

# **Configuring Package for Multiple Stores**

Tryou want to publish the package for multiple stores/tenants, click on the **ellipses (...)** icon located in the sub-header menu.

### 1. Select Publish to Multiple Tenants.

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#### Publish to Multiple Tenants

a. To add multiple stores/tenants, type 'Tenants' as a keyword in the universal search bar.





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	Purchases	Tenants					
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## Tenants through search bar

b. Click the Add (+) icon from the sub-header menu to add a tenant/store.

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#### Add New Record for Tenants

2. Select the checkbox(es) for the company names for which you want to publish the package.





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Publish the package to multiple tenants

3. Click OK.

