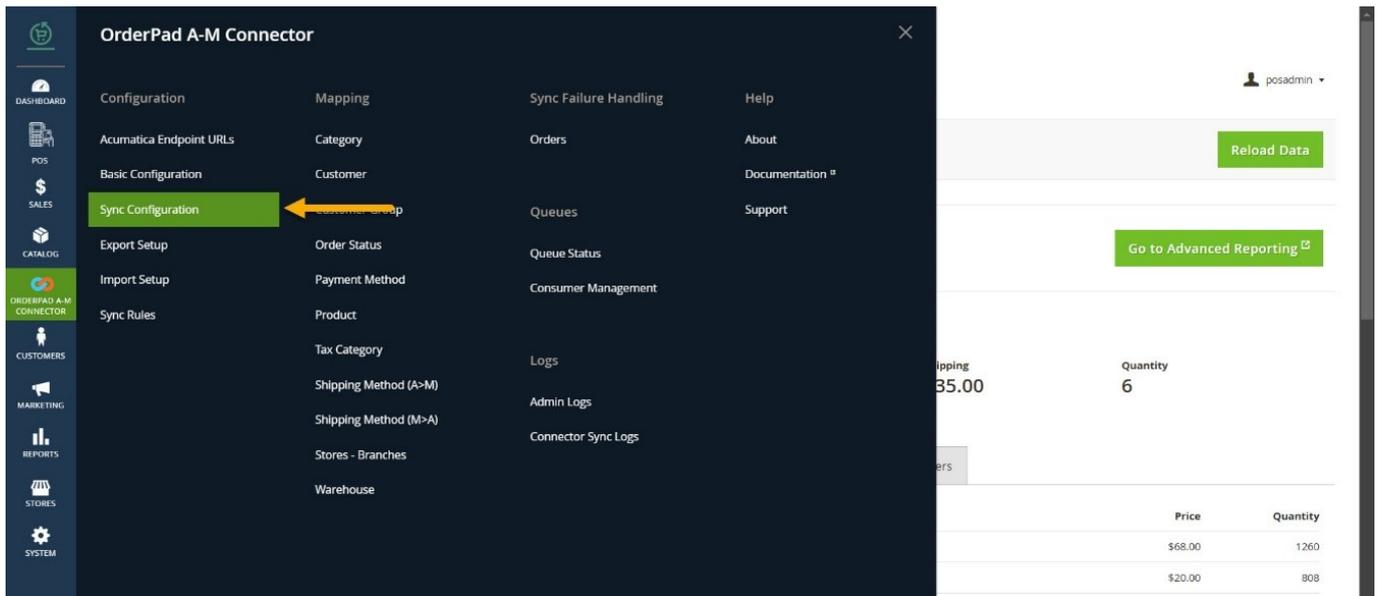


# Pay Later Payment Method

We have introduced a “Pay Later” payment method, allowing customers to defer payment. With this feature, the payment will not be synced from OrderPad to Acumatica.

Navigate to OrderPad A-M Connector on the left panel and click on Sync Configuration under Configuration.



Click on Sync Configuration

Once the Configuration page is open go to the Sales à Payment Methods as shown below.



Click on the Payment Methods

- You need to enable the Pay Later Payment method from the dropdown.

Pay Later Payment should be enabled

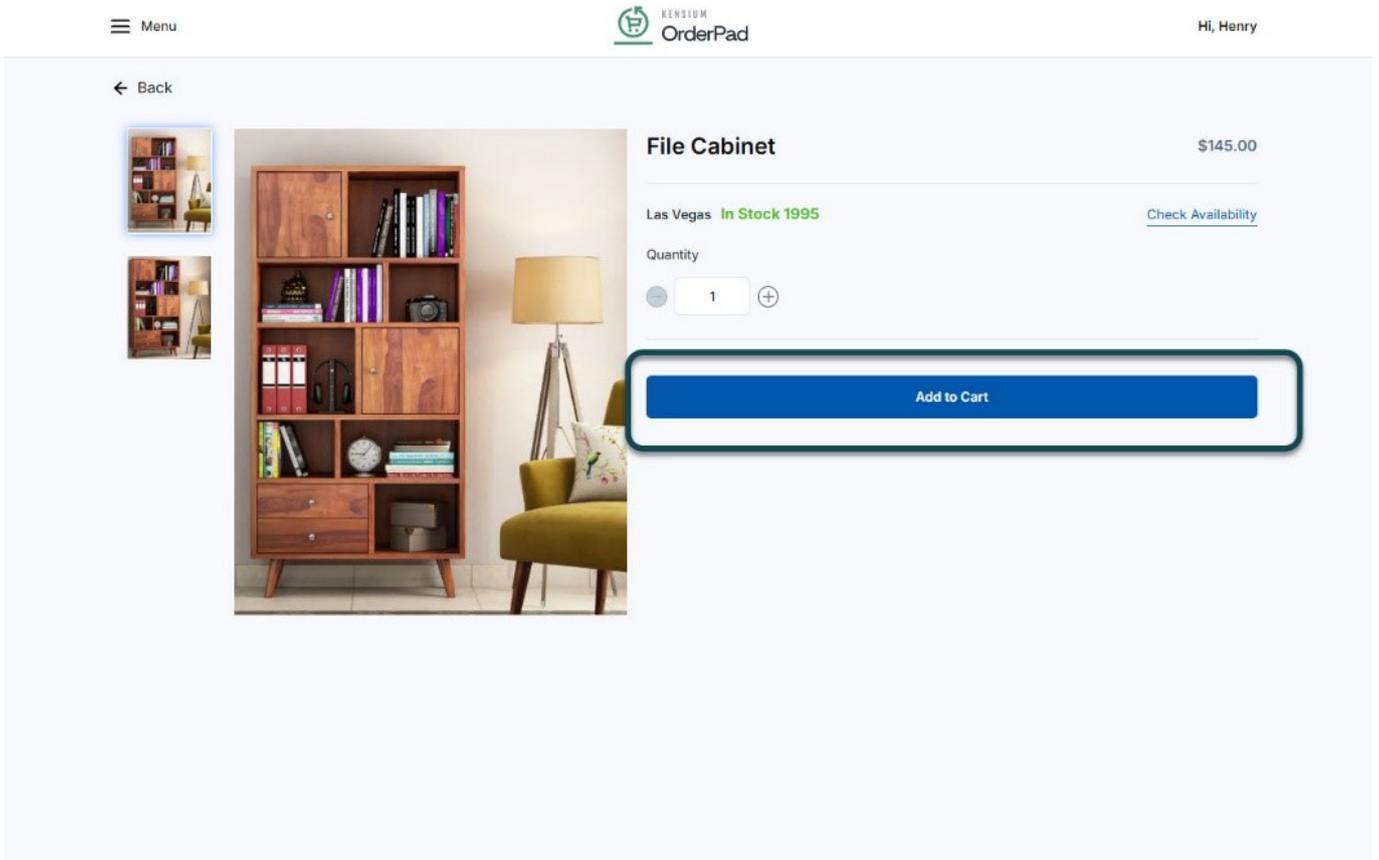


KENSIUM

OrderPad

**Illustration:**

- Step I- Place an Order. Go to the Products in OrderPad, select the product and check the availability.
- Step II- Select the Quantity and click on Add to Cart.



Add to Cart

Menu



Hi, Henry

  
**Add Customer**

  
**Add Discount**

  
**Add Custom Sale**

  
**Save Cart**

  
**View Saved Carts**

  
**Add Notes**

  
**Orders**

  
**Products**

  
**Customers**

Guest

Clear cart

More Actions

Product	Qty	Price
 File Cabinet	<input type="text" value="1"/>	\$145.00

1 Items

Subtotal	\$145.00
Estimated Tax	\$14.50
<b>Estimated Total</b>	<b>\$159.50</b>

 CHECKOUT

Product Added to cart

Product added to cart

On checking out you will get the new option Pay Later.

## Review and Place Order

 Cash Pay Later

Note: Your order money will be collected during at the time of delivery.

 Credit Card (Card Present)

Subtotal \$145.00

Tax \$14.50

Shipping Free

**Total \$159.50**

Enter Coupon Code

Review Order

Pay Later option

After reviewing the order, the Payment Information will be Pay Later.



Review and Place Order

**Payment Information**

Pay Later

Subtotal	\$145.00
Tax	\$14.50
Shipping	Free
<b>Total</b>	<b>\$159.50</b>

1 items in your order



**File Cabinet**  
Qty : 1

Place Order

Payment Information

If the payment method is Pay Later, then after shipping the product to the customer [Ship to Address] the Order Status will be in the [Processing] Status.

← Back

## Order #OPDM000000203



Total: \$159.50  
Las Vegas

Print Receipt

Email Receipt

SMS Text Receipt

Items	Price	Qty	Subtotal
 File Cabinet FILECABINET	\$145.00	Ordered: 1	\$145.00

**SubTotal :** \$145.00  
**Tax :** \$14.50  
**Grand Total :** \$159.50

### Order Information

**Payment Method**  
Pay Later

**Shipping Method**  
Pick In Store - Pick In Store

**Shipping Information:**  
Pickup In Store

Order Status Processing