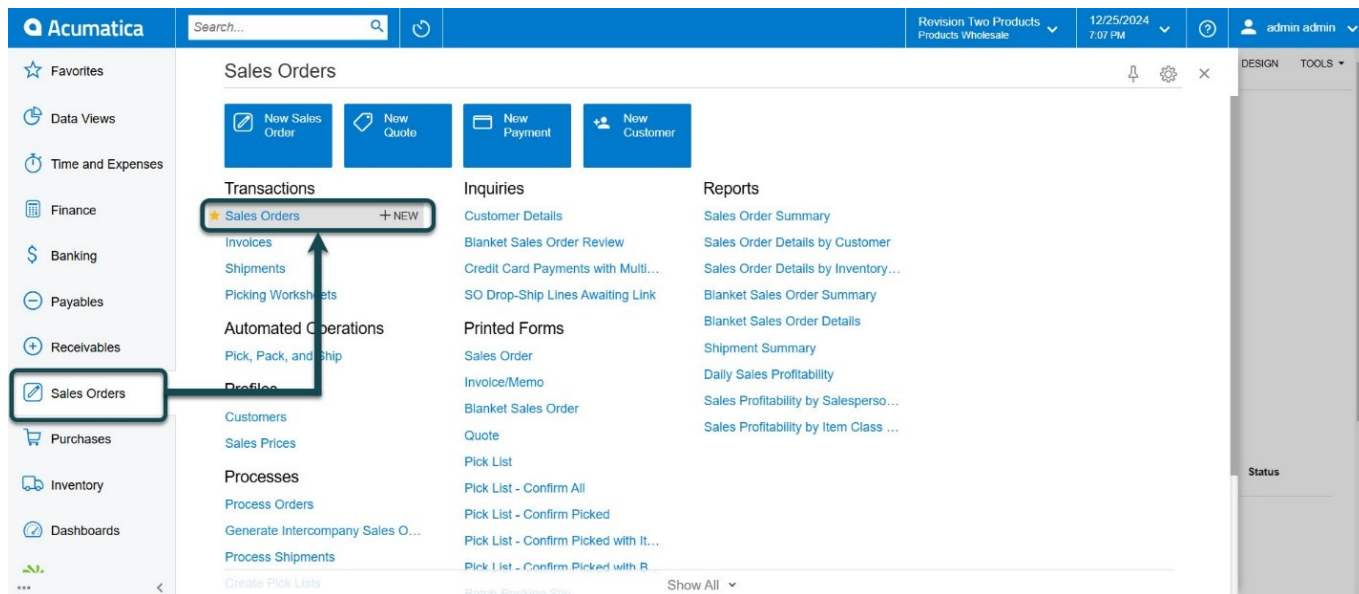


The screenshot shows the 'Connector Logs' page. It displays a table with 10427 records found. The table has columns for Log Id, Start Time, Complete Time, Group, Action, Sync Direction, Result, Entity Id, Notes, and Action. A row is highlighted with a yellow box, showing a successful sync for Log Id 36186. The sync direction is 'Magento to Acumatica' and the result is 'Success'.

Log Id	Start Time	Complete Time	Group	Action	Sync Direction	Result	Entity Id	Notes	Action
36188	Dec 25, 2024 3:53:23 PM	Dec 25, 2024 4:04:39 PM	Customer	Update	Acumatica to Magento	Success	4	rahlug.guest.3@mailinator.com	View
36187	Dec 25, 2024 4:01:13 PM	Dec 25, 2024 4:01:17 PM	Order	Create	Magento to Acumatica	Failure	196	OPDM000000196	View
36186	Dec 25, 2024 4:00:34 PM	Dec 25, 2024 4:00:34 PM	Order	Publisher	Magento to Acumatica	Success		OPDM000000196	View
36185	Dec 25, 2024 3:42:12 PM	Dec 25, 2024 3:53:22 PM	Customer	Update	Acumatica to Magento	Success	4	rahlug.guest.3@mailinator.com	View
36184	Dec 25, 2024 3:50:25 PM	Dec 25, 2024 3:50:25 PM	Customer	Publisher	Acumatica to Magento	Success		C000000063	View
36183	Dec 25, 2024 3:50:22 PM	Dec 25, 2024 3:50:22 PM	Customer	Publisher	Acumatica to Magento	Success		C000000063	View
36182	Dec 25, 2024 3:50:20 PM	Dec 25, 2024 3:50:20 PM	Customer	Publisher	Acumatica to Magento	Success		C000000063	View
36180	Dec 25, 2024 3:50:11 PM	Dec 25, 2024 3:50:18 PM	Customer	Update	Magento to Acumatica	Success	38	kirank.guest.37@mailinator.com	View
36181	Dec 25, 2024 3:50:18 PM	Dec 25, 2024 3:50:18 PM	Customer	Publisher	Acumatica to Magento	Success		C000000063	View
36179	Dec 25, 2024 3:50:15 PM	Dec 25, 2024 3:50:15 PM	Customer	Publisher	Acumatica to Magento	Success		C000000063	View
36178	Dec 25, 2024 3:50:11 PM	Dec 25, 2024 3:50:12 PM	Inventory	Update	Acumatica to Magento	Success	65	4-Seater-B	View

## Connector Logs

- ❌ To view the order in Acumatica, navigate to the left side panel on Acumatica and click on sales Orders.
- Select **[Sales Orders]** under **[Transactions]**.



## Sales Orders

- You can view the Order Sync with the Order Nbr, Customer Name, Order Type, and Status in Sales Orders.



Acumatica	Search...	Revision Two Products Products Wholesale	12/25/2024 7:42 PM	admin admin
Finance	Sales Orders			
Banking	ALL RECORDS MY SALES ORDERS			
Payables	Order Type: All Status: All Date: All Customer: All			
Receivables	Order Nbr. Status Date Sched. Shipment Customer Customer Name Ordered Qty. Order Total Currency Created On			
Sales Orders	SO SO007477 Open 7/12/2024 7/12/2024 E000000008 Pallavi Remo 1.00 2,248.00 USD 7/11/2024			
Purchases				
Inventory				
Dashboards				
Kensium License				
OrderPad Connector				
More Items				

## Sales Orders

- Upon selecting an order, you may check its Purchase Store, Order Type, and Order Status.
- To finalize the order, click on Create Shipment and proceed with the next steps.

Acumatica	Search...	Revision Two Products Products Wholesale	12/25/2024 7:46 PM	admin admin
Finance	Sales Orders			
Banking	SO SO007477 - Pallavi Remo			
Payables	<input type="button" value="QUICK PROCESS"/> <input type="button" value="CREATE SHIPMENT"/> <input type="button" value="HOLD"/>			
Receivables	* Order Type: SO Order Nbr.: SO007477 Status: Open <input type="checkbox"/> BYP Hold <input checked="" type="checkbox"/> Ready for BYP	Customer Ord.: OPOAMS0000 External Refer.: * Customer: E000000008 - Pallavi Remo * Location: MCL72725 - MCL72725 Contact: Currency: USD 1.00 * Project: X - Non-Project Code Description: Purchase Store: Staff Name:	Ordered Qty.: 1.00 Detail Total: 2,248.00 Line Discounts: 0.00 Document Dis...: 0.00 Freight Total: 0.00 Tax Total: 0.00 Order Total: 2,248.00	NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS
Sales Orders	* Date: 7/12/2024 * Requested On: 7/12/2024			
Purchases	DETAILS TAXES COMMISSIONS FINANCIAL SHIPPING ADDRESSES DISCOUNTS SHIPMENTS BYP PRODUCT PAYMENTS RELATIONS TOTALS			
Inventory	DELIVERY SETTINGS ORDER SHIPPING SETTINGS			
Dashboards	Ship Via: <input type="button" value="SHOP FOR RATES"/> <input type="checkbox"/> Will Call FOB Point: <input type="text"/> Priority: 0 Shipping Terms: <input type="text"/> Shipping Zone: <input type="text"/> <input type="checkbox"/> Residential Delivery <input type="checkbox"/> Saturday Delivery <input type="checkbox"/> Insurance			
Kensium License	Sched. Shipment: 7/12/2024 <input type="checkbox"/> Ship Separately Shipping Rule: Back Order Allowed Cancel By: 7/12/2024 <input type="checkbox"/> Canceled Preferred Warehouse ID: <input type="text"/>			
OrderPad Connector				
More Items				

## Sales Orders