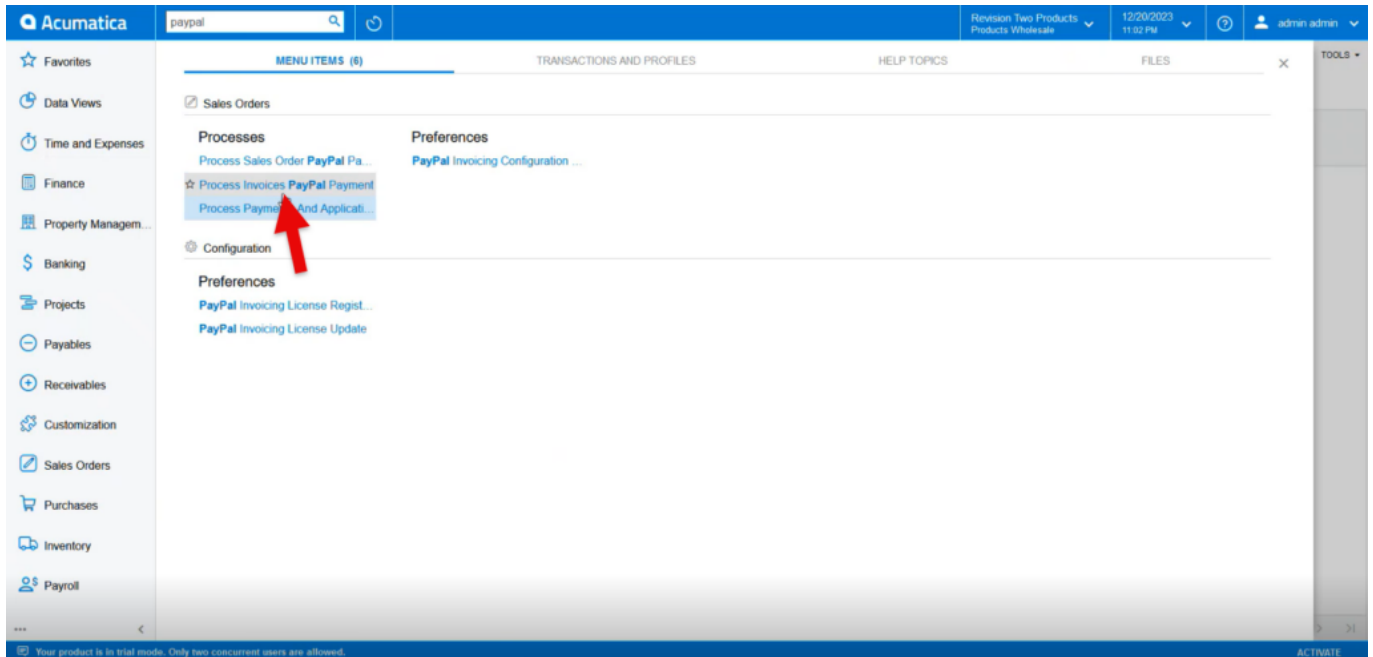


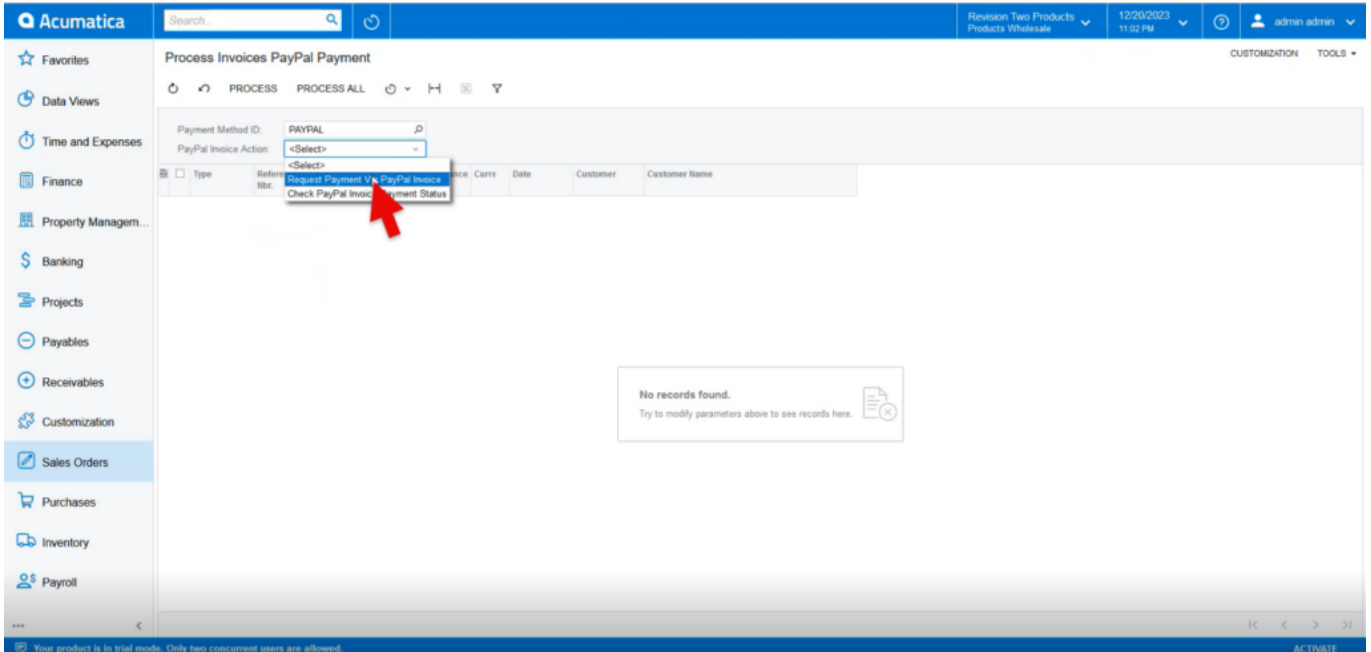
Steps to process PayPal Invoice on Process Invoices Paypal Payment

Navigate to the **[Sales Order]** workspace and click **[Process Invoices PayPal Payment]**.



Process Invoice Order PayPal Payment

- Select **[PAYPAL]** as the **[Payment Method ID]**.
- Select **[PayPal Invoice Action]**.



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Process Invoices PayPal Payment

Payment Method ID: PAYPAL

PayPal Invoice Action: <Select>

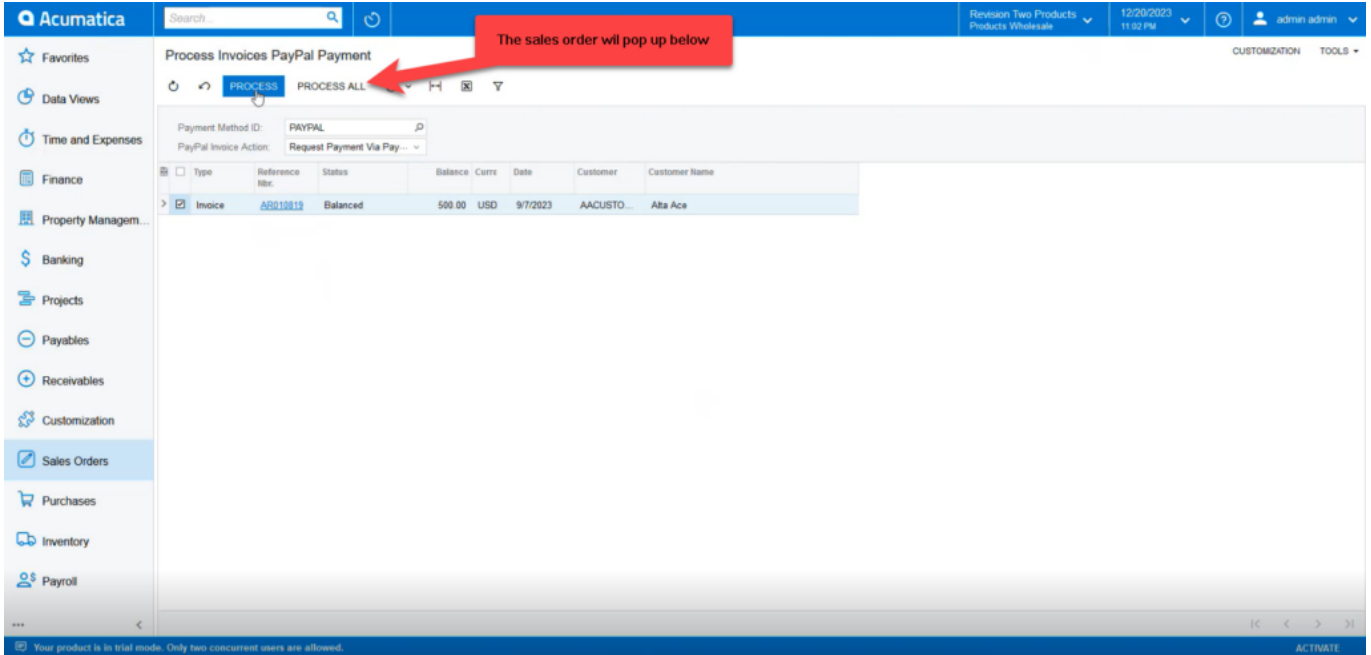
Request Payment Via PayPal Invoice

Check PayPal Invoice Payment Status

No records found.
Try to modify parameters above to see records here.

Process Invoice Order PayPal Payment

- Selecting Request Payment Via PayPal Invoice will display all open orders with PayPal as the default payment method.
- Select **Process All** to request payment on all listed orders. Or toggle on the boxes next to the orders that need payment requested and click Process.
- PayPal invoices will be sent to all sales orders listed.



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CUSTOMIZATION TOOLS

Process Invoices PayPal Payment

PROCESS PROCESS ALL

Payment Method ID: PAYPAL
PayPal Invoice Action: Request Payment Via Pay...

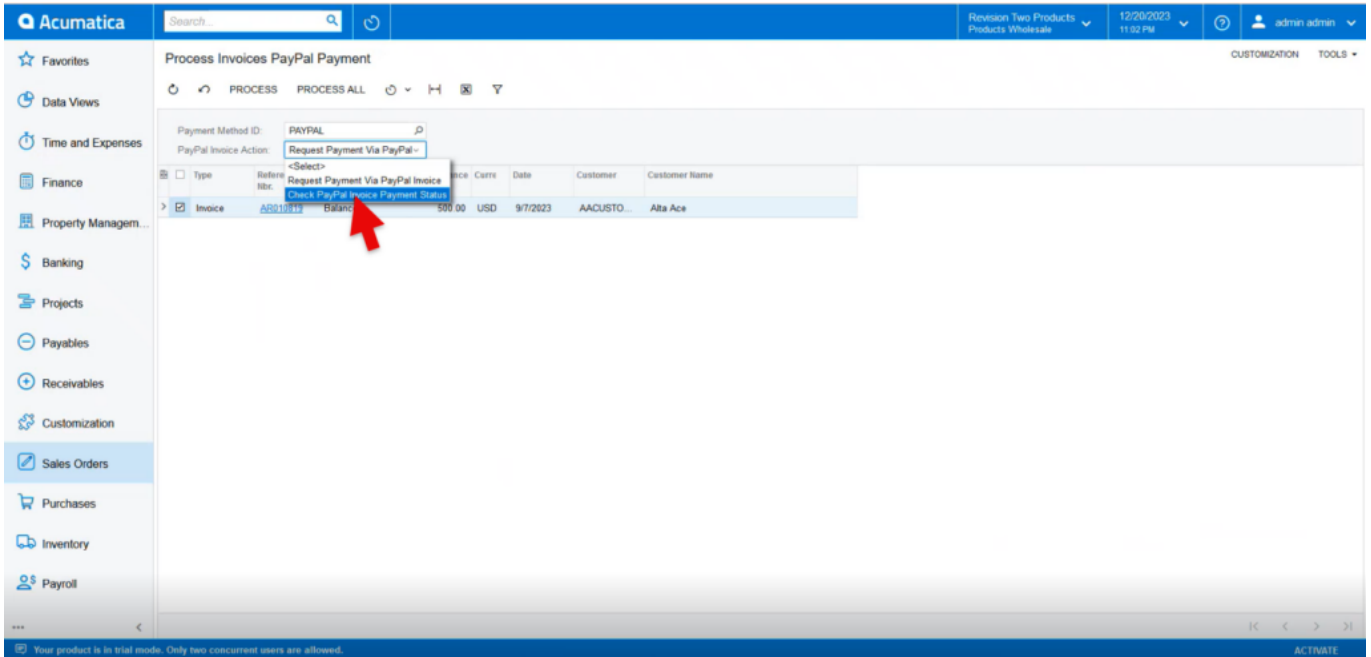
<input type="checkbox"/>	Type	Reference Num.	Status	Balance	Curr.	Date	Customer	Customer Name
<input checked="" type="checkbox"/>	Invoice	ARD10813	Balanced	500.00	USD	9/7/2023	AACUSTO...	Alta Ace

ACTIVATE

Your product is in trial mode. Only two concurrent users are allowed.

Process Sales Order PayPal Payment

- Selecting [**Check PayPal Invoice Payment Status**] will list all sales orders with current PayPal invoice requests.



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CUSTOMIZATION TOOLS

Process Invoices PayPal Payment

PROCESS PROCESS ALL

Payment Method ID: PAYPAL

PayPal Invoice Action: Request Payment Via PayPal

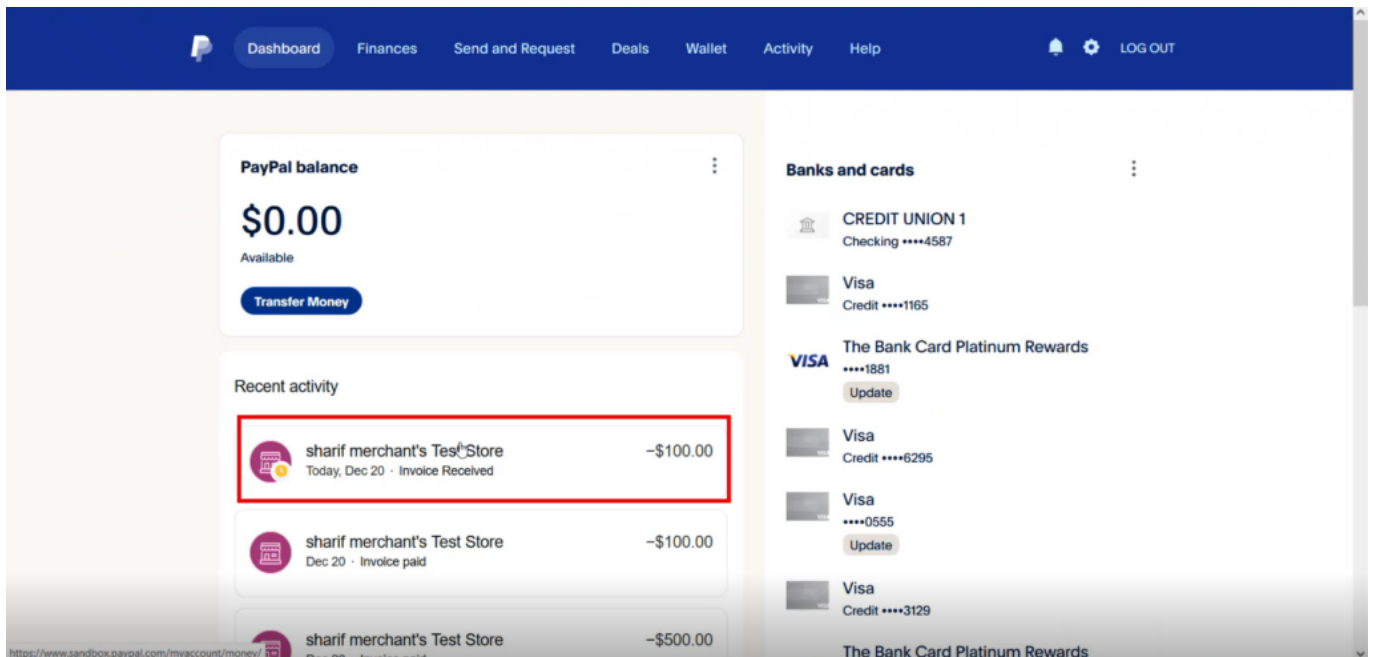
Type	Refere Inbr	Invoice	Curre	Date	Customer	Customer Name
Invoice	ADD1034	BALANC	500.00	USD	9/7/2023	AACUSTO... Alta Ace

Your product is in trial mode. Only two concurrent users are allowed.

ACTIVATE

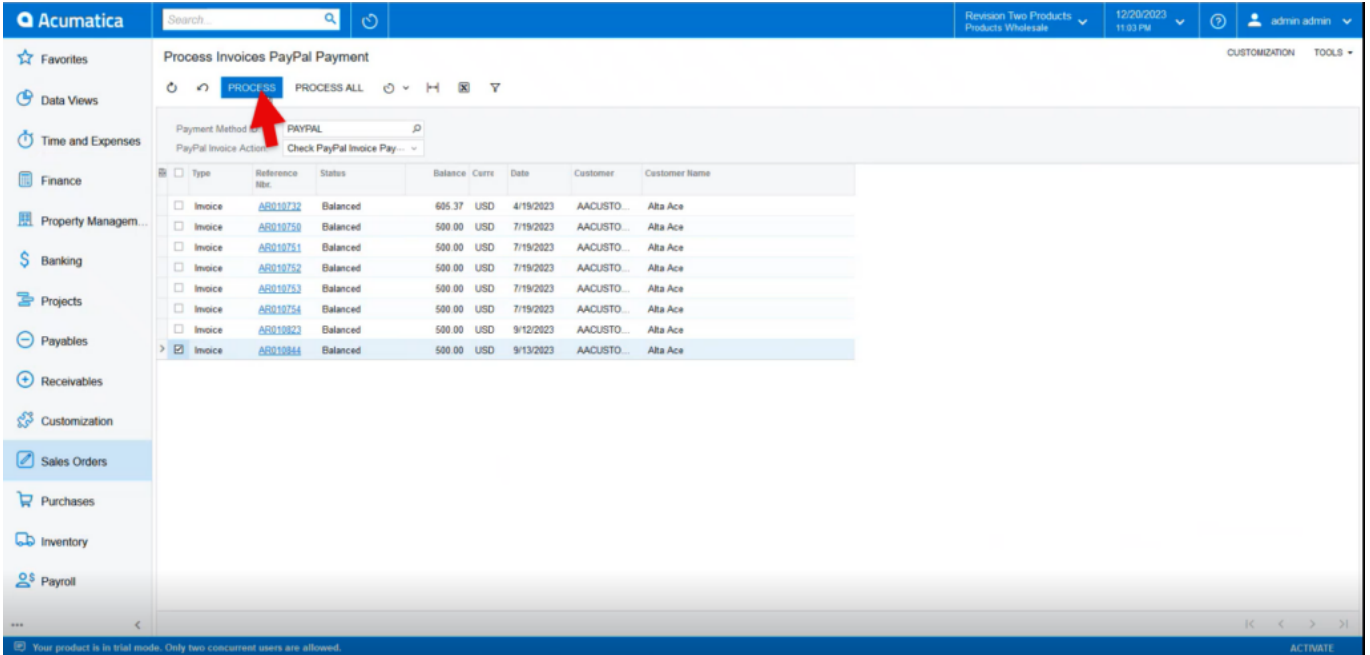
Process Invoice Order PayPal Payment

- Select [**Process All**] to check the status of all orders with pending PayPal invoice requests. Or toggle on the boxes next to the specific orders to check the status and click [**Process**]
- A pop-up displaying the status check(s) results will appear.
 - [**PAID**] invoices will appear in the [**Processed**] box.
 - [**UNPAID**] invoices will appear in the [**Errors**] box.
- The requested sent invoice will be displayed on the sales order screen.
- The requested invoice will be sent to Paypal.



PayPal

- Select the Invoice and pay the due amount.
- Then navigate back to Process Sales Order Paypal Payment and Select **[Check Paypal Invoice Payment Status]**.
- Toggle the order and click on **[Process]**.
- A pop up will appear on the screen as **[processing is completed]**.



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Process Invoices PayPal Payment

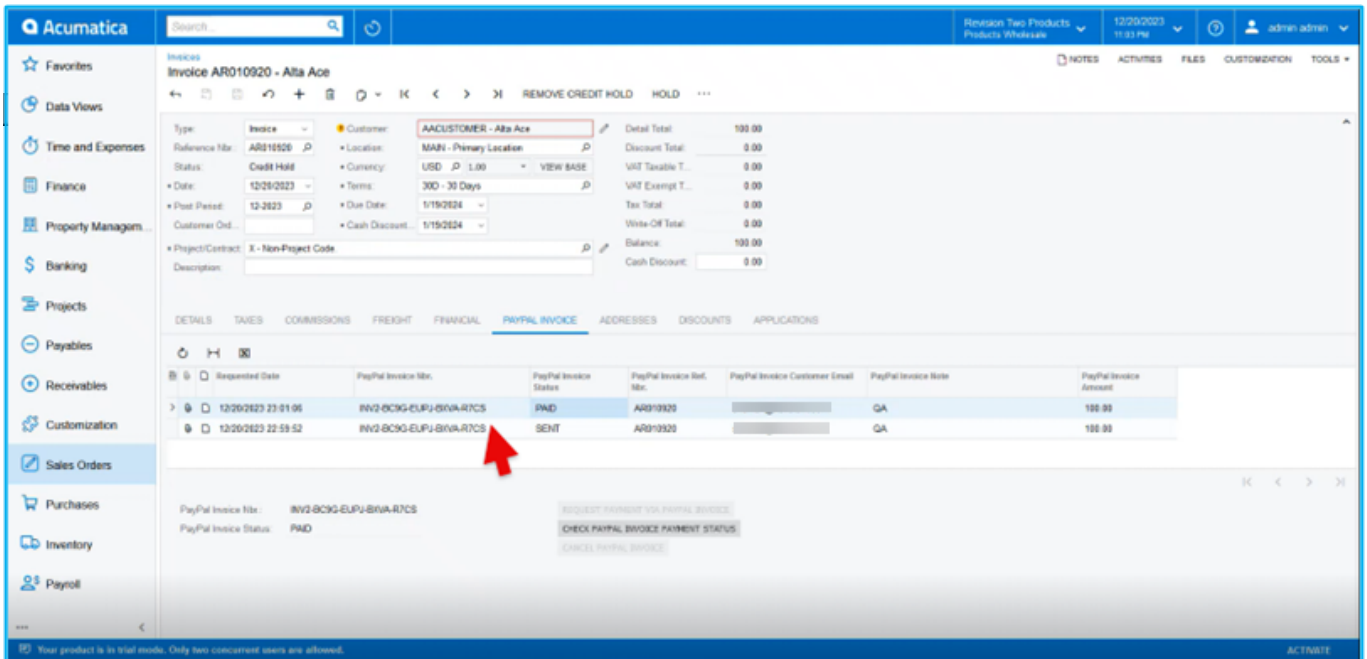
Payment Method: PAYPAL
PayPal Invoice Action: Check PayPal Invoice Pay...

Type	Reference	Status	Balance	Curr	Date	Customer	Customer Name
<input type="checkbox"/>	Invoice ARO10732	Balanced	605.37	USD	4/19/2023	AACUSTO...	Alta Ace
<input type="checkbox"/>	Invoice ARO10750	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
<input type="checkbox"/>	Invoice ARO10751	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
<input type="checkbox"/>	Invoice ARO10752	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
<input type="checkbox"/>	Invoice ARO10753	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
<input type="checkbox"/>	Invoice ARO10754	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
<input type="checkbox"/>	Invoice ARO10823	Balanced	500.00	USD	9/12/2023	AACUSTO...	Alta Ace
<input checked="" type="checkbox"/>	Invoice ARO10844	Balanced	500.00	USD	9/13/2023	AACUSTO...	Alta Ace

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Process Invoice Order PayPal Payment

- Refresh the screen then the paid invoice will appear on the sales orders screen.



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Invoice AR010920 - Alta Ace

DETAILS TAXES COMMISSIONS FREIGHT FINANCIAL **PAYPAL INVOICE** ADDRESSES DISCOUNTS APPLICATIONS

Requested Date	PayPal Invoice Nbr.	PayPal Invoice Status	PayPal Invoice Ref. Nbr.	PayPal Invoice Customer Email	PayPal Invoice Note	PayPal Invoice Amount
12/29/2023 23:01:06	INV2-8C9G-EUPJ-BINA-R7CS	PAID	AR010920		GA	100.00
12/29/2023 22:59:52	INV2-8C9G-EUPJ-BINA-R7CS	SENT	AR010920		GA	100.00

PayPal Invoice Nbr: INV2-8C9G-EUPJ-BINA-R7CS
PayPal Invoice Status: PAID

REQUEST PAYMENT VIA PAYPAL INVOICE
CHECK PAYPAL INVOICE PAYMENT STATUS
CANCEL PAYPAL INVOICE

RD: Your product is in trial mode. Only two concurrent users are allowed. ACTIVATE

Process Invoice Order PayPal Payment