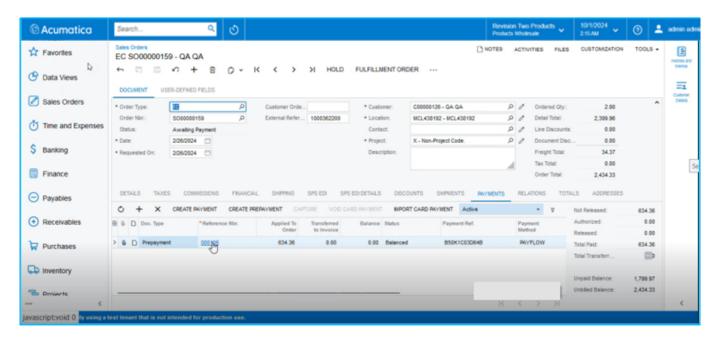


Voiding Payment in PayPal Payflow

The section above explains how to issue a full or partial payment refund. The application also enables you to void the payment transaction directly from the Sales Order screen. To void the payment transaction, follow the steps as illustrated.

Step 1: Click on the [Reference Number] of the Sales Order. A pop-up will appear on the screen.



Click on the Reference Number



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Copy the Reference Number

Step 2: Navigate to PayPal Manager and open the transaction with the Payment Reference Number.





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					H	7			
View Transactio	n Status								

Transaction History Details in PayPal Manager

Step 3: Navigate to Acumatica and Release the Sales Order from [Payment & Application]. A toast message will appear on the top right-hand corner of the screen indicating the background process.



Type: Prepayment × Reference Nbr: 000106 Status: Balanced Application Date: 226/2024 Payment Method: PAYFLOW - Payflow Pro Payments Application Per 02-2024 Payment Ref.: B50K1C03D64I Processing Sta Captured Cash Account: 10103 - undeposited funds (clearing) Dur Decuments to APPLY SALES ORDERS APPLICATION HISTORY FINANCIAL Approvalus CARD PROCESSING CHARGES	E ¥	1 +	1000	\						00:00	uting. Press to a	
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Releasing the Sales Order



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0 D 🗆 Br	ranch	Doc. Type	* Reference Nbr.	Amount Paid	Di		Off Write-Off Reason unt Code	Date

Releasing process completed

Step 4: Click on the [VOID] button and save the [Payment] as illustrated below.



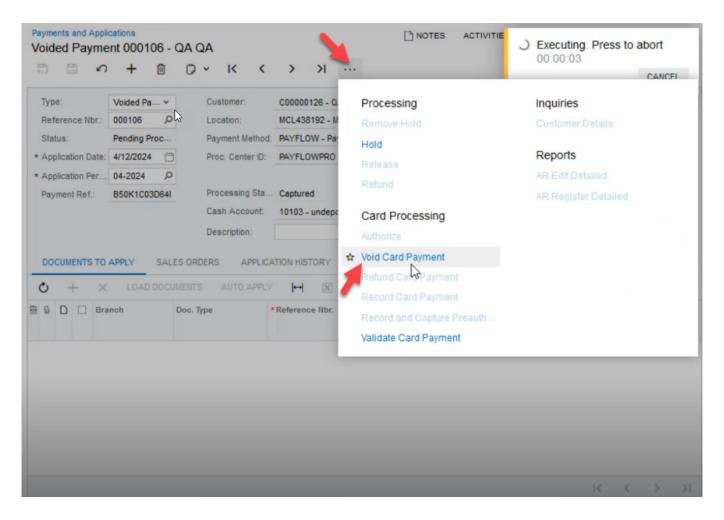
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Click on [VOID]

Step 5: Click on the ellipses [...] button to Void the Card Payment under [Card Processing]. A popup will appear on your screen as illustrated below.







Click Void Card Payment

Step 6: After saving the payment navigate to the PayPal portal. Against the transaction ID, a void transaction will be created and displayed.





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B50K1C03D638 B50K1C03D64B	Feb 26, 2024 07:37:59 PM			0	Details		
	Feb 26, 2024 07:37:59 PM Apr 12, 2024 02:53:15 AM	Credit	634.36 USD				
B50K1C03D64B		Credit Void	634.36 USD USD	108	Details		

Void Transaction in PayPal Transaction History

