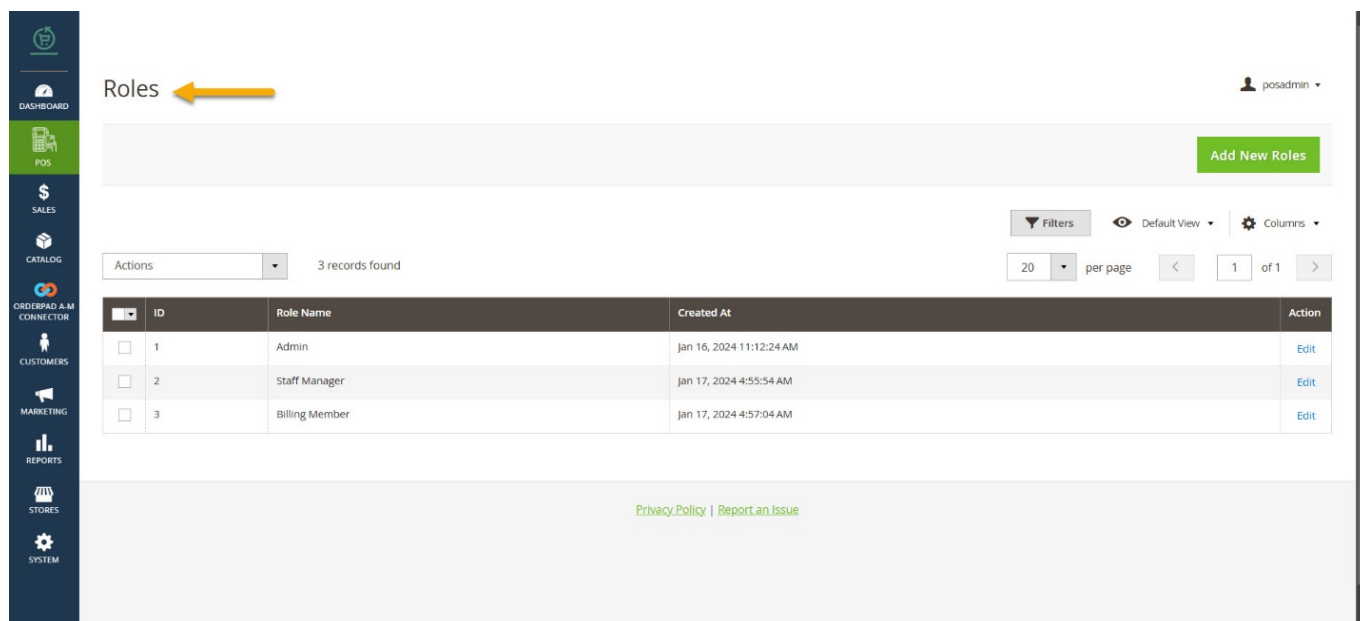


# Roles in Kensium POS Configuration

Within the **[Roles]** section of the POS, you are required to define the permissions for staff members to operate the OrderPad. This pertains to the access rights granted to the staff. For a specific store or multiple stores, you will have roles such as Admin, Staff Manager, and regular user. In stores, there are often multiple staff members, each with distinct roles concerning the use of the POS system.

Upon clicking on the **[Role]** option, you will be redirected to the following screen.



Roles

posadmin

Add New Roles

Filters Default View Columns

Actions 3 records found 20 per page 1 of 1

ID	Role Name	Created At	Action
1	Admin	Jan 16, 2024 11:12:24 AM	Edit
2	Staff Manager	Jan 17, 2024 4:55:54 AM	Edit
3	Billing Member	Jan 17, 2024 4:57:04 AM	Edit

Privacy Policy | Report an Issue

## Roles in the POS section of OrderPad Admin

Upon the default implementation of the OrderPad, a **[Admin]** role will be automatically generated with complete permissions. For the admin, all permissions will be enabled, as illustrated in the following figure.



Admin

DASHBOARD

POS

SALES

CATALOG

ORDERPAD A-M CONNECTOR

CUSTOMERS

MARKETING

REPORTS

STORES

SYSTEM

Admin

posadmin

Back Delete Save

Role Information

Role Name Admin

- Resources
- All
  - Staff Management
    - View
    - Manage
  - Customer Management
    - View
    - Manage
  - Sales
    - View Orders
      - View Orders of subordinate users
      - View Orders across all Locations
    - Checkout
      - Allow Saved Carts
      - Ship to Customer
      - Place Order
      - Add Custom Sales
      - Add Discounts

Admin with all permissions enabled