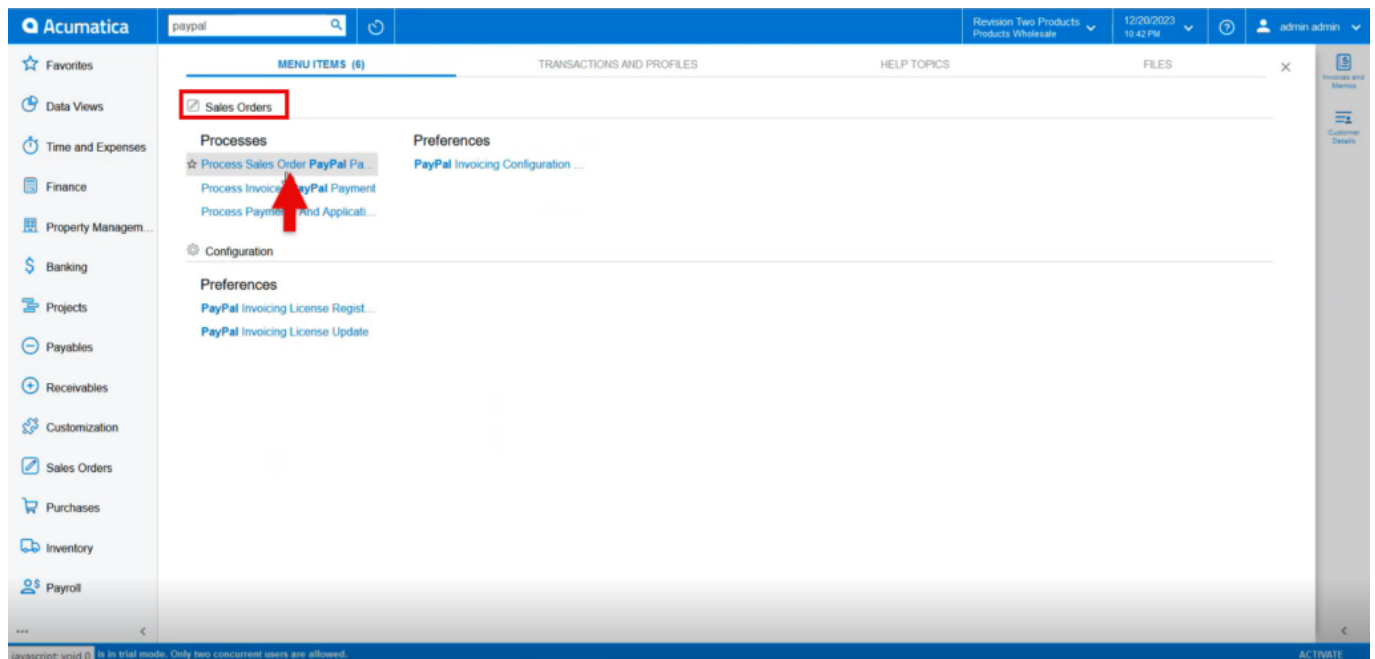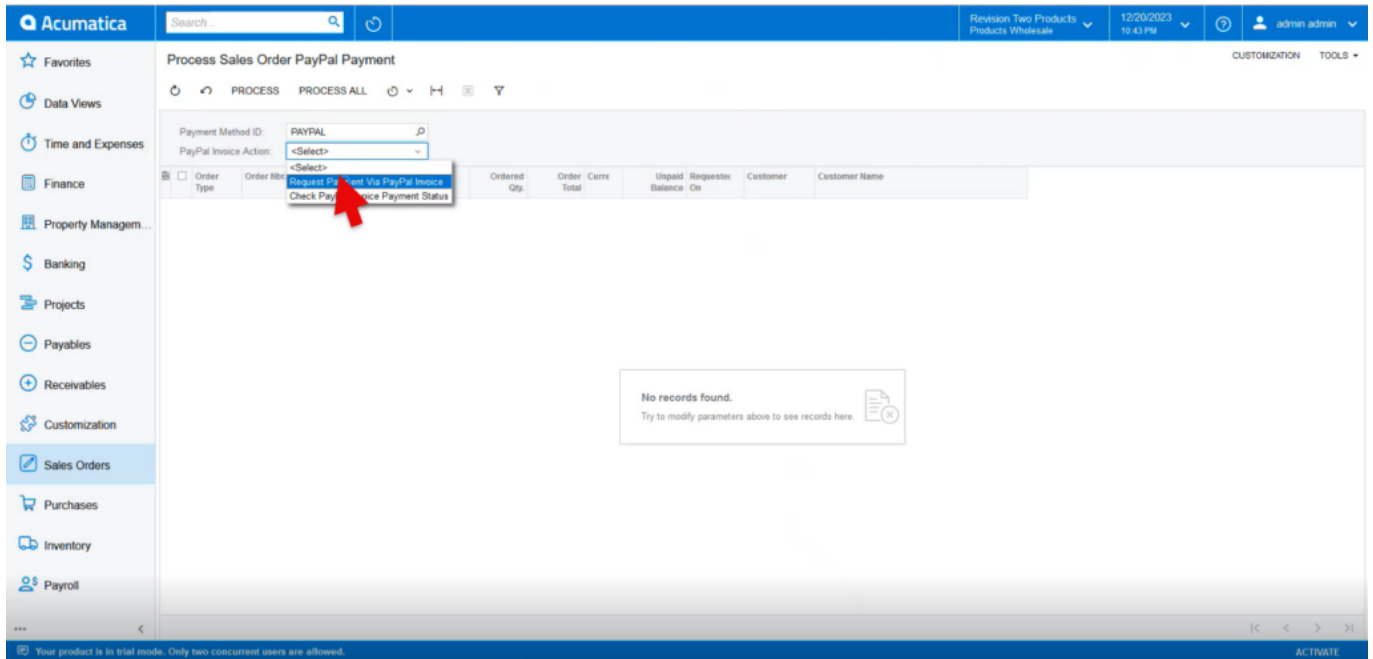![KENSIUM PayPal Invoicing]

Steps to process an Invoice on Process Sales Order Payment Orders

- Navigate to the [Sales Order] workspace and click [Process Sales Order PayPal Payment].
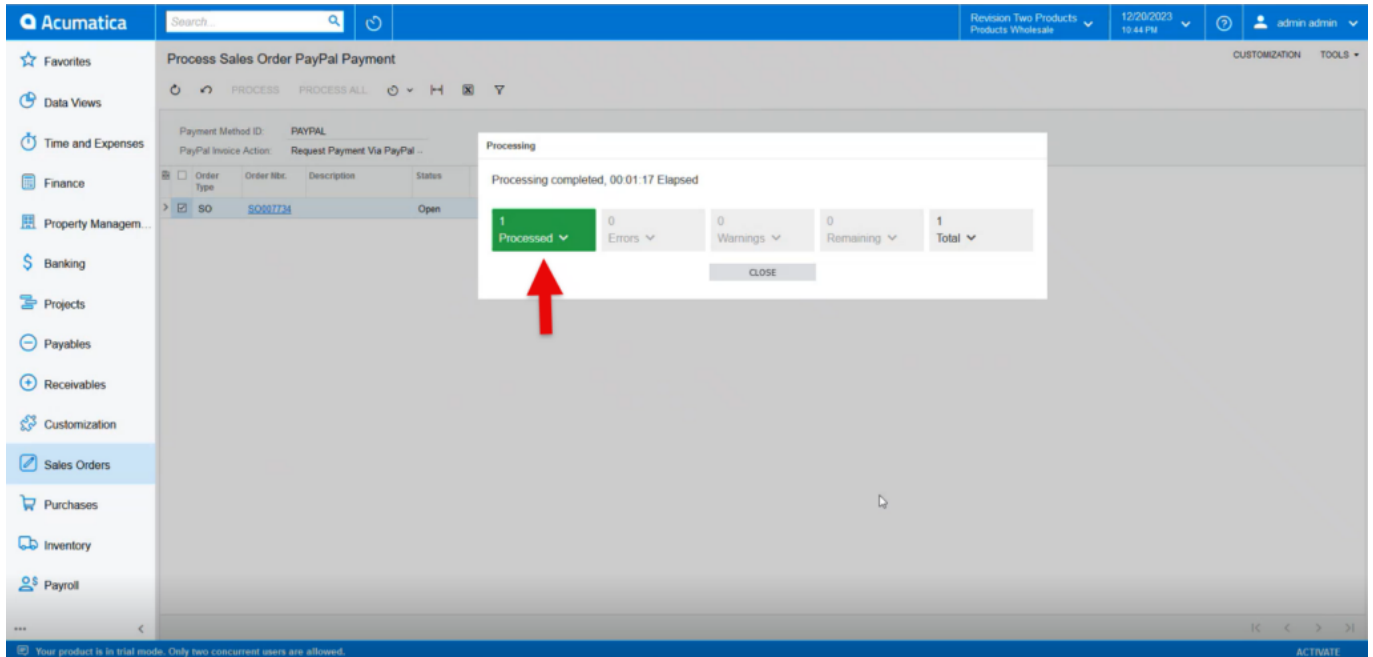

Process Sales Order Paypal Payment

- Select **[Request Payment Via Paypal Invoice].**

KENSIUM

Process Sales Order Paypal Payment

- A pop-up displaying the status check(s) results will appear.
- **[PAID]** invoices will appear in the **[Processed]** box.
- **[UNPAID]** invoices will appear in the **[Errors]** box.
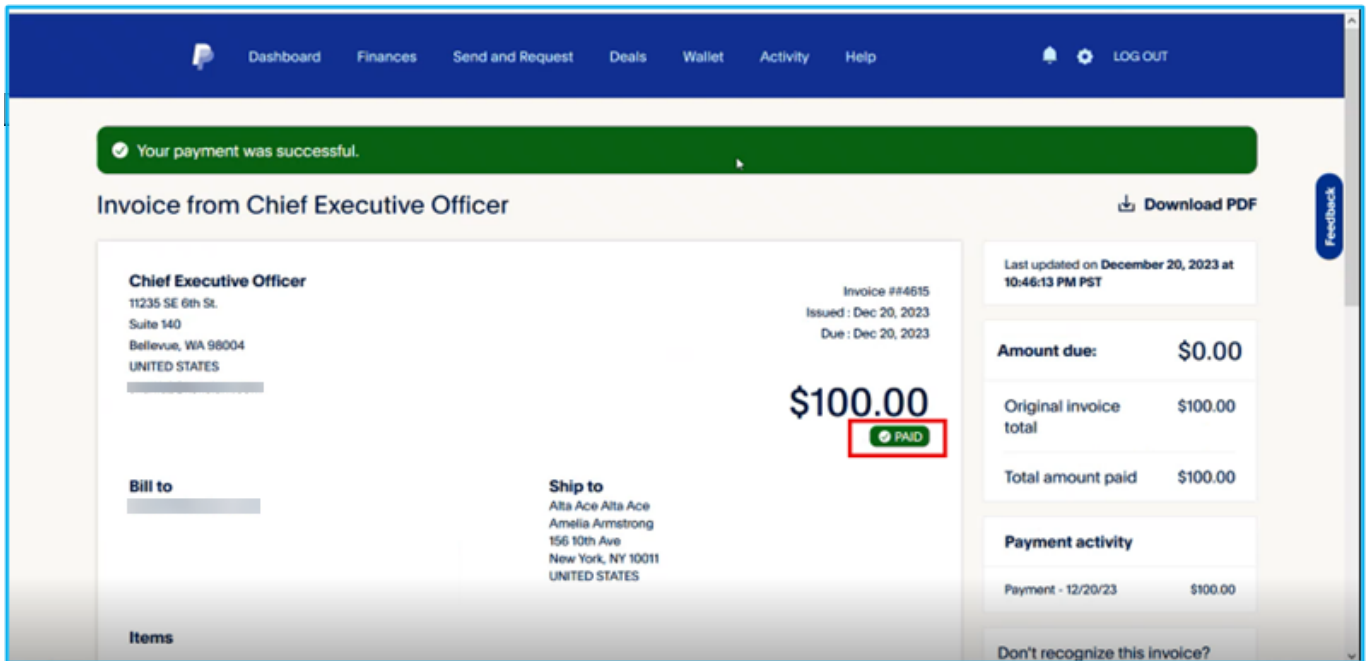
Sales Orders

- The requested invoice will be sent to Paypal.
- The invoice will be sent to the customer's account for payment.
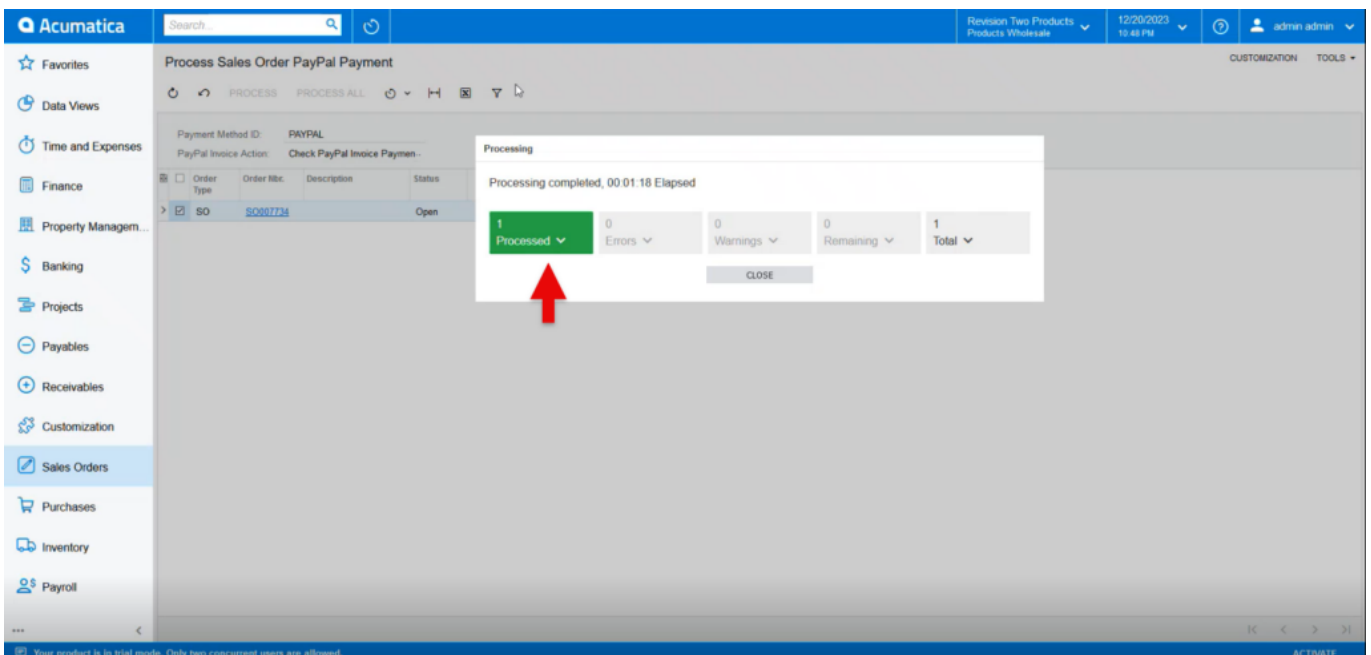- Check the details in the invoice.
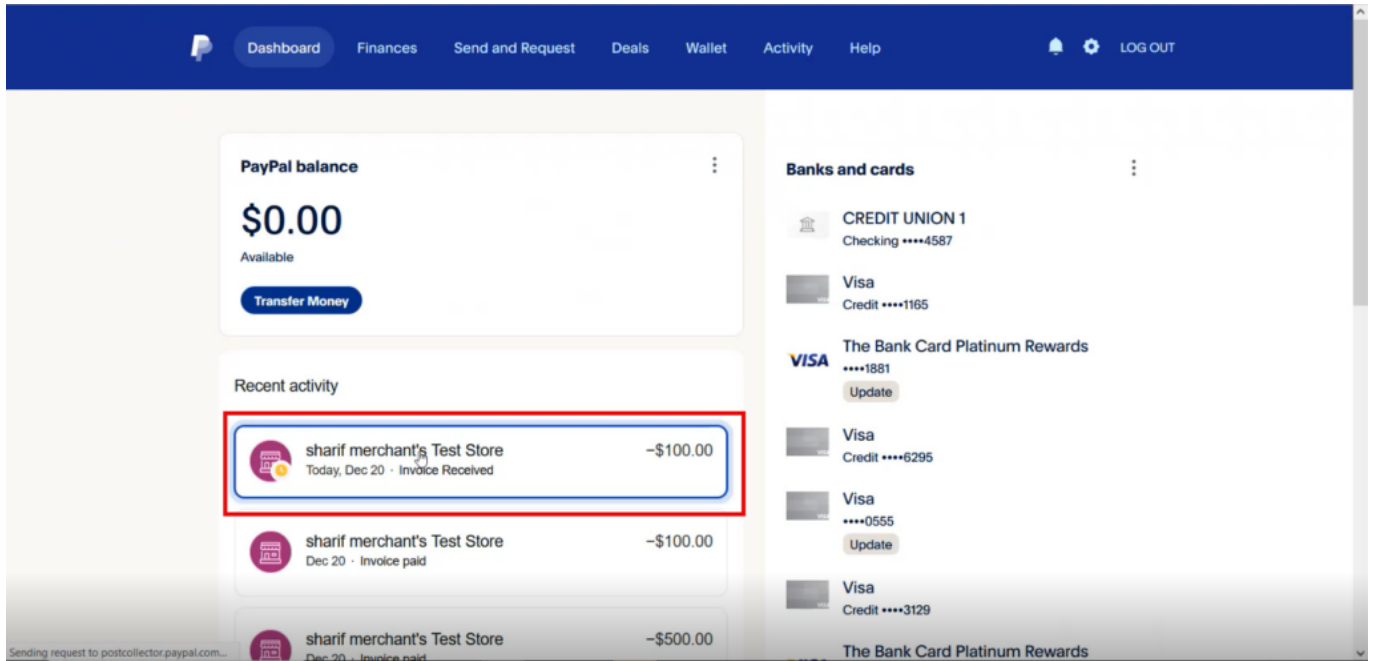
Paypal

- Status for the Payment is **[PAID].**

Process Sales Order Paypal Payment

Sales Orders