
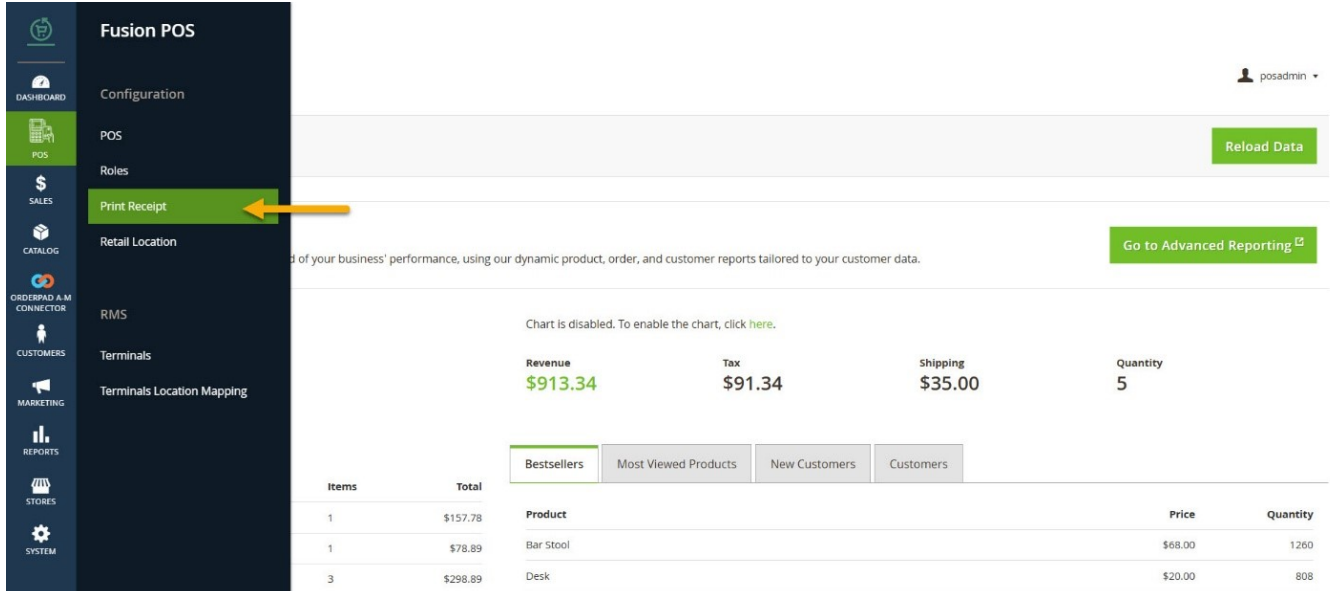


Print the Receipt for the Saved Cart

 Login to the OrderPad, navigate to the Kensium POS, and click on the [Print Receipt] you will be redirected to the [Print Receipt] Screen.













The screenshot shows the Fusion POS dashboard. On the left sidebar, the 'Print Receipt' option is highlighted with a green background and an orange arrow pointing to it. The main dashboard area displays various metrics and reports. At the top right, there is a 'Reload Data' button. Below it, a 'Go to Advanced Reporting' button is visible. The dashboard also shows a summary of business performance with metrics like Revenue (\$913.34), Tax (\$91.34), Shipping (\$35.00), and Quantity (5). A table of items is displayed at the bottom, showing items 1, 1, and 3 with their respective totals.

Items	Total
1	\$157.78
1	\$78.89
3	\$298.89

Print Receipt option

- The [Add New Print Receipt] option will be available on the top right-hand side of the screen.

 DASHBOARD
 POS
 SALES
 CATALOG
 ORDERPAD A-M CONNECTOR
 CUSTOMERS
 MARKETING
 REPORTS
 STORES
 SYSTEM

Print Receipt

posadmin

Add New Print Receipt

Filters | Default View | Columns

Actions 4 records found 20 per page 1 of 1

	ID	Title	Status	Type	Created At	Action	Preview
<input type="checkbox"/>	1	Default Receipt Order	Enable	Order	Jan 16, 2024 11:12:23 AM	Edit	Preview
<input type="checkbox"/>	4	Default Receipt Saved Cart	Enable	Saved Cart	May 16, 2024 2:53:37 AM	Edit	Preview
<input type="checkbox"/>	5	Test	Enable	Order	Oct 25, 2024 7:17:26 AM	Edit	Preview
<input type="checkbox"/>	6	Test_2	Enable	Saved Cart	Oct 25, 2024 7:21:07 AM	Edit	Preview

[Privacy Policy](#) | [Report an Issue](#)

Add New Print Receipt option

- We have two types of Receipts. Upon clicking on the [Add New Print Receipt] under the General Information the two available options for [Print Types] are as follows:
- Order
- Saved Cart

DASHBOARD

FUSION POS

SALES

CATALOG

ORDERPAD A-M CONNECTOR

CUSTOMERS

MARKETING

REPORTS

STORES

SYSTEM

New Print Receipt

posadmin

Back
Delete
Save

General Information

Enable Status

☒ Yes

Title *

Print Type *

-- Please Select --
-- Please Select --
Order
Saved Cart

[Privacy Policy](#) | [Report an Issue](#)

Two types of Print Type

- If you select "Order" from the dropdown menu, you can view the menus for Header, Body, Items, Totals, Footer, and more.

DASHBOARD

FUSION POS

SALES

CATALOG

ORDERPAD A-M CONNECTOR

CUSTOMERS

MARKETING

REPORTS

STORES

SYSTEM

New Print Receipt

Back
Delete
Save

Body

Display Payment Type

☒ Yes

Display Ship to Address

☒ Yes

Item

Display SKU

☒ Yes

Display Discount

☒ Yes

Display Tax Amount

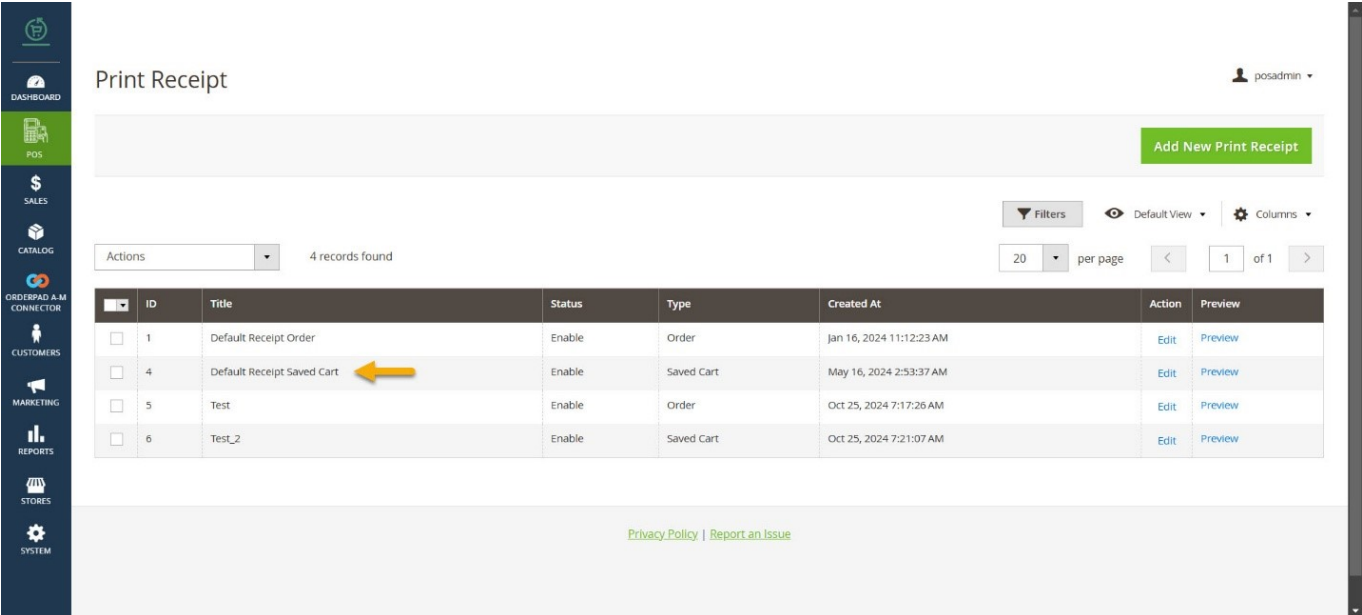
☒ Yes

Totals

Footer

Print Type is selected as [Order].

- ✖ If you select **[Print Type]** from the dropdown menu, you can view the menus for Header, Body, Items, Totals, Footer, and more.
- In OrderPad the application provides a [Default Print Receipt] for the Saved Cart that you can't edit.



Print Receipt

posadmin

Add New Print Receipt

Filters Default View Columns

Actions 4 records found 20 per page 1 of 1

ID	Title	Status	Type	Created At	Action	Preview
1	Default Receipt Order	Enable	Order	Jan 16, 2024 11:12:23 AM	Edit	Preview
4	Default Receipt Saved Cart	Enable	Saved Cart	May 16, 2024 2:53:37 AM	Edit	Preview
5	Test	Enable	Order	Oct 25, 2024 7:17:26 AM	Edit	Preview
6	Test_2	Enable	Saved Cart	Oct 25, 2024 7:21:07 AM	Edit	Preview

Privacy Policy | Report an Issue

On the Print Receipt Screen, you can view the default print receipt for the saved cart on the grid. Upon clicking the Edit option, you can view the setup for the [Default Receipt Saved Cart].

Default Receipt Saved Cart

posadmin

Back
Delete
Save

General Information

Enable Status
☒ Yes

Title *
Default Receipt Saved Cart

Print Type *

Saved Cart

Header

Body

Footer

System-defined Default Receipt Saved Cart

An alert message will appear if you wish to edit the default receipt.

Illustration:

To create a new print receipt with [Save Cart] follow the steps.

- Create a new print receipt with [Save Cart] type and enable all the options. The Print Type must be [Saved Cart].
- Navigate to Kensium POS -> Retail Location to add a new receipt. Create a Receipt with the Location.



OrderPad

Las Vegas

posadmin ▾

← Back Delete **Save**

General Information

Enable Status ★ ☒ Yes

Location Name ★ Las Vegas

Source  Las Vegas

Order Print Receipt ★ Default Receipt Order ▼

Saved Cart Print Receipt Default Receipt Saved Cart

Address Information

Street Address ★ 817 Mesa Drive

Receipt created for Texas Location

Las Vegas

← Back Delete **Save**

General Information

Enable Status ★ ☒ Yes

Location Name ★ Las VegasSource  Las Vegas

Order Print Receipt * Default Receipt Order ▼

Saved Cart Print Receipt Default Receipt Saved Cart

-- Please Select --

Default Receipt Saved Cart

Test_2

Address Information

Street Address ★ 817 Mesa Drive

City  Las VegasCountry United States

Two dropdowns introduced.



- Once the configuration is done, navigate to OrderPad and log in to the OrderPad.



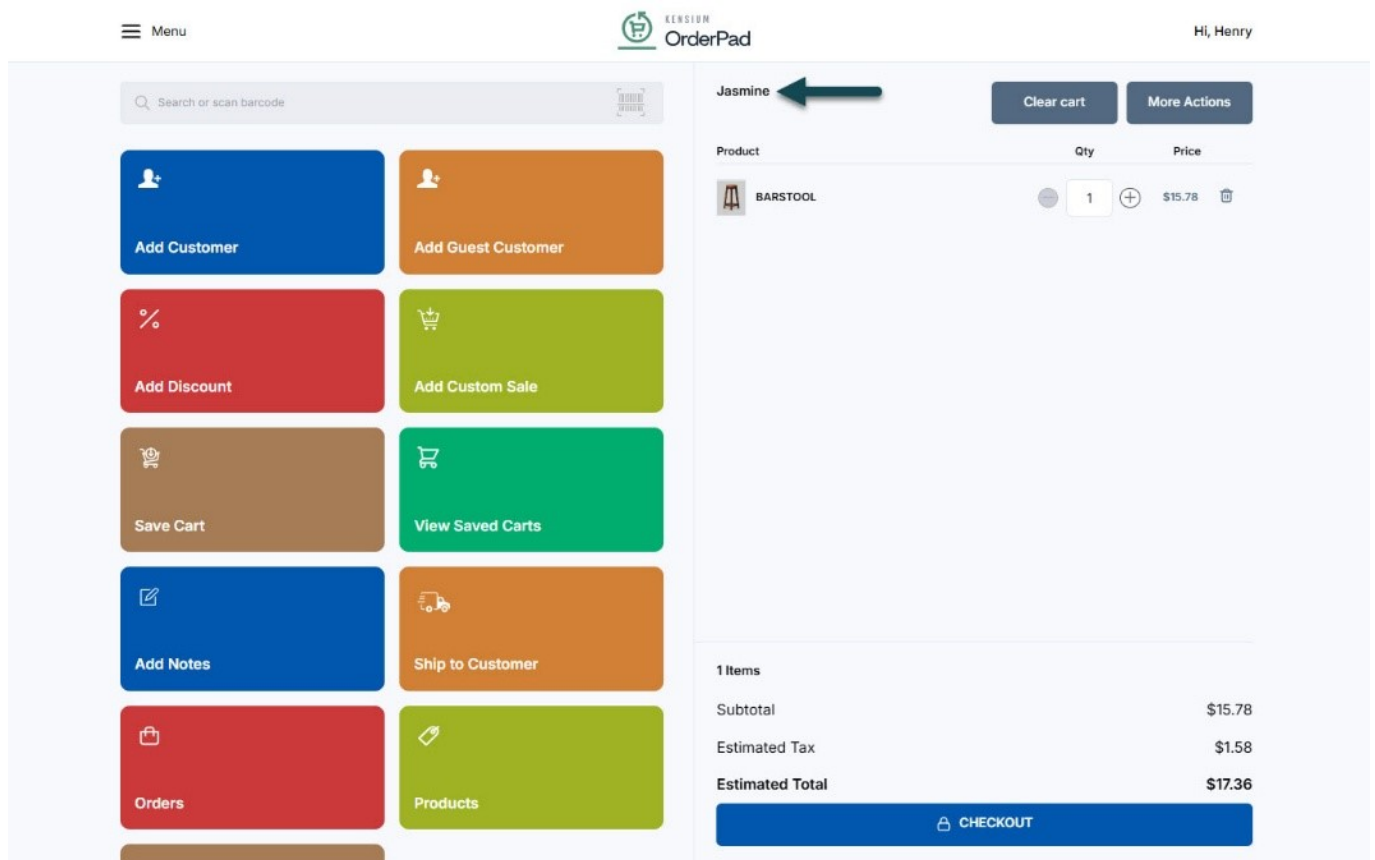
Sign in to your account

PIN *

SIGN IN

Login to the OrderPad

- Select a Product from the OrderPad and select a customer.



Adding the Customer

- Add some more products, allow a discount and save the cart. From the Menu, you can view the cart.

[← Back](#)**Cart #1488**

Total: \$17.3600

Lonovola Jasmine

[Print Receipt](#)[Email Receipt](#)[SMS Text Receipt](#)

Items



BARSTOOL

\$15.78

[ADD TO CART](#)

Review the items in the cart

- Click on the [Print Receipt}. Based on the configuration you can view the Print Receipt of the Saved Cart.



Back

Print



Jasmine Lonovola

Item	Price
BARSTOOL	\$15.78
BARSTOOL	
Tax	\$1.58
Subtotal	\$15.78
Tax	\$1.58
Total	\$17.36

December 26, 2024 at 04:16 AM

Cart: # 1488
817 Mesa Drive
Las Vegas, 89101
United States
+919949293939

Saved Cart Details based on the Configuration