

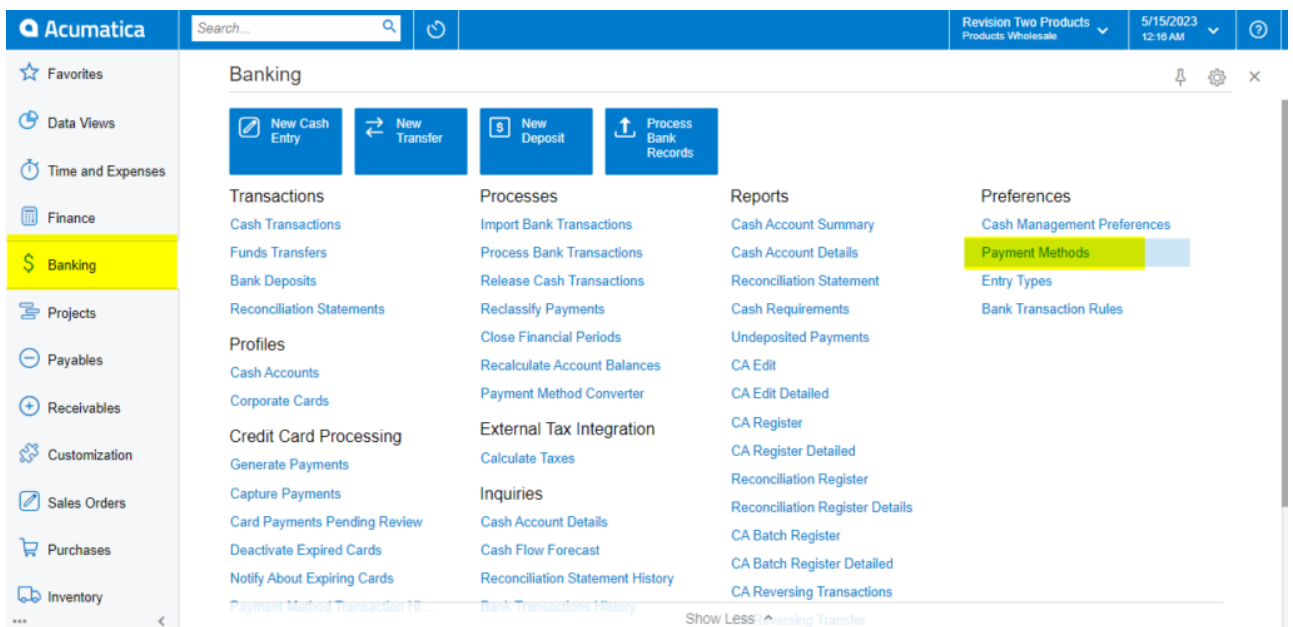
Assigning a Payment Method in Acumatica

Assigning a payment method to a newly established processing centre enables the payment processor to post, send, and display transaction data to the payment merchant site.

Payment methods encompass wire transfers, ACH transfers, credit card charges, and Payflow account payments.

Steps to Assign a Payment Method in Acumatica

1. Navigate to the **Banking** workspace and click **Payment Methods** under Preferences.



Payment Methods in Acumatica

2. The Acumatica platform directs you to the **Payment Methods** screen.



KENSIMUM

PayPal Payflow Plugin

Payment Methods Screen

1. Click the **(+)** button to add a new payment method.
2. Click the search icon and enter **"PAYFLOW" or any** as the value in the **Payment Method ID** field.
3. Check the box for the **Active** field.
4. Select **Credit Card** in the Means of Payment field.
5. Enter a **Description** for the new payment method.
6. Select the **Use in AP** checkbox.
7. Select the **Use in AR** checkbox.
8. Select the **Require Remittance Information for Cash Accounts** checkbox.
 - a. Go to the **Allowed Cash Accounts** tab.



KENSUM

PayPal Payflow Plugin

Acumatica Search...

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Payment Methods PAYFLOW

Payment Method ID: PAYFLOW Active Use in AP Use in AR Set Payment Date to Bank Transaction Date Require Remittance Information for Cash Account

Means of Payment: Credit Card Description: PAYFLOW

ALLOWED CASH ACCOUNTS SETTINGS FOR USE IN AR SETTINGS FOR USE IN AP REMITTANCE SETTINGS PROCESSING CENTERS

Cash Account	Description	Branch	Use in AP	AP/PR Default	AP/PR - Suggest Next Number	AP/PR Last Reference Number	Batch Last Reference Number	Use in AR	AR Default	AR - Default For Refund	AR - Suggest Next Number	AR Last Reference Number
12102	Petty Cash	PRODWHOLE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Allowed Cash Accounts Tab Process

- b. Click the (+) button.
9. Select a **Cash Account**.
10. Go to the **Processing Centers** tab.

Search...

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Payment Methods

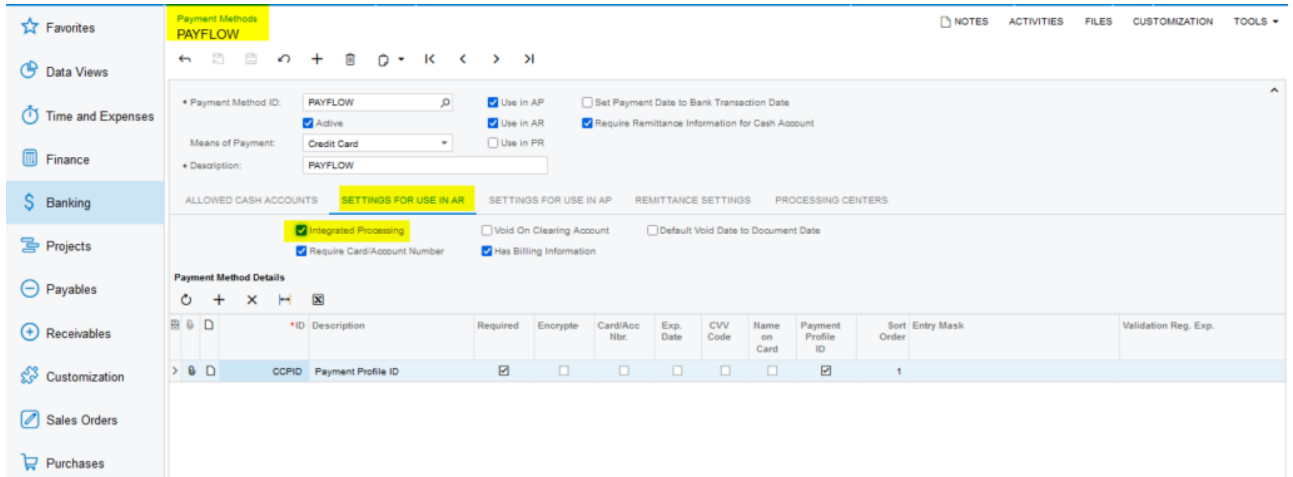
Drag column header here to configure filter

Payment Method ID	Description	Means of Payment	Use in AP	Use in AR	Active
AMEX	American Express	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CASH	Cash Payment	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CHECK	Check	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FEDWIRE	Fedwire	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FEDWIREBA	Fedwire Balanced	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MASTERCARD	Mastercard	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PAYFLOW	PAYFLOW Payment Method	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
VISA	Visa	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
VISACORP	Check payment for corporate card	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VISATOK	Visa Tokenized	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

1-10 of 10 records

Payment Methods Tab

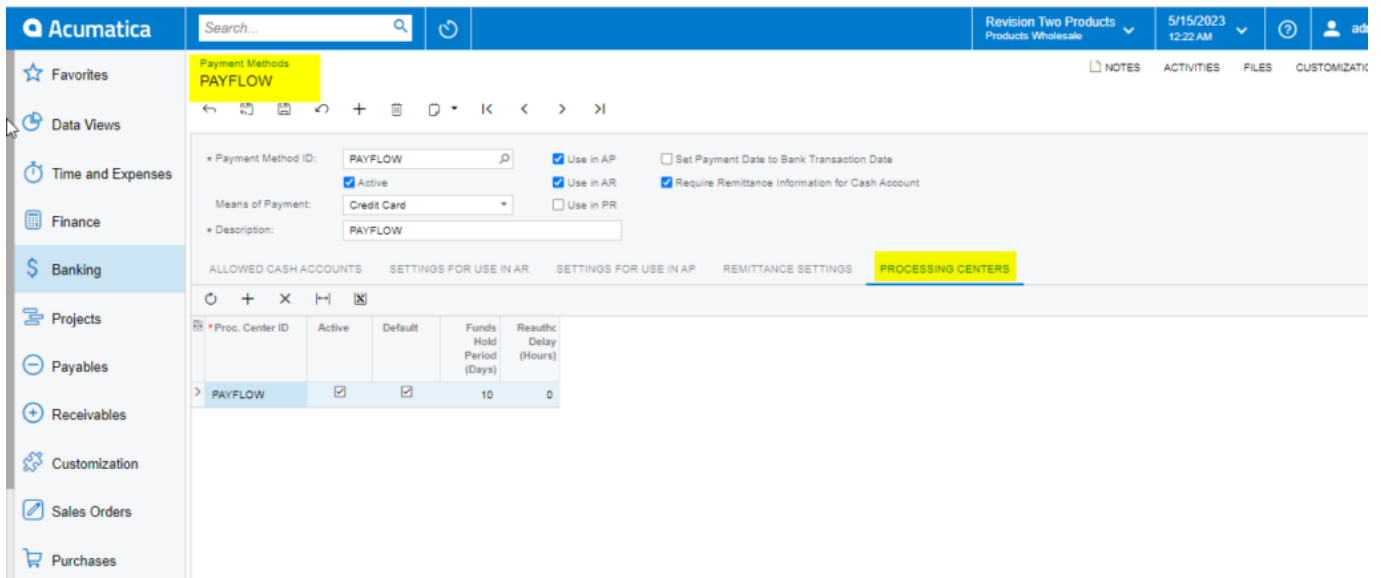
11. Select the (+) button and choose the name of the recently created Processing Center.
12. Go to **Settings for Use in the AR** tab. Select the Integrated Processing checkbox.



Settings in the AR tab

13. Click **Save**.

14. Return to the **Processing Center** screen and verify the new payment method is listed on the Payment Methods tab.



Payment Methods Tab